



Xavier Charter School Board Meeting Minutes Thursday, April 21, 2022 6:00 p.m.

I. Roll Call Attendance

6:05 p.m. Debbi Burr, in the Chair. Debbi Burr – present, Melissa Crane - present, Diana Wettstein – present, Amy Wendler - present, Marc Astin - present

II. Pledge of Allegiance

III. Approval of Agenda – Amendment of the agenda to remove discussion item a. and action item c. because the bus company will not be attending the meeting tonight.

Motion: To approve the amended agenda

Made by: Melissa Crane

Seconded by: Diana Wettstein

Result: All present in favor; motion carries

IV. Consent Agenda –

- A.** Approval of minutes from the March 14th special meeting
- B.** Approval of minutes from the March 17th meeting
- C.** Approval of minutes from the April 8th safety meeting
- D.** Approval March Accounts Payable
- E.** Approval of March Building Petty Cash Accounts Payable

Motion: To approve the consent agenda

Made by: Melissa Crane

Seconded by: Diana Wettstein

Result: All present in favor; motion carries

V. Public Input – None.

VI. Reports/ Discussion Items

A. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports

- 1. Gary Moon – Head of Schools:** He presented the enrollment numbers. He informed the Board that he asked Ms. Kelsie Rogers to come next month to report on the Support and Prevention Conference. He reported the Superintendent Meeting included discussion about the State Health Insurance and all-day Kindergarten. He stated the S&P rating meeting went well.

2. **Jon Goss – Assistant Head of Schools:** He reported they are preparing for the Secondary Accreditation Review. He reported there will be an upcoming presentation to patrons concerning the rollout of the new seminar curriculum and bell schedule. The showcase of the new program will be on May 5th at 6 p.m. and will include students in the 5th-12th grades. He stated the Frontline program (recruiting and hiring software) is online and successfully working. He spoke about meeting with State Superintendent Sherri Ybarra and Representative Lance Clow as they visited the school on April 13th. Mr. Goss invited Mr. William McGhee to report on a recent competition which included Xavier's choir and band achieving the highest scores for the region.
 3. **Becky Baird – K-6:** She explained Math in Focus will extend another year before it rollovers to an upgrade. She reported she invited a Core Knowledge trainer to come train the K-8th grade teachers August 16th -17th. She stated the post-lottery new-student placement testing and parent group interviews will be on Thursday, May 12th.
 4. **Lisa Thompson – 7-12:** She reported they have 3 Patriot Pen winners who are Emma Sexton – 1st place; Dasha Serva – 2nd place; and Kyson Stewart – 3rd place. She will have someone present their paper in next month's meeting. She stated Ms. Amanda Patchin from Ambrose School will be conducting professional development for June 2nd and 3rd. She is also scheduled for 7 training sessions during the next school year.
 5. **Building and Maintenance** – Mr. Loosli included his report in the Board Packet. Mr. Moon stated the building inspection was conducted yesterday.
- B. Lottery Update** – Mr. Moon reported the enrolled and waiting list numbers from the lottery held April 15th.
- C. Review/Potentially Revise American Rescue Plan: Safe Return to School and COVID-19 Protocols for 2021-2022 School Year**– No changes this month.
- D. Federal Grant Report** – Ms. Angie Carter reported on the amount of money available in the federal fund accounts.
- E. COVID Update** – Mr. Goss explained the school has seen zero COVID cases in the last month. He reported the risk level for the school is at the green risk level.
- F. Legislative Roadshow Summary** – Ms. Carter stated a temporary ruling on funding was made and will be based on enrollment for FY22 and FY23. She stated no career ladder acceleration will happen in FY23. She reported leadership premiums money will be used to fund insurance, and \$1000 premium pay will be given through Federal Grants. She stated a 7% increase will be on the base salary for classified employees for school funding. She reported lottery funds will get a one-time bump which will decrease our facilities maintenance money, and the SDE will be requiring health insurance appropriation reporting starting December 2022.
- G. Health Insurance Options-** Mr. Moon presented the pros and cons of the insurance. He stated 8 schools in the state of Idaho are going to participate so far. Ms. Carter presented the one time buy-in amount to the state insurance. She also presented three options which included keeping the plan we are on, changing to the state plan with eligible employees, or changing to the state plan with enrolled employees. The Board asked for the options to be re-addressed in October before the renewal time of the current insurance plan.
- H. Full Day Kindergarten** – Mr. Moon stated the bill that was passed was for literacy K-3rd. He reported the school would get paid a higher amount if the students test high on the IRI. He stated they are in the process of gathering information on full-day kindergarten and half-day kindergarten options from parents and teachers.
- I. Secondary IDLA Dual Credit On-Campus Proposal-** Mr. Goss presented the IDLA dual credit on-campus proposal. He proposed one class period during the day to be available to the students to work on IDLA dual credit for the 9th and 10th grades. 11th and 12th grade students would have the option to take the IDLA dual credit during their release time. Ms. Liz Trask-

Parker would be the monitoring teacher for this one class period which would have a class cap of 25 students. He proposed it for a one-year trial. The Board asked the IDLA Dual Credit proposal be brought back next month.

