



# **Xavier Charter School Board Meeting Minutes January 16, 2025 6:00 p.m.**

## **I. Roll Call Attendance**

6:00 p.m. Melissa Crane, in the Chair. Lisa Thompson - present, Becky Baird - present, Amy Wendler- present, Nicole Wilson- present, and Sarah Ahrens - present

## **II. Pledge of Allegiance**

## **III. Approval of Agenda –**

**Motion:** To approve the January 16 agenda

**Made by:** AW

**Seconded by:** SA

**Result:** All present in favor; motion carries

## **IV. Consent Agenda –**

- a. Approval of Minutes from the December 19th, Regular Board Meeting
- b. Move to approve December Accounts Payable to February
- c. Move to approve December Building Petty Cash Accounts Payable to February

**Motion:** To approve the consent agenda

**Made by:** LT

**Seconded by:** BB

**Result:** All present in favor; motion carries

## **V. Public Input – None**

## **VI. Reports/Discussion Items –**

### **K-6 and 7-12 Lead Teachers/HOS/AHOS/Building and Maintenance Reports –**

**Mr. Moon, Head of Schools** – Mr. Moon reported on the regional superintendent meeting he attended virtually. He discussed some bills that we could see put through to the legislature that would affect the schools. He talked about the Rotary Pancake Breakfast. We are expecting 800-1000 people. PFA is donating funds to put a monitor up in the foyer with information about the school and school activities. Regional ALICE training will be held June 10 and June 11.

Mr. Moon has been invited to serve on the advisory committee for the CSI apprenticeship programs. The annual investor call went really well.

Mr. Moon discussed Title IX and what it means. He talked about a cellphone grant and who Governor Little wants every school to have a policy similar to ours.

Mr. Moon discussed Title I and that it is our biggest program. We get the most money for assistance in enhancing learning. We use it to hire teachers, paras, and help bring families into the building. Some of it has to be set aside for the homeless.

**Transportation** – The program is still going very well. The control and consistency have been great.

**Powerschool Data Breach** – Mr. Moon reported we were notified after Christmas. Jeremy was able to see what they were able to access. We sent out a notice to be as transparent as we could.

**Head of School Evaluation** – The board will conduct this in March.

**Ms. Megan Choate** – Reported Istation still seeing growth in the data. Suspension report presented and reviewed by the board. They are working to update logic and grammar handbooks prior to the lottery.

The board requested a schedule and reports on in-service days.

**Ms. Angela Banks** – She presented the substitute report. She talked about the tours they have completed and the ones coming up. Hilary Harm is having about two tours a week. They had a meeting with Niche and found 40% of our interest is from out of state.

**Mrs. Liz Parker** – She reported on the juvenile detention center officers visiting and talking about how they have revamped their Wise Program. Instead of having a suspension a student can participate in the Wise program. She discussed how kids with chronic absenteeism can be assigned to the Wise Program.

The board requested information on attendance and what that looks like for our funding.

The VFW came to Xavier for Patriot's Pen and Voices of Democracy. First and second place students will go to Boise.

**Building Facilities** – Mr. Moon said bids would be coming in for summer projects maybe as early as February. The fire sprinkler system needs antifreeze and will be getting more estimates for the replacement. The rest of the report was presented and reviewed by the board.

Board discussed creating a maintenance calendar.

**CIP Preparation** – Will discuss marketing and Niche and long-range facilities such as the gym save 20 minutes for the financial presentation to be held February 6, 2025.

**PFA** – They have some fun things planned. Sizzler night is coming up and they will donate 20% of all sales. They are looking for a co-treasurer. The book fair is February 21 and 22. They want to give every kid K-6 a book. The Jog-A-Thon is coming up.

**Calendar** – Discussed different types of calendars and when to begin the school year and what would work best. Admin will present three calendars with reasoning for the creation of each calendar.

**Business Manager** – Angie will continue to consult on Fridays and as needed. Mr. Moon discussed there were some applicants and they conducted preliminary phone interviews. There are two businesses that do charter financial services.

**Federal Grant Update** – There are zero dollars. It was all spent. We were able to do great things with the Esser money.

## **VII. Action Items**

a. Business Manager Report/Building Petty Cash Reconciliation to be presented in February.

b. Policies Updates: 2650, 2705, 3060, 3320, 5407, 7400-P2, 7407, 9100, 9550

**Motion:** To accept the recommendations of the policy committee.

**Made by:** BB

**Seconded by:** SA

**Result:** All present in favor; motion carries

## **VIII. Executive Session as per Idaho Code 74-206**

Motion: To go in to Executive Session as per Idaho Code 74-206 (1) (a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student, (c) conduct deliberations considering legal negotiations or acquire real property (d) consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code (e) consider preliminary negotiations involving matters of trade or commerce in which the governing body in competition with governing bodies in other states or nations (f) communicate with legal counsel (g) consider custody review of Idaho Department of Juvenile corrections (h) custody review (i) communicate with school's risk manager or insurance provider on pending litigation (j) labor negotiations at 8:06 p.m.

Made by: AW

Seconded by: SA

Result: All present in favor; motion carries.

Roll Call: Melissa Crane, chairperson in the Chair and present. Lisa Thompson - present, Becky Baird - present, Amy Wendler- present, and Nicole Wilson- present, Sarah Ahrens – present

Discussed PowerSchool breach

Discussed business manager applicants

Out AW-NW

Roll call-all favor

8:58 p.m.

Motion to hire charter impact for business management services

AW-NW

Roll call-all favor

## **IX. Adjourn**

**Motion:** To adjourn at 9:01 p.m.

**Made by:** MC

**Seconded by:** SA

**Result:** All present in favor; motion carries

**Signature of Board Secretary**

**Date**

**Recorded by SE**