



~ AGENDA ~

**Safety Committee Meeting  
XAVIER CHARTER SCHOOLS, INC.  
Friday, April 8th, 9-10am  
1218 N. College Road West  
Twin Falls, Idaho 83301**

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**I. Roll Call Attendance-** 9:05am, Mrs. McFarland's room, Steve C., Brad D., Josh D., Stacey M.

**II. Discussion of**

**1. All school end of the year ALICE Safety Drill**

- Scheduled for Tuesday, 5/10, 9am
- Invite Rick; Rick serve as the intruder? Safety vest and dressed up so that a description of threat can be given over the intercom
- Possible route- call an Active Threat in the B hallway, towards gym, through gym, come down by fifth/sixth grade and to foyer?
- Ask for 15 minutes at the May 9<sup>th</sup> Monday meeting to address staff for reminders and/or concerns
- Using caution when pulling doors with straps
- CAN WE GET BOLTS IN THE ELEMENTARY HALLWAY'S DOOR? KEYED BOLTS? EXPLORE VARIOUS IDEAS TO ENHANCE SECURITY (especially because of straps causing damage to doors)

**2. ALICE Skill Drills progress check**

- Last reminder sent out for 7<sup>th</sup> hour

**3. End of the year Staff Survey**

- Teachers debrief with classes after drill and then ask teachers to include student input on the feedback

**4. First Aid Kits follow-up**

- Only 9 delivered thus far: Mr. Dickson, Mrs. McFarland, Mr. Canty, Mr. Hansen classroom, ???

**5. Drop-off/Pick-up procedures concerns**

- Following procedures, Morning Drop-Off discussed- parents parking in handicap zones and students running in front of busses
- BUS ZONE ONLY SIGN? DROP OFF AND PICK UP AND FACULTY/STUDENT PARKING ONLY
- Change procedures for next year?
- Recommendations from Safety Committee:
  - \*Change parking spaces and eliminate arrow out- SOLID BOLD lines and clear arrows marking flow of traffic (see pic)
  - \*Clear BUZ ZONE SIGNAGE and FACULTY/STUDENT PARKING ONLY, MODULAR UNITS PARKING ONLY

If auxiliary aids or services are needed for individuals with disabilities, or if you wish to speak during an Open Forum if applicable, please contact Xavier Charter School staff before the meeting opens. While the Board of Directors will attempt to address items in the listed order, some items may be addressed prior to or after the order listed above. To contact the school's staff, please call 208.734.3947.

\*ANNOUNCEMENT BEFORE NEXT YEAR: Change drop off zone to back of school ONLY regardless of time of drop off

\*Change back to four people on duty in the AM to monitor new procedures

## **6. Other business**

- Question discussed during meeting: "In going over the final ALICE scenario with my 7th hour, we have a question about what to do in the situation that there is a danger after the final bell has rung. Would we go to the meeting place? How would we keep track of who is safe? Is that still part of our responsibility at that time of day? Some students leave at 5 minutes to the bell for classes, or because their secondary teacher is on traffic duty. So, they might be in the parking lot driving away at 3:00." The question then become when classes are dismissed at the 3pm bell, is that when our legal duties to our students end? Is it 3:15pm? Is it 3:30pm? What is the level of accountability for staff? Admin responsibilities? Sending an after school email to check-in for parents who have not received their children.
- Contemplate passing period for next year- POSSIBLE GATE ADDED or pathway created

## **III. Adjourn- 11:05**

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