



# Xavier Charter School Safety Committee Meeting Minutes April 27, 2026 2:30 p.m.

**Attendance:** Josh Dickson, Debbie Barrutia, Megan Lemons, Steve Canty,

**Meeting time:** 2:30PM-3:30PM

**Evacuation drill:** Contact Rick. Tuesday, May 12, 8:05AM

Threat enters from gym. Kelsie and Jessica at front door to monitor late arrivals. They will also be Observers. Threat will move to elementary hall. Steve, Beverly, and Gary will go to rally point. Liz will monitor HS evacuation. Megan will monitor elementary side lockdown and or evacuation. Office ladies will observe and track the threat giving PA updates. Devon will monitor cameras. I will email staff to review ALICE procedures.

**Previous Lockdown Drill Notes:** Talk to Gary about installing the teacher lock to the doors.

**Concealed Carry Discussion:** Has this been approved by the board? Check Liz and Gary for approval, moving forward etc.

**Review Training from ISU:** Steve and I may have a training session for the 2026 beginning of school training.

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Signature of Board Secretary

Date