



# **Xavier Charter School Board Meeting Minutes Thursday, May 18, 2023 6:00 p.m.**

## **I. Roll Call Attendance**

6:00 p.m. Debbi Burr, in the Chair. Debbi Burr – present, Melissa Crane – absent, Amy Wendler – present through Google Meets, Marc Astin – present, and Thad Biggers – present through Google Meets

## **II. Pledge of Allegiance**

## **III. Approval of Agenda –**

**Motion:** To approve the agenda

**Made by:** Marc Astin

**Seconded by:** Amy Wendler

**Result:** All present in favor; motion carries

## **IV. Consent Agenda –**

- a. Approval of minutes from the April 20<sup>th</sup> meeting
- b. Approval of minutes from the May 4<sup>th</sup> safety committee meeting
- c. Approval of minutes from the May 8<sup>th</sup> policy committee meeting
- d. Approval April Accounts Payable
- e. Approval April Building Petty Cash Accounts Payable
- f. Policy Review: (2<sup>nd</sup> Reading) 2720F; (2<sup>nd</sup> Plus Reading) 2720 & 3260
- g. Policy 2022 Fall Updates: (2<sup>nd</sup> Plus Reading) 5100

**Motion:** To approve the consent agenda

**Made by:** Marc Astin

**Seconded by:** Thad Biggers

**Result:** All present in favor; motion carries

## **V. Public Input – Yes, Liyah Babayan spoke about the school culture.**

## **VI. Reports/ Discussion Items**

A. **Band/Choir Report – Mr. McGhee** – Mr. William McGhee reported on the band and choir successes. At the Jerome competitions, the band ranked first; and at the Burley competitions, the choir ranked 2<sup>nd</sup>. He also reported the choir ranked 2<sup>nd</sup> at Lagoon, and all the showcases went well.

**B. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports**

**A. Gary Moon – Head of Schools:** He included his report in the Board packet.

**B. Jon Goss – Assistant Head of Schools:** He invited Ms. Kelsie Rogers to report on Behind-the-Scenes Club and the activities they have had. He reported on the secondary testing tools and results. He stated he is working with the office staff putting together “Dress Code FAQ’s” and will be posting them on the website. He recognized Anna Grace Aiello for receiving an internship with the University of Texas to analyze NASA Earth Science data.

**C. Becky Baird – K-6:** She included her report in the Board packet. Ms. Hillary Harm presented information about the improvements in the Science Curriculum. She reported finishing up the Classic Learning Testing for 3<sup>rd</sup> -6<sup>th</sup> grades as they have been piloting the program.

**D. Lisa Thompson – 7-12:** She stated the post-lottery interviews and Q/A for new students and their parents went well. She is creating informative emails to keep in touch with the new families.

**E. Building and Maintenance –** Mr. Loosli stated they will be reseeding the south lawn. He also reported building permits have been sent to the local departments. He reported the cleaning contract increased due to supplies, more classrooms to clean, and wages. He presented who will be moving classrooms and offices.

**C. PFA Report/Financials–** PFA included the financials in the Board packet.

**D. Federal Grant Report-** Ms. Angie Carter reported on the amount of money available in the federal fund accounts.

**E. Fingerprinting Scanner -** Ms. Dannah Robertson presented the quote for a fingerprinting scanner.

**F. Transportation Contract –** Mr. Goss presented the updated transportation contract from Mid-Columbia. He stated Mr. Moon recommended the District Attorney look at the contract.

**G. Building Entrance Art Plans –** Ms. Elizabeth Parker and Ms. Harm presented the building entrance art plans.

**H. Vendor Contracts –** The Board held a discussion about the vendor contracts.

- i. Occupational/Physical Therapy-Primary Therapy
- ii. Custodial-Class Act
- iii. Sped. Consulting-Jesse Mittelstadt
- iv. Food Service-Twin Falls School District
- v. School Psych.-No longer needed
- vi. Sped. Director/504 Director-Currently advertising

**I. SPED Manual –** Mr. Goss presented the SPED manual to the Board.

**J. Secondary Science Curriculum –** Ms. Thompson presented the Secondary Science Curriculum. She met with a committee and gave their recommendation to the Board.

**K. Employee & Student Handbooks –** Mr. Goss presented the handbooks to the Board.

**L. Reminder for Board Members to Attend Graduation –** The Board was reminded to attend graduation on Wednesday, May 31<sup>st</sup> at CSI at 5:30.

**VII. Action Items**

**A. Business Manager Report/Building Petty Cash Reconciliation Report –** Mrs. Angie Carter presented the monthly financial reports. She gave the Board the opportunity to ask questions.

**Motion:** To approve the monthly financial reports as presented

**Made by:** Amy Wendler

**Seconded by:** Marc Astin

**Result:** Roll Call: Debbi Burr – yes, Amy Wendler – yes, Thad Biggers – yes, and Marc Astin – yes. All present in favor; motion carries

B. **Action: Appoint Board Member Seat #4** – The Chair stated Seat #4 is a 3 year appointment and stated Melissa Crane would be interested in the position.

**Motion:** To appoint Melissa Crane back into Board Seat #4

**Made by:** Amy Wendler

**Seconded by:** Marc Astin

**Result:** All in favor; motion carries

C. **Action: Approve the Purchase of the Fingerprinting Scanner –**

**Motion:** To not approve the purchase of the Fingerprinting Scanner

**Made by:** Thad Biggers

**Seconded by:** Amy Wendler

**Result:** All in favor; motion carries

D. **Action: Approve the Transportation Contract** – Postponed until the next meeting.

E. **Action: Approve Vendor Contracts –**

vii. Occupational/Physical Therapy-Primary Therapy

viii. Custodial-Class Act

ix. Sped. Consulting-Jesse Mittelstadt – Will be brought back in the next meeting.

x. Food Service-Twin Falls School District

**Motion:** To approve the Occupational/Physical Therapy – Primary Therapy contact

**Made by:** Marc Astin

**Seconded by:** Amy Wendler

**Result:** All in favor; motion carries

**Motion:** To approve the custodial – Class Act contract

**Made by:** Marc Astin

**Seconded by:** Amy Wendler

**Result:** All in favor; motion carries

**Motion:** To reapprove the food service contact with the Twin Falls School District

**Made by:** Marc Astin

**Seconded by:** Amy Wendler

**Result:** All in favor; motion carries

**F. Action: Adopt the Most Current SPED Manual –**

**Motion:** To adopt the most current SPED Manual

**Made by:** Amy Wendler

**Seconded by:** Thad Biggers

**Result:** All in favor; motion carries

**G. Action: Approve Secondary Science Curriculum –**

**Motion:** To approve the Secondary Science Curriculum as presented up to \$14,000

**Made by:** Thad Biggers

**Seconded by:** Amy Wendler

**Result:** All in favor; motion carries

**H. Handbooks: (1<sup>st</sup> Readings) Employee, Rhetoric, Logic, and Grammar –** The Board reviewed the handbooks and will approve these in June.

**I. Policy Series Review: (1<sup>st</sup> Readings) 3300-3620 –** The Board held the readings on these policies.

**J. Policy 2023 Winter Updates: (1<sup>st</sup> Readings) 1315, 1405, 2395, 3030, 3270, 3270P, 3275A1, 3275A2, 3440, 5325, 5330, 5330F, 5335A1, 5335A2, 5335A3, 5335F, 5340, 5500 –** The Board held the readings on these policies.

**K. Policy Review: (2<sup>nd</sup> Plus Reading) 3261 –** The Board held the reading on this policy.

**VIII. Executive Session as per Idaho Code 74-206**

**Motion:** To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled;** at 9:14 p.m.

**Made by:** Marc Astin

**Seconded by:** Thad Biggers

**Result:** Roll Call: Debbi Burr – yes, Amy Wendler – yes, Thad Biggers – yes, and Marc Astin – yes. All present in favor; motion carries

**Motion:** To come out of Executive Session at 9:20 p.m.

**Made by:** Marc Astin

**Seconded by:** Thad Biggers

**Result:** Roll Call: Debbi Burr – yes, Amy Wendler – yes, Thad Biggers – yes, and Marc Astin – yes. All present in favor; motion carries

**IX. Action Resulting from Executive Session**

**Motion:** To approve Candidate A to be hired as a psychologist

**Made by:** Marc Astin

**Seconded by:** Amy Wendler

**Result:** All present in favor; motion carries

**X. Adjourn**

**Motion:** To adjourn at 9:22 p.m.

**Made by:** Marc Astin

**Seconded by:** Thad Biggers

**Result:** All present in favor; motion carries

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**Signature of Board Secretary**

**Date**

**Recorded by DR**