



Xavier Charter School Board Meeting Minutes January 15, 2026 6:00 p.m.

I. Roll Call Attendance

6:01 p.m. Melissa Crane, in the Chair. Lisa Thompson - present, Becky Baird - present, Nicole Wilson-present, and Sarah Ahrens - present

II. Pledge of Allegiance

III. Approval of Agenda –

Motion: To approve the amended agenda

Made by: LT

Seconded by: SA

Result: All present in favor; motion carries

IV. Consent Agenda –

a. Approval of Minutes from the December 18, 2025, Regular Board Meeting

b. Approval of Minutes from January 5, 2026, Safety Meeting Minutes

Motion: To approve the consent agenda

Made by: BB

Seconded by: LT

Result: All present in favor; motion carries

V. Public Input – None

VI. Reports/Discussion Items –

PFA Report/Financials – The funding request deadline is coming up. There is a fundraiser night at Culvers where the donations will go to the French Family.

Business Manager Report/Financials – Jonathan Gillen presented the financials. He introduced a new employee, Joseph, who will be assisting him with our financials. He discussed things they are working on.

STEM/Robotics Club – Ms. Galina Maki made a proposal to add Esports to the STEM club. She discussed how it would help the kids grow and provide opportunities. They would start small and build on it. It would open doors to obtain STEM diplomas. There are scholarship opportunities.

K-6 and 7-12 Lead Teachers/HOS/AHOS/Building and Maintenance Reports –

Mr. Moon, Head of Schools – Mr. Moon reported that enrollment has been consistent. Access testing will be conducted January 26-30, 2026. He discussed how the federal program review will be a desk review this year. A master lister of Xavier Clubs was presented. He talked about How Did You Hear About Us. He presented the substitute report and coverage is going well. He reported the High School Showcase went well. He said Mr. Dickson and one other teacher will be attending a mass violence prevention training. Mr. Moon mentioned getting a quote on a new copier/printer.

Mrs. Megan Lemons – She presented on the progress of Amira and being able to gather and provide data. She reported that Ms. Hall will begin the drama club in second semester starting with grades 4-6.

Building Facilities – Mr. Moon mentioned they are still working on a long-term maintenance calendar. The gym doors were replaced over Christmas break.

A request from the board was made to have a number of students that participate in the clubs presented.

CIP Update – An update will be made at next board meeting.

ISBA Legislative Representative Webinar – A report on the webinar will be a line item on the agenda until the legislative session is complete.

ISBA Convention – A report by Mrs. Lisa Thompson will be presented in February.

VII. Action Items

Action: Business Manager Report/Building Petty Cash Reconciliation.

Motion: To approve the business manager report/building petty cash reconciliation.

Made by: BB

Seconded by: LT

Result: Roll Call: Melissa Crane– yes, Nicole Wilson – yes, Becky Baird – yes, Lisa Thompson – yes, Sarah Ahrens – yes. All present in favor; motion carries.

Action: STEM/Robotics Club—Additional Role Request

Motion: To approve the STEM/Robotics additional role request.

Made by: NW

Seconded by: LT

Result: Roll Call: Melissa Crane– yes, Nicole Wilson – yes, Becky Baird – yes, Lisa Thompson – yes, Sarah Ahrens – yes. All present in favor; motion carries.

Action: Policies 2320, 2700P, 3005, 3340, 7400, 7403, 8100, 8103, 8105, 8105P, 8110, 8110F, 8120, 8130, 8140, 8170, 8180, 8185

Motion: To approve the policies as presented.

Made by: MC

Seconded by: BB

Result: Roll Call: Melissa Crane– yes, Nicole Wilson – yes, Becky Baird – yes, Lisa Thompson – yes, Sarah Ahrens – yes. All present in favor; motion carries.

VIII. Adjourn

Motion: To adjourn at 7:54 p.m.

Made by: LT

Seconded by: SA

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by SE