J. Bell Schedule for Secondary Classes- Mr. Thad Biggers presented the bell schedule for the secondary classes with the new seminar curriculum implemented.

K. Disposition of Open Board Seats- Mrs. Burr discussed the open board seats which are Seat 2, Seat 3, and Seat 5.

L. Schedule Budget Review Sessions- Mrs. Burr scheduled the first budget review for May 16th from 6-8 p.m.; and the second budget review was scheduled for June 2nd from 6-8 p.m.

VII. Action Items

A. Business Manager Report/Building Petty Cash Reconciliation Report –Mrs. Angie Carter presented the monthly financial reports. She gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager’s Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: Roll Call: Debbi Burr – yes, Diana Wettstein - yes, Amy Wendler – yes, Melissa Crane – yes, and Marc Astin – yes. All present in favor; motion carries

B. Review/Potentially Revise American Rescue Plan: Safe Return to School and COVID-19 Protocols for 2021-2022 School Year – No Action.

C. Approve Secondary IDLA Dual Credit On Campus Proposal – No action. It will be brought back next month.

Motion: To move this action item to the May meeting

Made by: Debbi Burr

Seconded by: Melissa Crane

Result: All in favor; motion carries

D. Approve Bell Schedule for Secondary Classes -

Motion: To approve the bell schedule for secondary classes as presented with the modified 3X3 schedule

Made by: Melissa Crane

Seconded by: Marc Astin

Result: All in favor; motion carries

E. Approve Pro-rated \$1000 Stipend for Employees from Federal Funds -

Motion: To approve federal funds that will fund the prorated \$1000 for employees as defined by the district

Made by: Amy Wendler

Seconded by: Marc Astin

Result: Melissa Crane recused herself; Amy Wendler withdrew the motion

Motion: To pay \$1000 premium pay (stipends) with federal funds as directed by the state guidelines

Made by: Melissa Crane

Seconded by: Marc Astin

Result: All in favor; motion carries

Motion: To use the fund balance to make up the difference the district determines in FTE for the classified employees

Made by: Amy Wendler

Seconded by: Marc Astin

Result: Melissa Crane recused herself; all others in favor; motion carries

F. Policy: 2700P (1st Reading) - The Board held the reading on this policy.

G. Policy Review: (2nd Readings) 8100 & 8610 - The Board held the readings on these policies.

H. Policy Summer Updates: (2nd Readings) 2150P, 4120, & 4120F - The Board held the readings on these policies.

I. Policy Series Review: (1st Readings) 9000-9800 - The Board held the readings on these policies.

J. Policy Fall/Winter Updates: (1st Readings) 2310, 3030, 3031, 3370, 3370P, 3440, 3530, 4210, 4210P, 4220, 7710 - The Board held the readings on these policies.

K. Policy Spring Updates: (1st Readings) 1120, 1282, 1600, 2460, 2500, 2530, 2640, 3000, 3570P, 8320, 8520; (2nd Plus Reading) 8605 - The Board held the readings on these policies.

VIII. Executive Session as per Idaho Code 74-206

Motion: To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (b) To consider the evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student;** at 10:15 p.m.

Made by: Marc Astin

Seconded by: Amy Wendler

Result: Roll Call: Debbi Burr – yes, Diana Wettstein - yes, Amy Wendler – yes, Melissa Crane – yes, and Marc Astin – yes. All present in favor; motion carries

Motion: To come out of Executive Session at 10:28 p.m.

Made by: Melissa Crane

Seconded by: Diana Wettstein

Result: Roll Call: Debbi Burr – yes, Diana Wettstein - yes, Amy Wendler – yes, Melissa Crane – yes, and Marc Astin – yes. All present in favor; motion carries

IX. Action Resulting from Executive Session

Motion: To accept the resignations of Employee A and B

Made by: Melissa Crane

Seconded by: Marc Astin

Result: All present in favor; motion carries

X. Adjourn

Motion: To adjourn at 10:29 p.m.

Made by: Marc Astin

Seconded by: Melissa Crane

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR