



Xavier Charter School Board Meeting Minutes February 19, 2026 6:00 p.m.

I. Roll Call Attendance

6:01 p.m. Melissa Crane – Present, Lisa Thompson – Present, Becky Baird – present, Nicole Wilson – present, and Sarah Ahrens – present

II. Pledge of Allegiance

III. Approval of Agenda

Motion: To approve the agenda

Made by: BB

Seconded by: SA

Result: All present in favor; motion carries

IV. Consent Agenda

a. Approval of Minutes from the January 15, 2026 Regular Board Meeting

b. Approval of Minutes from the January 28, 2026 Special Board Meeting

Motion: To approve the consent agenda

Made by: NW

Seconded by: SA

Result: All present in favor; motion carries

V. Public Input--None

VI. Reports/Discussion Items

PFA Report/Financials – The dance for families was a success. They are working on custom shelves and new book stands. Jog A Thon planning is under way.

Staff Spotlight—Mr. Moon presented on Stacey Young (Registrar and Front Office Manager). She has been with Xavier from the beginning and a valuable resource. Ms. Lemons presented on Brett Cook (5th Grade Teacher). She encourages rich discussion and thoughtful reflection. Ms. Parker presented on Jason Hicks (Secondary Art Teacher). He has only taught at Xavier. He built the art department.

Business Manager Report/Financials – Jonathan Gillen presented the financials for February. He has not heard of cuts for K-12 as of yet.

K-6 and 7-12 Lead Teachers/HOS/AHOS/Building and Maintenance Reports –

Mr. Moon, Head of Schools – Mr. Moon reported that enrollment is down about 10 students still above where we were last year. He discussed how the federal program review was submitted. He talked about how our internal sub is helpful. Four new subs have been hired. National Symposium is coming up. He

presented on the Shakespeare performance. The kids appeared to enjoy it and were engaged. He said two calendars for 2026-2027 are being worked on currently. The Idaho Superintendent Network talked about PERSI and strategic planning and hiring retired teachers.

Mrs. Liz Parker – She presented on credit items and outreach. She talked about new course proposals.

Mrs. Megan Lemons – She presented Amira data.

Building Facilities – Mr. Moon mentioned they are looking into maybe hiring a full-time maintenance man.

Dress Code – Presented a dress code review committee to address continual issues that are being address frequently.

Club Updates – Stem e-sports had 15 students show up. The games will be approved by administration. They will not compete until next year. Drama club is moving forward with 5th and 6th grades. A tentative schedule has been presented.

CIP Update – A meeting was set for March 2, 2026.

Digital Literacy Graduate Requirement – This will require a change in policy. Looking into options to meet this requirement.

Secondary Class Proposals – Proposing a new math course to help with math skill. General building and methodology to help with math and foundational techniques. Dance conditioning that would work on strength and be more of a fitness class. Leadership for students to help with project management skills and be co-taught.

ISBA – Mrs. Crane presented on the legislative session. Mrs. Lisa Thompson presented on the convention and how the resolutions are the most important function.

Policy 9450 – Discussed this policy, some of the requirements, and what implementation would look like.

Letters of Intent – It was reported that all of them that have been received have been a yes.

VII. Action Items

Action: Business Manager Report/Building Petty Cash Reconciliation.

Motion: To accept and approve the business manager report/building petty cash reconciliation.

Made by: LT

Seconded by: BB

Result: All present in favor; motion carries.

Action: Secondary Class Proposals—New Math Course, General Building, Dance Conditioning, Leadership

Motion: To accept all secondary class proposals.

Made by: LT

Seconded by: BB

Result: All present in favor; motion carries.

Action: Policies-Update #4: 2445, 2605, 3345, 3345F, 3545, 3550P, 4260, 4260F1, 4400, 4410, 5740, 5740P1, 7225, 7235, 7237, 7270, 7320, 7320P2, 7400P1, 7400P2, 7400P4, 7403, 7405, 7430, 7450, 7450P2, 7455

Motion: To approve the policy updates.

Made by: NW

Seconded by: SA

Roll Call: All present in favor; motion carries

Action: Policies-Series Review 9000s: 9100, 9200, 9300, 9400, 9500, 9550, 9600, 9800, 9800F, 9802, 9803, 9810

Motion: To approve the 9000 policy review.

Made by: BB

Seconded by: SA

Roll Call: All present in favor; motion carries

VIII. Adjourn

Motion: To Adjourn at 9:38 p.m.

Made by: NW

Seconded by: LT

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by SE