

Safety Committee Meeting

May 14, 2024

Minutes

Attendance: Josh Dickson, Gage Ridenour, Gary Moon, Jon Goss, Liz Parker

Meeting time: 3:15PM-3:45PM

Alice Drill Notes:

Order teacher lock

PA system to portables inside and outside.

Dance room PA improvement and gym.

Announcement through walkie talkies and email at the end of drill.

Training for kids: adult without badge to avoid and train students what to do.

Ms. Kaiser room door lock.

Training for portables: locking door whenever leaving.

Doors connecting portable classrooms need locks.

Upper school Training on locking the door with chair and strap. Mandated training to make sure they know and follow the instructions.

Noise in upper school classrooms needs to be addressed.

4th grade drama class to redo the drill. Notifications to parents about behavior. Mr. Moon and Mrs. Barrutia will coordinate.

Manage security system with Pinnacle so office has access to video feed.

Office jobs for who is locking down, coordinate with lead teachers and counselors.

Next year invite Megan to safety meeting.

Email staff to wrap up performance of the drill.

PA system update:

The PA system in the portables needs to be updated so that every classroom has a speaker in the ceiling tiles for better understanding.

PA speakers need to be installed on the exterior of the portables to ensure that students travelling outside of the portables or students at recess can understand the announcement being given. The number of speakers to accomplish this is unknown. We will have Pinnacle advise on this.

The dance room and gym need additional PA speakers that can overcome the noise and alert students to an announcement. Suggestions are: changing the initial announcement tone to draw attention and mount a strobe/blinking light that draws visual attention to the announcement.

Other Notes:

New training in the fall for new teachers. Training will include ALICE powerpoint and discussion. Full drill with intruder, nerf gun, counter etc. One drill held in the upper school and one in the lower school.

New fire evac maps for entire school. Framed and ready for new classrooms.