



Xavier Charter School Board Meeting Minutes Thursday, January 5, 2023 6:00 p.m.

I. Roll Call Attendance

6:00 p.m. Debbi Burr, in the Chair. Debbi Burr – present, Melissa Crane - absent, Amy Wendler – present through Google Meets, Marc Astin – present, and Thad Biggers - present

II. Pledge of Allegiance

III. Approval of Agenda –

Motion: To approve the agenda

Made by: Marc Astin

Seconded by: Thad Biggers

Result: All present in favor; motion carries

IV. Consent Agenda –

- A. Approval of minutes from the November 17th meeting
- B. Approval of minutes from the November 28th special meeting
- C. Approval of minutes from the December 12th safety committee meeting
- D. Approval November Accounts Payable
- E. Approval November Building Petty Cash Accounts Payable
- F. Policy Review: (2nd Readings) 2110P & 3330

Motion: To approve the consent agenda

Made by: Thad Biggers

Seconded by: Marc Astin

Result: All present in favor; motion carries

V. Public Input – None.

VI. Reports/ Discussion Items

A. **Teachers of the Month** – Mr. Moon presented Mrs. Tami Ditlefsen as the K-6 Teacher of the Month for November. Mr. Goss presented Mr. Brian Loosli as the 7-12 Teacher of the Month for November.

B. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports

A. **Gary Moon – Head of Schools:** He updated the Board on the modular and transportation RFPs. He continues to monitor legislature and interest in full day

kindergarten and will be reporting on full day kindergarten at the next meeting. He stated they are working on improving Elementary Showcases which may include spreading showcases over the course of more days for better dynamics, attendance, and safety. He recognized the attendance of a representative from the transportation company, First Student.

B. Jon Goss – Assistant Head of Schools: He presented the drama program report written by Ms. Sosana Carpenter. He discussed and compared the 4-year graduation rates of the State and Xavier Charter School.

C. Becky Baird – K-6: She stated the Veteran's Day Showcase that was held continues to be a great impact on the community as the attending veterans leave feeling valued. She reported she has been analyzing 5 years of Explicit Direct Instruction training. She has prepared action steps which she went over during August training with the teachers and has received valuable feedback and information.

D. Lisa Thompson – 7-12: She presented the Monday teacher training schedule to the Board.

E. Building and Maintenance – Mr. Loosli included his report in the Board Packet.

C. PFA Report/Financials– They presented the financials to the Board.

D. Federal Grant Report – Ms. Angie Carter reported on the amount of money available in the federal fund accounts.

E. K-12 Mental Wellness Report – Mr. Goss invited Ms. Kelsie Rogers and Ms. Megan Choate to present a K-12 Mental Wellness Report. They reported have been able to hold 725 appointments with students in the 1st semester. Ms. Choate stated she will be starting student groups next week.

F. Accreditation Report – Mr. Moon stated accreditation information gathering is at the tail end, and they are hoping to have it all wrapped up by the end of this week. He reported the accreditation information will need to be submitted by the middle of February.

G. Stipend for Secondary Teachers for Setup of CSI Dual Credit Classes – Mr. Moon requested the intent of when to pay the stipends for setting up dual credit classes. The Board stated the intent was to pay this school year. They stated the dual class setup needs to be completed. It was communicated that funding would be from a general fund account and most likely from the Board Purchase Services account.

H. Quarterly Grant Report – Ms. Dannah Robertson gave the current grant report to the Board.

VII. Action Items

A. Business Manager Report/Building Petty Cash Reconciliation Report – Mrs. Angie Carter presented the monthly financial reports. She gave the Board the opportunity to ask questions.

Motion: To approve the monthly financial reports as presented

Made by: Marc Astin

Seconded by: Thad Biggers

Result: Roll Call: Debbi Burr – yes, Amy Wendler – yes, Thad Biggers – yes, and Marc Astin – yes. All present in favor; motion carries

B. Approve Funding for Advanced Professional Rung Back Pay – Mr. Moon and Mrs. Carter asked for approval of funding for the full amount of back pay.

Motion: To approve funding for Advanced Professional Rung Back Pay out of the general fund carry over fund balance

Made by: Thad Biggers

Seconded by: Marc Astin

Result: All in favor; motion carries

C. **Approve or Reject Modular Bids**– Mr. Moon and Mrs. Carter recommended the modular bid from Pacific Mobile be accepted. It was clearly stated the Board would not be awarding the bid at this time.

Motion: To accept the modular bid

Made by: Marc Astin

Seconded by: Thad Biggers

Result: All in favor; motion carries

D. **Approve the Possible Rebid of the Modulars RFP -**

Motion: To reopen bids on the modulars until January 17th

Made by: Thad Biggers

Seconded by: Amy Wendler

Result: All in favor; motion carries

E. **Approve an Amendment of Site Work RFP Deadline** – Mr. Moon would like the site plan deadline from the engineers to be pushed to the February 14th so the work can be done first for a more accurate bid.

Motion: To amend the deadline for the RFP site work to February 14th

Made by: Thad Biggers

Seconded by: Marc Astin

Result: All in favor; motion carries

F. **Policy Review: (1st Readings) 3295P, 4120, & 5412; (2nd Reading) 9100** - The Board held the readings on these policies.

G. **Policies 2370-2800 Series Review (1st Readings)** – The Board held the readings on these policies.

H. **Policy 2022 Fall Updates: (1st Readings) 2140, 2500, 2510, 2510P, 2520, 2530, 2530F, 2540, 3340, 3340P, 3525, 4105, 4105F, 4130F, 4260F, 4500, 4500P, 5100, 5101, 5281, & 7310** - The Board held the readings on these policies.

I. **Policy 2022 Summer Updates: (2nd Readings) 2460, 2470, 2470F, & 2470P (ELO/Self-Directed Learners)** - The Board will review these policies in the next meeting.

J. **Policy 2021 Summer Updates: (2nd Plus Reading) 2150P** – The Board held the reading on this policy.

VIII. Adjourn

Motion: To adjourn at 10:15 p.m.

Made by: Marc Astin

Seconded by: Thad Biggers

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR