

Safety Committee Meeting

November 7, 2022

Minutes

Attendance: Josh Dickson, Brad Hansen, Steve Canty, Gary Moon, Debbie Burr

Meeting time: 2:15PM-3:20PM

Alice Drill Dates: Wednesday, Nov. 30 Drill will be a lockdown. This will happen during the passing period of 5th and 6th (1:25PM). Test doors but not aggressively. Discuss procedure for students passing across parking lot during a drill. Make sure teachers know to get students (any students) into a safe location. Do not open the door after locked down. Meeting for lower school and upper school to cover this. Discuss tracking kids with the office. Discuss procedure for upper school teachers to put names in emergency@xaviercharter.org.

Spring ALICE drill date: Wednesday, April 5 during 2nd period (9:15). This will be a full scenario drill with teachers choosing their reaction to a possible threat.

Upper School Drill Scenarios: Bradley and Steve will email me the list of seven scenarios starting in November.

Slide Locks for Doors: We will check on slide locks that have a key to ensure an easier lockdown procedure. Brian can check on cost, viability, and install 3 test locks. We will discuss this effectiveness at further meetings.

Egress Windows for Portable Classrooms: Check with Brian for an extra egress door or trap door that can go below and out at ground level. Check on code problems. Get estimates. Possible location could be the bathroom.

Review Procedure for Locking Portable Doors: Working well for the teachers in the portables. We will continue with this procedure.

Other Notes: Ask for another teacher to be on the safety committee. Gage Ridenour
Gary is checking on new radios for the school that have an FCC channel.

Debbie is contacting Matt Frye about possible use of cell phones that use software in the case of an emergency.

Review of proposed parking lot plan to Debbie Burr. Debbie likes the plan so we will check into adding an extra exit and cost for making new lines, signage, barriers etc. for the the new parking lot plan. Gary will check into the zoning with adding a new exit. Check on if our parking lot proposal meets code.