



XAVIER CHARTER SCHOOL
1218 North College Road W
Twin Falls, ID 83301
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Safety Meeting Minutes

Attendance: Brad Hansen, Steve Canty, Josh Dickson, Gage Ridenour, Debbie Burr, Gary Moon, Jon Goss

Discussion of:

November 30 Drill:

The wording of the announcement “shelter in place” means lockdown unless given specific instructions to carry on teaching or other specifics given by Mr. Moon or Mr. Goss.

Possible review of this announcement in an all school meeting.

Change the school manual to specifically say that shelter in place means barricade in room with locked doors, shades shut and silence. Email to emergency@xaviercharter.org as usual.

Brian Loosli copied and pasted his attendance, which didn't work. We will not do that from now on.

Students knew when the drill was going to happen due to teachers telling them. We will adjust the safety manual page and review the shelter in place procedure at a short meeting. We will schedule a drill in January which we will not tell the school about to keep it true without students knowing.

Dance room secure barrier was missing which is now taken care of.

Mrs. Loosli's door latch is not working.

No speakers in the elementary hall. Gary will check into getting speakers in the hall.

Locks that we can use for doors:

Presented “TeacherLock” door locking mechanism to the group and we will discuss further when they arrive. Brian or Jason will install three locks and we will determine if we want to proceed with doing the whole school. We will discuss where to keep the keys after we see the product.

Parking Lot Improvement:

Gary and Brian will talk to the city to make a plan. This will happen over Christmas break.

Windows in Portables:

We agree on getting a bid for windows in the portables. I will contact Mr. Loosli for the quote.

Radios: Gary will check with Jeremy Bennett on if we can continue with our current radios or if we need new FCC radios.

New Drill Date: January 27 during the passing period between 2nd and 3rd period. No one will know the date and time.