

**XAVIER CHARTER SCHOOL**  
**1218 North College Road W**  
**Twin Falls, ID 833010**



**(208) 734-3947 Phone (208) 733-1348 Fax**

**~ AGENDA ~**

**REGULAR BOARD OF XAVIER CHARTER SCHOOL, INC.**  
**Thursday, September 21, 2023 6:00 PM**

**I. Roll Call**

**II. Pledge of Allegiance**

**III. Approval of Agenda**

**Please note:** Pursuant to Idaho Code §74-204 (4) an agenda shall be required for each meeting. The agenda shall be posted in the same manner as the notice of the meeting. An agenda may be amended, provided that a good faith effort is made to include, in the original agenda notice, all items known to be probable items of discussion.

**IV. Consent Agenda by ^^^(action item)**

- a. Approval of Minutes from the August 17<sup>th</sup> Meeting
- b. Approval of Minutes from the September 14<sup>th</sup> CIP Meeting
- c. Approve Updated CIP
- d. Approval August Accounts Payable
- e. Approval August Building Petty Cash Accounts Payable

**V. Public Input**

Public input will be received for items not on the agenda. Please note that the Board cannot take action on any issue presented in this section until subsequent Board meetings when the issue can be added to the Board agenda. To give everyone an opportunity to speak who wishes to, please make comments as briefly as the subject permits.

**VI. Action Items: Annual District Meeting**

- a. Designation of Head of Schools as the Administrator in charge
- b. Designation of official publication
- c. Designation of financial institution(s) and designation of signatures for accounts
- d. Designation of who has the right to transfer funds to and from school bank accounts
- e. Designation that fiduciary accounts of the school are the responsibility of reporting through the business manager to the Board once a month
- f. Designate that the business manager has fiduciary reporting responsibility to the Board at least monthly.
- g. Designation of Bonding agency and amount on Business Manager
- h. Designation of Property and Liability Insurance carriers
- i. Designation of Title IX officer
- j. Designation of employee drug testing agency
- k. Designation of Legal Counsel
- l. Designate payroll signature

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact Xavier Charter School staff before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the school's staff, please call 208.734.3947.

## **VII. Reports/Discussion Agenda**

- a. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports
- b. Student Transportation Routes
- c. First Federal Proposal
- d. Building Project Update
- e. Discarded Items
- f. Phone/Intercom System Update
- g. PFA Report/Financials
- h. Building Artwork
- i. Report S&P Rating Call
- j. 6<sup>th</sup> Grade Latin Curriculum
- k. Secondary Health Curriculum
- l. Secondary Student Retention Update
- m. Classical Education National Symposium
- n. Facilities Manager Stipend
- o. Federal Grant Report
- p. Policy Review Committee

## **VIII. Action Agenda ^^^ All Are Action Items**

- a. Action: Business Manager Report/Building Petty Cash Reconciliation/First Federal Proposal for LGIP Funds
- b. Action: Student Transportation Routes
- c. Action: First Federal Proposal
- d. Action: Building Artwork
- e. Action: 6<sup>th</sup> Grade Latin Curriculum
- f. Action: Secondary Health Curriculum
- g. Action: Classical Education National Symposium
- h. Action: New Intercom System
- i. Action: Facilities Manager Stipend
- j. Action: Policy Review Committee

## **IX. Adjourn**

### **^^^ Action Item**

### **BOARD POLICIES**

**Link to Policies:** <https://xaviercharter.org/board-policies/>

Series 1000 – Board of Directors  
Series 2000 – Instruction  
Series 3000 – Students  
Series 4000 – Community Relations  
Series 5000 – Personnel  
Series 6000 – Administration  
Series 7000 – Financial Management  
Series 8000 – Non-Instructional  
Series 9000 – Facilities

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