Xavier Charter School
Board Meeting Minutes
September 17, 2026
6:00 p.m.

I. Roll Call Attendance

6:05 p.m. Melissa Crane – Present, Lisa Thompson – Not Present, Becky Baird – present by video, Nicole Wilson – present, and Sarah Ahrens – present

II. Pledge of Allegiance

III. Approval of Agenda

Motion: To approve the agenda as presented.
Made by: NW
Seconded by: SA
Result: All in favor; motion carries

IV. Consent Agenda

a. Approval of minutes from August 20, 2026 Regular Board Meeting
Motion: Motion to approve the consent agenda
Made by: NW
Seconded by: SA
Result: All in favor; motion carries

V. Public Input--None

VI. Reports/Discussion Items

a. **PFA—**They reported they are getting ready for the back to school bash. They have new designs for gear. Chipotle night is coming up September 29. Teacher funding requests will be in October.
b. **Business Manager Report—**Joseph presented on Xavier's financials. Our finance position is strong. They continue to monitor it.
c. **Phoenix Fund--** Discussion was made in moving the Phoenix fund from DL Evans to the LGIP or another bank. This will be put on October's agenda.
d. **Busing and Safety Routes 2026-2027—**The routes were presented again now that school has begun.
e. **Head of Schools—**Mr. Moon presented on enrollment, marketing, strategic planning, IDEA part B monitoring, the legislative visit in October and policy update 4 and 5 and policy implementation. Morning open is going pretty good.
Hillary Harm—Presented on systems and routines making things predictable and consistent across all classrooms.
Megan Lemons—Presented on open house-parent night to help with parent communication and consistency.

Amanda Sandell—Presented on events and activities and the House activities. Talked about back to school for the secondary.
Kelsie Rogers—Presented on Jae Foundation. Cool to Care event is coming up. They are having a ranch tour.
Facilities Report—Mr. Moon reported on a plan for the roof is in the works. New bark was installed on the playground. A goal to pain the modulars next summer. The sprinklers are working well and the grass looks so much better. A freezer needs to be replaced and discussion of applying for a grant to pay for it.

f. Board Seat Placement—Discussed moving board members to different seats to make it a five-seat board. Moving Lisa Thompson to Seat 3.

g. Discussion to plan the first meeting for strategic planning, November 12th.

VII. Action Items

Action: Business Manager Report-District and ASB Accounts
Motion: To approve the Business Manager Report as presented
Made by: NW
Seconded by: SA
Result: All in favor; motion carries

Action: 2026-2027 Bus Routes and Safety Busing
Motion: To approve the bus routes and safety busing as presented
Made by: NW
Seconded by: SA
Result: All in favor; motion carries

Action: Assign Board Seats
Motion: To approve the board seat of moving Lisa Thompson to Seat 3 with term ending in 2028
Made by: MC
Seconded by: NW
Result: All in favor; motion carries

Action: Policies 6000 and 7000 series
Approve the clean up of 6000 and 7000 series to minor changes and keep with consistency of policies
No motion was made. Policies moved to consent.

VIII. Adjourn

Motion: To adjourn the meeting at 7:37 p.m.
Made by: NW
Seconded by: SA
Result: All in favor; motion carries

Signature of Board Secretary **Date**

Recorded by SE