



Xavier Charter School Board Meeting Minutes Thursday, January 20, 2022 6:00 p.m.

I. Roll Call Attendance

6:03 p.m. Debbi Burr, in the Chair. Debbi Burr – present, Melissa Crane - present, Diana Wettstein – absent, Amy Wendler - present, Marc Astin - present

II. Pledge of Allegiance

III. Approval of Agenda – Amendment of the December 16th minutes to have the District Account Payable and the Building Petty Cash Accounts Payable description to be switched from October to November because they referenced the wrong month.

Motion: To approve the amended agenda

Made by: Marc Astin

Seconded by: Melissa Crane

Result: All present in favor; motion carries

IV. Consent Agenda –

- A.** Approval of minutes from the December 16th meeting
- B.** Approval of minutes from the January 6th CIP meeting
- C.** Approval December Accounts Payable
- D.** Approval of December Building Petty Cash Accounts Payable
- E.** Policy Review: (2nd Readings) 3281F; (2nd Plus Reading) 7270

Motion: To approve the consent agenda

Made by: Amy Wendler

Seconded by: Marc Astin

Result: All present in favor; motion carries

V. Public Input – None.

VI. Reports/ Discussion Items

A. Presentation – Zion Public Finance Group: Christian Anderson – He stated his job is to represent Xavier Charter School in the financing of the building projects. He presented the financing benefits, requirements, ratings, payments, and fees. He reported the time frame for receiving funding would be approximately 4-5 months once engaged.

VII. Reports/ Discussion Items

A. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports

- 1. Gary Moon – Head of Schools:** He reviewed the enrollment numbers with the Board. He stated copier toners have arrived which includes a small backup supply. He reported ISAT testing will be April 18-22 and has been reduced from a month of testing to a week of testing. The Governor's budget has an 11% increase to K-12 education funding. He stated the Roman Festival and Medieval Tournament were able to happen this year, and the students enjoyed it. He stated the Leadership Premiums will be cut, but other funding will be available to fill in. He stated that on Monday he had a large amount of contact tracing to do for students in regards to COVID cases. He stated full-day kindergarten funding will be available, and more details will be coming out.
- 2. Jon Goss – Assistant Head of Schools:** He stated the Winter Showcase at CSI was fantastic. He had Mr. McGhee inform the Board about activities the students have coming up. He stated a group of Middle School students will be attending a clinic in Burley and a few students will be attending All-State. Mr. Goss met with Liz Parker in regards to graduation and drafted a graduation program. They are finalizing the plans for live streaming. He stated there are about 40 seniors graduating this year. Graduation is set for Thursday, May 26th.
- 3. Becky Baird – K-6:** She reported they are having RTI as much as possible during the 2nd Semester. Ms. Hillary Harm had been the testing coordinator for the Elementary and getting information to the teachers about what problems the students encounter during the testing sessions. Mrs. Baird continues to do new student interviews and tours. She stated the Elementary students are gearing up for Junior Poetry Out Loud on February 10th.
- 4. Lisa Thompson – 7-12:** She went over the schedule for the Monday early-release meetings and how the teachers can prepare for Seminar next year. She stated Explicit Training continues with the teachers.
- 5. Building and Maintenance –** Mr. Loosli included his report in the Board Packet. Mr. Moon reported Mr. Loosli prioritized electrical projects. The bids were included in the board packet and total around \$13,000.

B. Review/Potentially Revise American Rescue Plan: Safe Return to School and COVID-19 Protocols for 2021-2022 School Year – Mr. Goss presented the plan and proposed changes to the plan which included changing 10 days to 5 days and masks to facing coverings.

C. Federal Grant Report – Mr. Moon reported on the amount of money available in the federal funds.

D. Construction Committee Discussion – Mrs. Burr stated the committee, for planning purposes, assumed financing was in place. They will not meet again until financing is solid. The proposed building will seat 600 people in the auditorium. They will move forward with Bill Hamlin once financing is secured. They came up with names they would like to go with for the construction of the building which included Starr Corporation, Peterson Brothers, and others. The committee unanimously decided to hire someone to be on location who will be the in-between construction person. They also asked the Auditorium and Fine Arts space be reviewed by the Fine Arts departments.

E. COVID Update – Mr. Goss explained the school has seen an increase in COVID cases. He reported the risk level for the school is at orange risk level, and the county is at the red risk level. He projected the school will move to red risk level next week.

F. Quarterly Suspension Report – Mr. Moon presented the quarterly suspension report.

G. Pre – School Calendar Review – Mr. Moon reviewed with the Board what they would like the calendar committee to include on the school calendar for 2022-23 as it is drafted.

VIII. Action Items

A. Business Manager’s/Building Petty Cash Reconciliation Report – Mrs. Angie Carter included the monthly financial reports in the board packet. Mr. Moon stated the investor’s call is set for January 27th at 11:00 a.m.

Motion: To approve the Business Manager’s Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Melissa Crane

Seconded by: Marc Astin

Result: Roll Call: Debbi Burr – yes, Amy Wendler– yes, Marc Astin – yes, and Melissa Crane – yes. All present in favor; motion carries

B. Approval to Hire Zion Public Finance Group for the XCS Building Project –

Motion: To approve the engagement with Zion Public Finance Group for the XCS Building Project

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All in favor; motion carries

C. Approve Electrical Work –

Motion: To approve the electrical work as presented which is included in the bids

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All in favor; motion carries

D. Review/Potentially Revise American Rescue Plan: Safe Return to School and COVID-19 Protocols for 2021-2022 School Year –

Motion: To approve the revisions to the American Rescue Plan: Safe Return to School and COVID-19 Protocols for 2021-2022 School Year

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All in favor; motion carries

E. Ratify January 4 & 5 as Snow Closure Days –

Motion: To ratify January 4th and 5th as Snow Closure Days

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All in favor; motion carries

F. Annual Policies: (1st Readings) 3285, 3295, 3330, 4210F – The Board held the readings on these policies.

G. Policy Review: (1st Reading) 2210P1 - The Board held the reading on this policy.

IX. Executive Session as per Idaho Code 74-206

Motion: To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (b) To consider the evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student;** at 9:33 p.m.

Made by: Melissa Crane

Seconded by: Marc Astin

Result: Roll Call: Debbi Burr – yes, Melissa Crane- yes, Amy Wendler– yes, and Marc Astin – yes. All present in favor; motion carries

Motion: To come out of Executive Session at 9:58 p.m.

Made by: Melissa Crane

Seconded by: Marc Astin

Result: Roll Call: Debbi Burr – yes, Melissa Crane- yes, Amy Wendler– yes, and Marc Astin – yes. All present in favor; motion carries

X. Adjourn

Motion: To adjourn at 9:59 p.m.

Made by: Marc Astin

Seconded by: Debbi Burr

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR