



Xavier Charter School Board Meeting Minutes February 20, 2025 6:00 p.m.

I. Roll Call Attendance

6:03 p.m. Lisa Thompson, in the Chair. Melissa Crane- not present, Becky Baird – present, Amy Wendler-present, Nicole Wilson- present, and Sarah Ahrens - not present

II. Pledge of Allegiance

III. Approval of Agenda –

Motion: To approve the February 20th agenda

Made by: AW

Seconded by: BB

Result: All present in favor; motion carries

IV. Introduction of Jonathan Gillen of Charter Impact. Mr. Gillen introduced himself and gave an update of the onboarding with Charter Impact.

V. Consent Agenda –

- . Approval of Minutes from the January 16th, Regular Board Meeting
- a. Approval of Minutes from February 6th CIP Meeting
- b. Approval December and January Accounts Payable
- c. Approval December and January Building Petty Cash Accounts Payable
- d. Policies: 2nd Reading: 2650, 3060, 3320, 9100

Motion: To approve the consent agenda

Made by: AW

Seconded by: NW

Result: All present in favor; motion carries

VI. **Public Input** – No input.

VII. Reports/Discussion Items –

PFA – The PFA presented their financials. They will be moving money into the Character Scholarship Fund account for senior scholarships. The rotary pancake breakfast was a huge hit. Xavier outsold Harrison. Rotary was amazing to work with. The book fair is coming soon. They have found using the sign up has helped with participation.

K-6 and 7-12 Lead Teachers/HOS/AHOS/Building and Maintenance Reports –

Mr. Moon, Head of Schools – Mr. Moon reported on enrollment. The re-enrollment is strong. There will be a full report next month. The superintendent meeting was rescheduled until next week. Xavier received a \$6,000 grant for cell phones, which will be used to buy more phone pouches. Mr. Moon talked briefly about Istation and Isat. Mr. Moon presented Title II to the board. He explained with the funds are used. It is very specific in how the funds can be used.

Kelsie Rogers – Ms. Rogers presented data for student failures in secondary. Seniors did not fail any classes. She stated the ASVAB was done on the computer, which takes about 1.5 hours. Xavier scored an average 69 which is higher than the national average. We received comments that are students are respectful and test well.

Angela Banks – Ms. Banks presented the substitute report and that we were able to cover all the absences. She reported on the Mandy Patchin training and that it went very well. They worked on the classical education model and worked with grades 4-6 on seminar. The great exchange went really well.

Liz Parker – Ms. Parker presented on the secondary remodel and the status of bids. She talked about discipline and the process of where they are in presenting the data.

Facilities Report – Mr. Moon reported the modular doors have been approved and ordered. They should be installed over spring break. He reported we are in the process of getting bids for lighting, carpet, paint, and cabinets and hoping to have the final cost in March. Information on maintenance of the fire sprinkler system was presented. The Fire Marshall said the summer would be okay to complete this.

Transportation – Mr. Moon reports there are minimal complaints. Most issues are addressed and taken care of quick. There has been one major bus repair. The student check in/out system will be up and running soon. This will track the children so the parents can track them.

Calendar for 2025-2026 – Three calendars were presented to the board and a recommendation was given.

Business Manager Report -- Financials for December and January were presented.

VIII. Action Items

Action: Business Manager Report/Building Petty Cash Reconciliation.

Motion: To approve the financials as presented.

Made by: BB

Seconded by: AW

Result: All present in favor; motion carries.

Action: Approval of refrigerant for the fire suppression system to be approved for after July 1, 2025.

Motion: To approve up to \$11,000 for refrigerant to be done after July 1, 2025.

Made by: AW

Seconded by: NW

Result: All present in favor; motion carries.

Action: Approve the 2025-2026 School Calendar

Motion: To approve the 2025-2026 draft one of the school calendar.

Made by: BB

Seconded by: AW

Result: All present in favor; motion carries.

Action: Approve the CIP from February 6, 2025 meeting

Motion: To approve the CIP

Made by: NW

Seconded by: BB

Result: All present in favor; motion carries.

IX. Executive Session as per Idaho Code: Executive Session as per Idaho Code 74-206 Section (1) (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student, (i)communicate with school's risk manager or insurance provider on pending litigation

Pursuant to Idaho Code 74-206 (1) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student, (c) conduct deliberations considering legal negotiations or acquire real property (d) consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code (e) consider preliminary negotiations involving matters of trade or commerce in which the governing body in competition with governing bodies in other states or nations (f)communicate with legal counsel(g)consider custody review of Idaho Department of Juvenile corrections(h)custody review (i)communicate with schools risk manager or insurance provider on pending litigation (j) labor negotiations.

Motion: To go into executive session at 7:37 pm

Made by: BB

Seconded by: NW

Result: All present in favor; motion carries

Roll Call Attendance

Lisa Thompson, in the Chair. Melissa Crane- not present, Becky Baird – present, Amy Wendler- present, Nicole Wilson- present, and Sarah Ahrens - not present

Out 7:50 pm

Resignation of employee A

Probation concerning employee B

Motion: To accept resignation of employee A

Made by: AW

Seconded by: NW

Result: All present in favor; motion carries

Motion: To put employee B on probation

Made by: NW

Seconded by: BB

Result: All present in favor; motion carries

Mrs. Parker has a write up to go with Motion B

X. Adjourn

Motion: To adjourn

Made by: NW

Seconded by: BB 8:04

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by SE