



Xavier Charter School Safety Committee Meeting Minutes June 2, 2026 3:15 p.m.

Attendance: Josh Dickson, Debbie Barrutia, Megan Lemons, Steve Canty, Will McGhee, Gary Moon

Meeting time: 3:15PM-3:45PM

ALICE Drill Debrief: Announcement- announce once, pause, then announce again. Protocol with doors during drills- open or closed. Review this more often. There is a difference in the drills. Subs need a review of the ALICE procedures. Bottleneck at fence behind Bully Barn. Evacuation went well. Good lines and students accounted for. PE teachers need to have communication with office so that we know that a class is off campus. Security cameras on admin phones.

Review 2025-26 School Year Planning, Drills Etc.: Event calendar needs to be done better so that our drill dates are accurate. Upper school scenario planning and follow through with teachers.

2026-27 Training Schedule: Training subs on a ½ day which may increase their pay for future work days. Steve and Josh to present more information about threat assessment with a short sheet for teachers with pertinent information.

Teacher Concealed Carry Update: Apply to be a teacher with concealed carry which is confidential. Teacher pays for the training which will be reimbursed. Start this summer with application process so that we can go forward with the training.

Other Notes: Bus Safety Drills: All grade levels-not all at once. Evacuation, expectations, safety on the bus etc. Build schedule beginning in the second week of September. Two grades at a time- 30 minutes at a time. Schedule this during our training time in August.