



Xavier Charter School Board Meeting Minutes May 15, 2025 6:00 p.m.

I. Roll Call Attendance

6:00 p.m. Melissa Crane, in the Chair. Nicole Wilson - present, Becky Baird - present, Sarah Ahrens – present, Amy Wendler- present, Lisa Thompson – not present

II. Pledge of Allegiance

III. Approval of Agenda –

Motion: To approve the May 15th agenda

Made by: BB

Seconded by: SA

Result: All present in favor; motion carries

IV. Consent Agenda –

a. Approval of Minutes from the April 17th, Regular Board Meeting

b. Approval of Policies: (2nd Reading) 1005, 1510, 2000, 2100, 2435, 2435F, 2470F, 2470P, 2530, 2650, 3000, 3040, 3050, 3050F, 3060, 3070, 3297, 3460, 3500F, 3510, 4000, 4110, 4120, 5000, 5250, 5800, 6000, 6320, 7000, 8000, 9000

Motion: To approve the consent agenda

Made by: AW

Seconded by: NW

Result: All present in favor; motion carries

V. Public Input – None

VI. Reports/Discussion Items –

PFA Report/Financials – Presented their financials. The jog-a-thon was very successful.

Business Manager – Mr. Gillen presented the financials.

K-6 and 7-12 Lead Teachers/HOS/AHOS/Building and Maintenance Reports –

Mr. Moon, Head of Schools – Presented enrollment. He talked about the Education Law Conference and post legislative tour. He spoke about a marketing committee.

Student Government – They presented their accomplishments this year.

Miss Kelsie Rogers – Presented an update on scheduling. She talked about the honors banquet and the Idaho Support and Prevention Conference.

Mrs. Megan Choate – Presented information regarding handbooks, upcoming elementary showcases, and new student orientation and testing.

Mrs. Elizabeth Parker – Discussed details regarding interviews and hiring, secondary beautification, May events and the law conference.

Ms. Angela Banks – Presented information on substitute and para coverage.

Building Facilities – Mr. Moon presented the facilities report and maintenance schedule. He presented the art room cabinetry bid.

Mrs. Hillary Harm – Presented new math curriculum.

Mrs. Melissa Crane – Discussed board appointments and seats.

VII. Action Items

Action: Business Manager Report/Building Petty Cash Reconciliation.

Motion: To approve the financials as presented.

Made by: NW

Seconded by: BB

Result: All present in favor; motion carries.

Action: Modular Art Room Cabinetry Bid

Motion: To approve the Premier Woodworking bid for 11,865.00 to be paid in FY 2025-2026 maintenance fund.

Made by: **

Seconded by: **

Result: All present in favor; motion carries.

Action: Elementary Math Curriculum

Motion: To approve the purchase of elementary math curriculum—Dimensions—to be paid from FY 2025-2026 elementary budget.

Made by: **

Seconded by: **

Result: All present in favor; motion carries.

Action: Policies (second reading) 1005, 1510, 2000, 2100, 2435, 2435F, 2470F, 2470P, 2530, 2650, 3000, 3040, 3050, 3050F, 3060, 3070, 3297, 3460, 3500F, 3510, 4000, 4110, 4120, 5000, 5250, 5800, 6000, 6320, 7000, 8000, 9000 and 9550.

Motion: To approve the second reading policies and adopt 9550.

Made by: NW

Seconded by: BB

Result: All present in favor; motion carries.

VIII. Executive Session as per Idaho Code: Executive Session as per Idaho Code 74-206 Section (1) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student.

Pursuant to Idaho Code 74-206 (1) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student, (c) conduct deliberations considering legal negotiations or acquire real property (d) consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code (e) consider preliminary negotiations involving matters of trade or commerce in which the governing body in competition with governing bodies in other states or nations (f) communicate with legal counsel (g) consider custody review of Idaho Department of Juvenile corrections (h) custody review (i) communicate with schools risk manager or insurance provider on pending litigation (j) labor negotiations.

Motion: To move into executive session

Made by: MC

Seconded by: NW

Result: All present in favor; motion carries

Roll Call Attendance

8:12 p.m. Melissa Crane, in the Chair. Lisa Thompson – not present, Becky Baird – present, Amy Wendler- present, Sarah Ahrens - present

Resignation of employee A

Hiring of applicant A

Hiring of applicant B

Motion: To exit executive session 8:25 p.m.

Made by: BB

Seconded by: NW

Result: All present in favor; motion carries

Roll Call Attendance

Melissa Crane, in the Chair. Lisa Thompson – not present, Becky Baird – present, Amy Wendler- present, Sarah Ahrens – present

Motion: To approve the resignation of employee A

Made by: BB

Seconded by: SA

Result: All present in favor; motion carries

Motion: To approve the hiring of applicant A

Made by: BB

Seconded by: NW

Result: All present in favor; motion carries

Motion: To approve the hiring of applicant B

Made by: BB

Seconded by: SA

Result: All present in favor; motion carries

VIII. Adjourn

Motion: To adjourn at 8:38 pm

Made by: NW

Seconded by: SA

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by SE