



Xavier Charter School Board Meeting Minutes December 19, 2024 6:00 p.m.

I. Roll Call Attendance

6:00 p.m. Melissa Crane - present, Lisa Thompson – not present, Becky Baird – present, Amy Wendler-present, Nicole Wilson- present, and Sarah Ahrens – not present

II. Pledge of Allegiance

III. Approval of Agenda –

Motion: To approve the December 19th agenda as amended

Made by: AW

Seconded by: NW

Result: All present in favor; motion carries

Lisa Thompson arrived

IV. Consent Agenda –

- a. Approval of Minutes from the November 21st, Regular Board Meeting
- b. Approval of November Accounts Payable
- c. Approval of November Building Petty Cash Accounts Payable
- d. Approval of December 2nd Safety Meeting Minutes

Motion: To approve the consent agenda

Made by: AW

Seconded by: BB

Result: All present in favor; motion carries

V. Public Input – None

VI. Reports/Discussion Items –

K-6 and 7-12 Lead Teachers/HOS/AHOS/Building and Maintenance Reports –

Mr. Moon, Head of Schools – Mr. Moon reported on enrollment and the drop in numbers between November and December. He attended the superintendent meeting where Jive Performed. Lieutenant Governor Bedke gave a presentation. They talked about voucher proposals. Ms. Critchfield gave a presentation about vouchers. Talked about SPED students in comparison to non-SPED students and what it would look like in a voucher system. Mr. Moon gave a presentation at Rotary and received

positive feedback from it. Mr. Moon would like feedback regarding the PCSC annual report by January 6 so they can publish.

Ms. Kelsey Rogers – Ms. Rogers reported that the police department and employees from the county came to talk to the kids about drugs and alcohol and went over the dangers of vaping. They talked about water safety and the importance of life jackets, a water whistle, and getting permits.

Mrs. Hilary Harm – Mrs. Harm reported that the Phoenix trip is coming up the end of February and eight educators are going. The theme is Wonder. She talked about the CLT testing and how the elementary would need 5,842.00 for the paper tests.

Mrs. Liz Parker – Mrs. Parker reported that the homework data is not quite finalized. The number of referrals of discipline referrals for homework are astronomical. She says they are discussing bell schedule changes to include a study hall. She talked about communicating better where parents can access homework and all things available for them as parents. She said the junior high showcase went really well. The kids performed well and it was the first time they held it in the school.

Ms. Angela Banks – Ms. Banks presented Instasub data showing all absences were covered with the exception of one sub calling in sick leading to coverage being utilized. Four substitutes have been hired this year. She reported on Mandy Pachin and her training in December. She had elementary pull up themes and commonplace. She talked about philosophy with high school and ran an actual seminar. She comes back in February.

Building Facilities – Mr. Moon reported door locks for safety need further investigation. There are modular doors that need replaced. It will cost about \$14,000 to replace due to safety concerns. The sound system improvements will be installed over Christmas break. He talked about bleachers that fold up for the gym and it would make parents elevated so they could see their kids performing. Need to paint, replace carpet and put in cabinets in the secondary classrooms. Bids for these will be completed about February. Mr. Moon stated they are getting an idea of what it would cost to put a mezzanine in the shop to use for storage.

PFA Report – Movie night and pajama night was well attended for the first ever. The clean up was phenomenal. The Mingle Jingle was not as well attended as in the past. Talked about the pancake breakfast and how it has the potential to be a big fundraiser. The next spirit night is January 21 at Sizzler. Everybody who comes that night 50% will be donated.

Open Enrollment – Angie Carter reported that quite a few people changed their benefits. The life insurance coverage amount changed and most took advantage of it. HUB is extremely knowledgeable and helpful. They did a great job. They were able to get us the employee assistance program.

Data Update: Istation – Mrs. Harm presented the data that is trending a steady climb. Isat data Mrs. Harm presented there were great scores and gains.

Federal Programs – Final Esser reporting will be completed. The results to the update will come in January. Mr. Moon reported that Angie Carter has taken a new position and she has offered to come back to assist in training. Mr. Moon discussed Title III –English Learning Program.

Board of Directors Meeting – It was discussed and decided to leave the board meeting February 20, 2025.

Business Manager Report – Angie Carter stated there was nothing to report except she is wrapping up some needed things before her official end date.

VII. Action Items

Action: Business Manager Report/Building Petty Cash Reconciliation.

Motion: To approve the budget as presented.

Made by: AW

Seconded by: LT

Result: All present in favor; motion carries

Action: Purchase four new doors for Modulars

Motion: To approve purchase and replacement of modular doors up to \$14,000.

Made by: LT

Seconded by: BB

Result: All present in favor; motion carries

Action: Purchase paper tests for CLT testing

Motion: To approve 5,842.00 to come out of fund balance for CLT paper tests.

Made by: AW

Seconded by: NW

Result: All present in favor; motion carries

VIII. Executive Session as per Idaho Code 74-206

Motion: To go in to Executive Session as per Idaho Code 74-206 (1) (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student at 7:35 p.m.

Made by: MC

Seconded by: AW

Roll Call: Melissa Crane – present, Amy Wendler – present, Lisa Thompson – present, Becky Baird – present, Nicole Wilson – present, Sarah Ahrens – not present.

In 7:37 p.m.

Discussed resignation of employee A.

Out 7:43 p.m.

Moved to accept the resignation of employee A as of 1/10/2025.

Made by: LT

Seconded by: BB

Result: All present in favor; motion carries

IX. Adjourn

Motion: To adjourn at 7:44 p.m.

Made by: NW

Seconded by: MC

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by SE