



Xavier Charter School Board Meeting Minutes May 21, 2026 6:00 p.m.

I. Roll Call Attendance

6:37 p.m. Melissa Crane – Present, Lisa Thompson – Present, Becky Baird – present, Nicole Wilson – present, and Sarah Ahrens – not present

II. Pledge of Allegiance

III. Approval of Agenda

Motion: To approve the amended agenda moving items b and c to a.

Made by: BB

Seconded by: NW

Result: All present in favor; motion carries

IV. Removed April 16, 2026 meeting minutes from consent to amend item q. and put into consent agenda amended.

V. Consent Agenda

a. Approval of amended Minutes from the April 16, 2026 Regular Board Meeting minutes

b. Approval of Minutes from the April 27, 2026 Safety Committee Meeting Minutes

c. Approval of Minutes from the May 6, 2026 Budget Work Session/Strategic Planning Meeting

Motion: To approve the consent agenda with amendment

Made by: NW

Seconded by: BB

Result: All present in favor; motion carries

VI. Public Input--None

VII. Reports/Discussion Items

- a. **Business Manager Report—District and ASB Accounts** – Reported by Jonathan Gillen and Joseph Schmelzle. We received an employee retention credit. Our financial position remains consistent. The final budget for 2027 is close to being complete. Jonathan Gillen is leaving Charter Impact and will be replaced by Scott Brown. Discussed stipend or supplemental pay for those not receiving a pay increase, which has been worked into the budget.
- b. **PFA Report** – The sound system was purchased with most of PFA funds. The Jog A Thon was successful.
- c. **Xavier Charter School Staff Spotlight** – Mr. Moon presented on Ahnna Brossy who has been a paraprofessional with Xavier for five years. She is the lead para. She is very organized. She has an extensive list of hobbies. She thinks ahead and is always working to solve problems. When she presents a problem, she has a solution for it. She has two daughters and married for 15 years. She has a degree in Geology.

Ms. Parker presented on Sean Moses who is a science teacher at Xavier and intends to retire with Xavier. He is consistent in showing up to help and always willing to go the extra mile. He is really good at making community.

Ms. Lemons presented on Trina Rowlands who is a first grade teacher. She has been with Xavier for nine years. She has a Bachelor's in English Literature. She is crafty and makes her classroom creative. All of her children have attended Xavier. She loves the support she gets as a teacher. She is calm and willing to collaborate.

- d. Mr. Moon reported on enrollment, substitutes and para professionals. He said the new sound panels in the gym look good. He presented our results from the Civics Bowl where Xavier won first and second place. New family orientation had a pretty good turn out. He talked about the strategic planning development and data. Charter schools can use performance certificate. Ms. Parker discussed graduation and the board's involvement. Olivia Aiello is a finalist for National Merit. Ms. Lemons presented on the Amira data. Mr. Moon presented the facilities report. The parking lot is a big expense that will be coming up.
- e. Copy machine cost was put into the budget. We are going with Fisher's contract.
- f. Discussed board elections and a January timeline.
- g. Presented policies 4260, 4260F, 3265

VIII. Action Items

a. Action: Approve the business manager report—District and ASB accounts

Motion: To approve the business manager report as presented.

Made by: NW

Seconded by: BB

Result: All present in favor; motion carries

- IX. Executive Session as per Idaho Code 74-206 Section (1) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student, (c) conduct deliberations considering legal negotiations or acquire real property (d) consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code (e) consider preliminary negotiations involving matters of trade or commerce in which the governing body in competition with governing bodies in other states or nations (f) communicate with legal counsel (g) consider custody review of Idaho Department of Juvenile corrections (h) custody review (i) communicate with schools risk manager or insurance provider on pending litigation (j) labor negotiations.**

Time In: 8:01 p.m.

Motion: To enter into Executive Session pursuant to Idaho Code 74-206 Section (1) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student,

Made by: MC

Seconded by: BB

Roll Call: Melissa Crane – present, Lisa Thompson – present, Becky Baird – present, Nicole Wilson – present, Sarah Ahrens—Not present

Motion: To exit executive session

Made by: NW

Seconded by: BB

Roll Call: Melissa Crane, Lisa Thompson, Becky Baird, Nicole Wilson

X. Action Items

Motion: To accept resignation for employees A and B.

Made by: LT

Seconded by: NW

Result: All present in favor; 4 yes

Motion: To accept administration recommendation to hire applicant A as 5th grade teacher.

Made by: LT

Seconded by: NW

Result: All present in favor; 4 yes

XI. Adjourn

Motion: To adjourn at 8:28 p.m.

Made by: MC

Seconded by: NW

Result: All present in favor; 4 yes

Signature of Board Secretary

Date

Recorded by SE