



**Xavier Charter School  
Board Meeting Minutes  
Thursday, March 17, 2022  
6:00 p.m.**

**I. Roll Call Attendance**

6:01 p.m. Debbi Burr, in the Chair. Debbi Burr – present, Melissa Crane - present, Diana Wettstein – present, Amy Wendler - present, Marc Astin - present

**II. Pledge of Allegiance**

**III. Approval of Agenda –**

**Motion:** To approve the agenda

**Made by:** Melissa Crane

**Seconded by:** Marc Astin

**Result:** All present in favor; motion carries

**IV. Consent Agenda –**

- A.** Approval of minutes from the February 17<sup>th</sup> meeting
- B.** Approval February Accounts Payable
- C.** Approval of February Building Petty Cash Accounts Payable

**Motion:** To approve the consent agenda

**Made by:** Melissa Crane

**Seconded by:** Amy Wendler

**Result:** All present in favor; motion carries

**V. Public Input – None.**

**VI. Executive Session as per Idaho Code 74-206**

**Motion:** To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (b) To consider the evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student;** at 6:04 p.m.

**Made by:** Melissa Crane

**Seconded by:** Marc Astin

**Result:** Roll Call: Debbi Burr – yes, Diana Wettstein - yes, Amy Wendler – yes, Melissa Crane – yes, and Marc Astin – yes. All present in favor; motion carries

**Motion:** To come out of Executive Session at 6:48 p.m.

**Made by:** Marc Astin

**Seconded by:** Diana Wettstein

**Result:** Roll Call: Debbi Burr – yes, Diana Wettstein - yes, Amy Wendler – yes, Melissa Crane – yes, and Marc Astin – yes. All present in favor; motion carries

## **VII. Reports/ Discussion Items**

**A. 9<sup>th</sup> – 12<sup>th</sup> Grade English/History Seminar/Curriculum Plan for 2022-2023 School Year** – Mrs. Lisa Thompson presented the 9<sup>th</sup> -12<sup>th</sup> Grade proposed English/History curriculum plan and how it will align with the current plan. She showed the plan of how to implement the new curriculum and the legacy curriculum. She reported how the new curriculum aligns with Xavier Charter School’s mission, vision, and tenets. Then, Mr. Nathan Barnhill presented 9<sup>th</sup> grade History/Government curriculum; Ms. Amanda Loosli presented 9<sup>th</sup>, 11<sup>th</sup> grade, and 12<sup>th</sup> grade English curriculum; Mr. Donavon Craner presented 10<sup>th</sup> grade History curriculum; Ms. Liz Parker presented 10<sup>th</sup> grade English curriculum; and Mr. Brian Loosli presented 11<sup>th</sup> and 12<sup>th</sup> History curriculum. Mr. Thad Biggers stated he will be presenting the bell schedule at next board meeting and will be communicating with the stakeholders regarding the new curriculum.

### **B. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports**

**1. Gary Moon – Head of Schools:** He presented the enrollment numbers to the Board. He reviewed what he knew about the State Health Insurance as to what will be offered to school districts. He reported he is waiting until the plan is finalized to give more details. He stated they are taking a team to “Support and Prevention Conference” which includes himself, the counselor, an upper school teacher, and a lower school teacher. He stated he is doing Title IX training, and the responsibilities will be divided between 3 Administrative people. Mr. Moon reported the Superintendent Meeting was mainly focused on the State Health Insurance. He stated the Legislative Wrap-up will be April 13<sup>th</sup>.

**2. Jon Goss – Assistant Head of Schools:** He reported Parent/Teacher Conferences went well. He explained that 117 parents attended conferences this spring, and teachers had 487 conferences. He reported, in place of the 8<sup>th</sup> grade parent transition meeting, a booth was set up in the gym during Parent/Teacher Conferences for all 7<sup>th</sup> – 12<sup>th</sup> graders and parents to inquire and learn about advanced opportunities.

**3. Becky Baird – K-6:** She included her report in the Board Packet and will report next month.

**4. Lisa Thompson – 7-12:** She included her report in the Board Packet.

**5. Building and Maintenance** – Mr. Loosli included his report in the Board Packet. Mr. Moon stated they are looking into vape detectors for the bathrooms.

**C. Review/Potentially Revise American Rescue Plan: Safe Return to School and COVID-19 Protocols for 2021-2022 School Year**– Mr. Moon stated “no changes” need to be made to the plan.

**D. Federal Grant Report** – Ms. Angie Carter reported on the amount of money available in the federal fund accounts.

**E. Construction Committee Discussion** – Ms. Carter discussed the feasibility report from Zion’s Bank and sent questions back to them. She asked that some of the numbers be readdressed and has not heard back from them.

**F. COVID Update** – Mr. Goss explained the school has seen only 2 COVID cases in the last month. He reported the risk level for the school is at the green risk level.

**G. School Calendar Review** – Mr. Moon reviewed with the Board proposed option A for a calendar for 2022-23 school year. He suggested extending Winter Break by one day with a return

date as January 3rd. This would allow an official observance of New Year's Day by giving staff a day off since the holiday falls on a weekend. To make up for the extra day of Winter Break, Mr. Moon suggested removing the professional development day on April 7th.

**H. Grant Report** – Ms. Dannah Robertson presented the grant report to the Board.

**I. Quarterly Suspension** – Mr. Moon presented the quarterly suspension report.

## **VIII. Action Items**

**A. Business Manager Report/Building Petty Cash Reconciliation Report** –Mrs. Angie Carter presented the monthly financial reports. She gave the Board the opportunity to ask questions.

**Motion:** To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted

**Made by:** Melissa Crane

**Seconded by:** Marc Astin

**Result:** Roll Call: Debbi Burr – yes, Diana Wettstein - yes, Amy Wendler – yes, Melissa Crane – yes, and Marc Astin – yes. All present in favor; motion carries

**B. Approve 9<sup>th</sup> – 12<sup>th</sup> Grade English/History Seminar/Curriculum Plan for 2022-2023 School Year -**

**Motion:** To approve the 9<sup>th</sup> – 12<sup>th</sup> grade English/History Seminar/Curriculum Plan for 2022-2023 School Year

**Made by:** Melissa Crane

**Seconded by:** Diana Wettstein

**Result:** All in favor; motion carries

**C. Approve Purchase of New Playground Equipment -**

**Motion:** To approve the purchase of the new playground equipment for the amount of \$88,000 pending the approval from the State Department of Education

**Made by:** Amy Wendler

**Seconded by:** Marc Astin

**Result:** All in favor; motion carries

**D. Review/Potentially Revise American Rescue Plan: Safe Return to School and COVID-19 Protocols for 2021-2022 School Year – No Action.**

**E. Appoint 2 Board Members to Election Committee -** The Board appointed Amy Wendler and Melissa Crane be on the election committee.

**F. Approve Final School Calendar –**

**Motion:** To approve the 2022-2023 School Calendar beginning August 22<sup>nd</sup> with the amendment of returning January 3<sup>rd</sup> and removing the professional development day on April 7<sup>th</sup>

**Made by:** Melissa Crane

**Seconded by:** Amy Wendler

**Result:** All in favor; motion carries

**IX. Executive Session as per Idaho Code 74-206**

**Motion:** To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (b) To consider the evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student;** at 8:53 p.m.

**Made by:** Melissa Crane

**Seconded by:** Amy Wendler

**Result:** Roll Call: Debbi Burr – yes, Diana Wettstein - yes, Amy Wendler – yes, Melissa Crane – yes, and Marc Astin – yes. All present in favor; motion carries

**Motion:** To come out of Executive Session at 9:44 p.m.

**Made by:** Melissa Crane

**Seconded by:** Marc Astin

**Result:** Roll Call: Debbi Burr – yes, Diana Wettstein - yes, Amy Wendler – yes, Melissa Crane – yes, and Marc Astin – yes. All present in favor; motion carries

**X. Action Resulting from Executive Session – None.**

**XI. Adjourn**

**Motion:** To adjourn at 9:45 p.m.

**Made by:** Melissa Crane

**Seconded by:** Debbi Burr

**Result:** All present in favor; motion carries

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**Signature of Board Secretary**

**Date**

**Recorded by DR**