



Xavier Charter School Board Meeting Minutes Thursday, October 21, 2021 6:00 p.m.

I. Roll Call Attendance

6:04 p.m. Debbi Burr, in the Chair. Debbi Burr – present, Melissa Crane - present, Diana Wettstein – absent, Amy Wendler - present, Marc Astin - present

II. Pledge of Allegiance

III. Approval of Agenda – Amendment of the agenda to remove the action item b. because the auditor is not finished with the audit. The auditors project that the report will be finished next week.

Motion: To approve the agenda as amended

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All present in favor; motion carries

IV. Consent Agenda –

- A.** Approval of minutes from the September 16th meeting
- B.** Approval September Accounts Payable
- C.** Approval of September Building Petty Cash Accounts Payable
- D.** Policy Review: (2nd Reading) 2600; (2nd Plus Readings) 3330 & 5490
- E.** Policy Spring Updates: (2nd Plus Readings) 2125, 3030, 3031, 3340P, 3500, & 7460

Motion: To approve the consent agenda

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All present in favor; motion carries

V. Public Input – None.

VI. Reports/ Discussion Items

A. FY 21 Audit- Ms. Angie Carter gave the Board an update on the audit. The Chair suggested starting the bidding process for new auditors.

B. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports

- 1. Gary Moon – Head of Schools:** He presented the enrollment numbers. The Fall Frolic will be happening this Saturday, October 23rd from 11 a.m. to 1 p.m. He stated the school will be receiving funds for substitute pay and retention of classified staff which

includes office employees and paraprofessionals. He reported all the reports due October 1st have been submitted.

2. Jon Goss – Assistant Head of Schools: He explained the Secondary Parent/Teacher Conference for this year will be a face to face meetings with the teachers in their classrooms except for the teachers in the modulars who will be in the gym. He stated the first quarter has gone well with the transition of new teachers into the Xavier curriculum. He reported Frontline is a robust hiring program that is close to being implemented at Xavier. He stated Ms. Liz Parker will be pursuing CSI as a venue for graduation for a \$500 fee. The Board suggested having a contingency plan if CSI is closed. Mr. Goss stated Spirit Week went well. The charity drive was a huge success and a lot of games and fun. The House of Olympia was awarded 1st place for Spirit Week. He reported the burning of the phoenix and the teacher lip-syncs were postponed.

3. Becky Baird – K-6: She gave a presentation on “The Classical Perspective on Happiness” and “Training the Soul”.

4. Lisa Thompson – 7-12: She stated the teachers are working and evaluating their curriculum. She reported a Zoom meeting with Mr. Andrew Zwerneman will be November 5th for the teachers.

5. Building and Maintenance – Mr. Loosli included his report in the Board Packet. Mr. Moon stated Mr. Loosli suggested purchasing a dump trailer. The Board asked for a source of funding for the dump trailer be presented at the next Board Meeting

C. Review/Potentially Revise American Rescue Plan: Safe Return to School and COVID-19 Protocols for 2021-2022 School Year – Mr. Moon presented the changes to the ARP – the front office made a request that they not be required to have plexi-glass in the front windows unless the school is in the red category. Administration also proposed group gatherings in the yellow category and the orange category be approved by an administrator to give them flexibility.

D. New Clubs Proposal – Ms. Thompson presented the Volley Belles and Jr. Belles Club and Personal Finance Club. The Board will be checking with the lawyer before approving the Volley Belles and Jr. Bells Club.

E. Federal Grant Review and Update – Mr. Moon and Ms. Angie Carter presented the Federal Grant funding.

F. COVID Update – Mr. Goss reported the trends for our school are declining. He stated Xavier is at the orange risk level, and the county is at the red risk level. He stated the vaccinations demand has declined. He presented to the Board the COVID-19 Dashboard on the Xavier website.

G. COVID Leave for Employees – Mr. Moon presented information about COVID Leave for the employees and stated their recommendation will be 3 days. He said a proposal will be brought before the Board next month if a the funding source is available for the leave.

H. American Rescue Plan (ARP) Spending Plan – Mr. Moon stated this plan needed to be submitted by October 1st and reported it will work like the literacy/CIP plan. He reported qualifying expenses can be submitted for reimbursement.

I. ISBA Fall Conference – November 17-19 – Ms. Burr and Mr. Astin will be attending the ISBA Fall Conference.

J. ISBA Resolutions – Ms. Burr presented the ISBA Resolutions and asked for input from the Board.

K. Review Changing Students Cap – Ms. Burr stated the cap will be addressed in the CIP meeting.

VII. Action Items

A. Business Manager's/Building Petty Cash Reconciliation Report – Mrs. Angie Carter presented the monthly financial reports. She gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Melissa Crane

Seconded by: Marc Astin

Result: Roll Call: Debbi Burr – yes, Amy Wendler– yes, Marc Astin – yes, and Melissa Crane – yes. All present in favor; motion carries

B. Approve ARP Spending Plan-

Motion: To approve the ARP spending plan

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All in favor; motion carries

C. Review/Potentially Revise American Rescue Plan: Safe Return to School and COVID-19 Protocols for 2021-2022 School Year –

Motion: To approve the amendment to the American Rescue Plan: Safe Return to School and COVID-19 Protocols

Made by: Melissa Crane

Seconded by: Marc Astin

Result: All in favor; motion carries

D. Approve Substitute Teacher Pay and Paraprofessional Supplemental Contracts for Remainder of 2021-2022 School Year –

Motion: To approve substitute teacher pay starting the 18th of October to the end of the school year with \$110 without a Bachelor's Degree, \$125 with a Bachelor's Degree, and \$145 for long-term substitute

Made by: Melissa Crane

Seconded by: Marc Astin

Result: Amy Wendler abstained; all others in favor; motion carries

Motion: To approve supplemental contracts for a \$1 increase for hours worked on top of the regular paraprofessional's regular pay starting November 15th to the end of the school year as supplemented due to COVID-19

Made by: Marc Astin

Seconded by: Amy Wendler

Result: Melissa Crane abstained; all others in favor; motion carries

E. Approve Potential COVID Leave for Employees- No action. Postponed until next month.

F. Approval of Club Requests-

Motion: To approve the Personal Finance Club to be a sponsored club

Made by: Marc Astin

Seconded by: Melisa Crane

Result: All in favor; motion carries

G. Formation of Construction Committee - The Board asked that the business manager be on the committee.

Motion: To form a construction committee

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All in favor; motion carries

H. Calendar November CIP Meeting – The Board scheduled the CIP meeting for January 6, 2022, from 6-9 p.m.

I. Calendar November Regular Board Meeting to Ensure Quorum - The Board rescheduled the regular Board Meeting for November 15th and will be sending out the appropriate notices for the change of the meeting.

J. Approval of Changing Student Cap – The student cap will be reviewed in the CIP meeting.

K. Policy 3281—Gender Identity (2nd Reading) – The Board held the reading on this policy.

L. Policy Review: (1st Reading) 6320; (2nd Plus Readings) 6100 & 7270 – The Board held the readings on these policies.

M. Policy Spring Updates: (1st Reading) 1240; (2nd Plus Readings) 8605 - The Board held the readings on these policies.

VIII. Adjourn

Motion: To adjourn at 9:36 p.m.

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR