



Safe Return to In-Person Instruction and Continuity of Services Plan Checklist

Having a Safe Return to In-Person Instruction and Continuity of Services Plan is a condition of receiving ARP ESSER funds for each LEA.

Instructions: All Idaho LEAs must complete this Safe Return to In-Person Instruction Checklist and post it on their website with their Back-to-School Plan by August 2, 2021. In addition, email this completed and signed plan checklist to Lisa English at lenglish@sde.idaho.gov.

LEA # and Name: Xavier Charter School #462
DATE LEA's 2020-2021 or most current Back-to-School Plan was approved by the local school board: August 19, 2021
Website link to the LEA's Back-to-School Plan and the Safe Return to In-Person Instruction and Continuity of Services Plan Checklist: Click or tap here to enter text.

Table 1: Mitigation Strategies Information Required to be Included in LEA's Plan		
CDC Recommended Prevention/Mitigation strategies required to be addressed in the LEA plan by the U.S. Department of Education (Federal Register/Vol. 86, No. 76/Thursday, April 22, 2021/Rules and Regulations)	Does the LEA's <i>current</i> Back to School Plan include information regarding policies applicable to the mitigation strategy? (Note: the LEA is not required to implement all strategies, but the LEA's plan must include information about the LEA's policy for each mitigation strategy)	
Universal and correct wearing of masks	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Modifying facilities to allow for physical distancing (e.g., including use of cohorts/podding)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Handwashing and respiratory etiquette	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Cleaning and maintaining healthy facilities, including improving ventilation	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Diagnostic and screening testing	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Efforts to provide vaccinations to school communities	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Appropriate accommodations for children with disabilities with respect to the health and safety policies	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Table 2: NARRATIVE Information Required to be Included in LEA's Plan		
Required Information	Does the LEA's <i>current</i> Back to School Plan include this NARRATIVE information?	
How the LEA is addressing and plans to address students' academic needs	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

How the LEA is addressing and plans to address students' social, emotional, mental health, and other needs (which may include student health and food services)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
How the LEA is addressing and plans to address their staff's social, emotional, mental health, and other needs	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
The process and timeline for review and revision of the plan (including gathering community / stakeholder input) no less frequently than every six months through September 30, 2023.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
The LEA's need for support and/or technical assistance related to implementing the strategies identified in Table 1 or Table 2, if applicable.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Assurances	LEA Response	
	Yes	No
1. The LEA assures that, to the best of the LEA's knowledge and belief, all information in this plan is true and correct.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. The LEA engaged in meaningful consultation with stakeholders and gave the public an opportunity to provide input in the development of this plan. Specifically, the LEA engaged in meaningful consultation with students; families; school and district administrators (including special education administrators); and teachers, principals, school leaders, other educators, school staff, and their unions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. The LEA engaged in meaningful consultation with each of the following, to the extent present in or served by the LEA: Tribes; civil rights organizations (including disability rights organizations); and stakeholders representing the interests of children with disabilities, English learners, children experiencing homelessness, children in foster care, migratory students, children who are incarcerated, and other underserved students.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. The plan is in an understandable and uniform format; to the extent practicable, written in a language that parents can understand or, if not practicable, orally translated; and, upon request by a parent who is an individual with a disability, will be provided in an alternative format accessible to that parent.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. The plan and this checklist are publicly available on the LEA website.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

By August 2, 2021, each LEA must publicly post its Back-to-School plan and the Safe Return to In-Person Instruction with the Continuity of Services Plan Checklist. LEAs are required to review and revise their Back-to-School / Safe Return to In-Person Instruction Plan with meaningful stakeholder input no less frequently than every 6 months for the duration of the ARP ESSER grant, September 30, 2023.

Check the box that fits your LEA's situation to determine the revision date for the Safe Return to In-Person Instruction and Continuity of Services Plan. **Only check one of the following boxes.**

1. X

The LEA developed a Back-to-School plan before ARP ESSER was enacted (March 11, 2021) but the plan is missing some required elements as determined by one or more "No" responses in Table 1 or Table 2 or the Assurances section. The LEA must revise its plan to include all required elements no later than six months after it last reviewed its plan OR by November 24, 2021, whichever date is

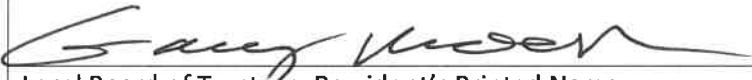

earlier. After that, review and revise the Plan, if necessary, with meaningful input from stakeholders every six months for the duration of the ARP ESSER grant, September 30, 2023. The revised plan must be published on the LEA's website.

2.

The LEA does not have a Back-to-School plan. By August 2, 2021, the LEA must develop a Safe Return to In-Person Instruction and Continuity of Services Plan and include all of the requirements identified in the Checklist. Email the URL where the plan is posted on the LEA's website by August 2, 2021 to Lisa English at lenglish@sde.idaho.gov. Review and revise the Plan, if necessary, with meaningful input from stakeholders every six months for the duration of the ARP ESSER grant, September 30, 2023.

3.

The LEA developed a Back-to-School plan either before or after ARP ESSER was enacted (March 11, 2021) and that plan was developed with meaningful stakeholder feedback and public input and includes all the required information as determined by all "Yes" responses in Table 1, and Table 2, and the Assurances section of this checklist. Post the Back-to-School plan and the Safe Return to In-Person Instruction and Continuity of Services Plan Checklist by August 2, 2021. Review and revise the Plan, if necessary, with meaningful input from stakeholders every six months for the duration of the ARP ESSER grant, September 30, 2023. Post the revised plan on the LEA's website.

Superintendent/Charter Administrator Printed Name: GaryMoon	
Superintendent/Charter Administrator Signature: 	Date: 8/19/2021
Local Board of Trustees, President's Printed Name: Debbi Burr	
Local Board of Trustees, President's Signature: 	Date: 8/19/2021

Email this completed and signed plan checklist to Lisa English at lenglish@sde.idaho.gov no later than August 2, 2021.



XAVIER CHARTER SCHOOL
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XAVIER CHARTER SCHOOL #462 American Rescue Plan: 2021-2022 Safe Return to School

Introduction

In the summer of 2020, the Xavier Charter School #462 Lead Team worked with local health officials and stakeholder input to create a return to school plan for the 2020-2021 school year. This plan was created with the help of dozens of stakeholders and with the assistance of the South Central Public Health District (SCPHD) and St. Luke's Magic Valley. In addition, a community survey was utilized to gain additional feedback. The finalized plan was revised throughout the year based on the changing recommendations of the CDC and the SCPHD.

Updated...During the 20-21 school year a monthly update in regards to our plan and the transmission of Covid-19 was given to our Board of Directors. In March of 2021 our plan was updated based on stakeholder input and written feedback, changing recommendations of the CDC and SCPHD, as well as the low number of COVID-19 cases in our schools and community. The plan below outlines the updated protocols for the beginning of the 2021-2022 school year. As is required by law, this plan will be reviewed at least every six (6) months. This review will include an opportunity for stakeholder (community, staff, student, etc.) consultation and input.

Updates to Xavier Charter School #462 Operational COVID Protocols

HEALTH AND SAFETY STRATEGIES

Face Coverings: Properly fitting face coverings are recommended (optional) for all staff, students, and visitors (CDC recommendation) when indoors and in crowded settings, when physical distancing cannot be maintained. The COVID-19 vaccine is not required or tracked by the XCS for staff or students.

PPE: Xavier Charter School has access to disposable masks available in the office for use by staff, students, and patrons electing to utilize a face covering. It is the recommendation of the CDC that a properly fitting mask be utilized in school by all individuals when indoors and in crowded settings, when physical distancing cannot be maintained. Plexiglass barriers will continue to be utilized in high contact areas during a Yellow, Orange, or Red category designation or at the request of staff when possible.

Hygiene: Hand sanitizer will be made readily available throughout the school. Each classroom and office is supplied with mounted dispensers for hand sanitizer. Posters communicating the importance of hygiene (handwashing and respiratory etiquette) will be displayed and communicated.

Social Distancing: Staff will maximize social distancing within classrooms and other building spaces (gym, cafeteria, auditoriums, etc.) to the greatest extent possible. CDC recommends maintaining 3 feet of physical distance between students.

Symptomatic students/staff: Any student or staff member displaying symptoms of COVID-19 will be excluded from school and all school related activities for 10 days. Symptomatic individuals may return early with a negative COVID-19 test and no longer have symptoms of COVID.

COVID Positive/Presumed Positive: Students and staff who are COVID-19 positive/presumed positive will be excluded from school and all school related activities for 10 days from the onset of symptoms. Students/staff may return after 10 days and fever free for 24 hours without the use of fever-reducing medication. In the case of presumed positive, individuals may return early

with a negative COVID-19 test and no longer having symptoms of COVID.

COVID-19 Exposure: Contact tracing will identify students and staff who are considered exposed to COVID-19. Those identified as exposed will be contacted by the school and provided with information explaining the CDC recommendations regarding quarantining and monitoring for symptoms. Exposed individuals who remain at school are to be monitored for symptoms by staff and guardians. Anyone developing symptoms will be sent home (see symptomatic students/staff).

COVID-19 Testing: Xavier Charter School #462 does not conduct Covid-19 testing. We can make testing locations available to staff and students upon request.

School Cleaning: Extra attention will be given to the cleaning of buildings with products approved to kill the COVID-19 virus. Additional cleaning by the custodial staff will continue to be completed as it was in the previous school year. In addition air filters will be monitored and replaced as necessary to improve air quality/ventilation.

Communications Plan: Parents/guardians will be notified of known exposures to COVID-19. In addition, new guidelines and recommendations will be shared with students, staff, and parents through the use of email, the Remind App, and during registration, and other means of communication to stakeholders.

Immunization: The COVID-19 vaccine is not required or tracked by the Xavier Charter School. We can make immunization locations available to staff and students upon request.

Continuity of services

In-Person Option: Xavier Charter School will maintain face-to-face instruction to the greatest extent possible utilizing the health and safety strategies outlined above designed to mitigate the spread of COVID-19. Schools will operate educational services in a regular fashion whenever feasible. This includes maintaining open campuses for in-person learning five days a week (as outlined in the Xavier Charter School 21-22 school year calendar), except in instances of emergencies.

Full Remote Option: Xavier Charter School is not offering a fully online option at this time.

Continuity of Education: During times students are out of school with sickness or exposure, secondary students may be able to continue in their coursework through the use of Google Classroom as was made available during the 2020-2021 school year. Educators will be encouraged to provide students with support in these instances. These supports may include and are not limited to videos of lessons, recorded tutorials, videos created by other educators on the content, packets of work, or interactive digital activities. Elementary students and families are encouraged to work with classroom teachers to develop an individual plan for students that may be absent with sickness or exposure.

Special Education: IEP teams will ensure student needs are met in both face-to-face and potential virtual settings. Special education teachers and general education teachers will partner to ensure all IEP components are met. Unique circumstances resulting from COVID-19 will be addressed in partnership with parents in order to meet the needs of the student. These unique circumstances will be communicated with all impacted employees including those involved in transporting students.

Digital Access: All students will have access to a device to take home to complete work remotely when excluded. In addition, the district will have access to Hotspots which parents and staff can check out for internet access during times they are excluded from school due to COVID-19, if they are in need.

Student/Family Support: The school counselor will be available to students who need assistance with social, emotional, and/or mental health. Counselors will make available a variety of community resources for parents in support of their child. The counselor has provided a page on the school website with resources so that parents can easily find and utilize community support options. The counselors will also work with staff on schoolwide programs designed to assist students. These programs may include peer support programs, referral for counseling services both on and off campus, and social

emotional wellness education programs.

Staff Support: The school counselor will be available to employees to make referrals to outside agencies for social, emotional, and /or mental health care and concerns when needed.

Employees who need leave due to COVID-19 related reasons will have access to medical and personal leave as outlined in FMLA and Board Policy.

Plan Review

This plan will be reviewed and revised at least every six (6) months and will include a process for stakeholder input (i.e. survey, community committee, etc.). The next review will be complete before January 10, 2022. Timing of the review will be related to the health conditions within Xavier Charter School.

Xavier Charter School COVID-19 Safety Protocols for 2021-2022 School Year

Due to the continued threat of COVID-19 and its variants, Xavier Charter School has made plans to mitigate learning loss and threats to the health of students and staff. In development of this plan, the safety and well-being of staff and students is our highest priority. This plan addresses four categories, and addresses operational concerns for each category. The cleaning plan is addressed in Appendix A, transportation considerations are addressed in Appendix B, and Appendix C provides guidelines on Food Service.

The following categories are designations for Xavier Charter School and not county-wide or designations for the health district as a whole.

Green: - No Community Spread
Yellow - Minimal Community Spread
Orange: - Moderate Community Spread
Red: - Substantial Community Transmission

It is expected that these plans will be revised as circumstances change and new challenges are identified.

Operations

PPE Strategies

- **Green - Little to no community transmission**

Face Coverings Are Optional:

- Include strategies to reduce the spread of a wide variety of infectious diseases, including physical distancing and school dismissals as necessary and when needed.
- Emphasize everyday preventive actions for students and staff.
- Teachers with documentation from a licensed physician indicating that they are at an elevated risk of contracting the Covid-19 virus and advising that their classroom have face coverings may in consultation with the HOS/Board of Directors require face coverings in their classroom
- Hand sanitizing stations for students and staff will be available throughout the school.
- Any person exhibiting mild symptoms will have their temperature taken, and must wear a mask until leaving campus.

- **Yellow/Orange - Minimal to moderate community transmission**

Face Coverings are Recommended (not required): the use of face coverings in the Yellow and Orange categories may be reviewed by the Board of Directors to consider all contributing factors.

- Face covering options include:
 - A securely attached cloth face-covering which covers the nose and mouth,
 - A securely attached disposable paper covering which covers the nose and mouth, OR
 - A clear face-shield which wraps around the face and extends to below the chin
- Any person exhibiting mild symptoms will have their temperature taken, and must wear a mask until leaving campus.
- Establish and maintain hand hygiene stations at key locations in the building
- Students and staff use handwashing and sanitation stations located around the building
- Use of sneeze guards at appropriate locations
- Have a plan for when a student, staff member, or visitor becomes sick
- Identify an isolation/screening room in the school
- Ensure all students and staff have received communication about how to keep themselves and others healthy when coming to school
- Teach and reinforce washing hands and covering coughs and sneezes. Teach use of a kleenex when needed then immediately dispose of in no touch trash can and wash or sanitize hands
- Post *Stop the Spread* posters on entry doors, at sign-in stations and on bathroom doors throughout the building
- Establish separate sign-in sheets for staff and visitors. Sign in sheets include verification of no symptoms of COVID-19.
- Establish a system for students to wash and/or sanitize their hands immediately upon entering the school
- Establish clear barriers/boundaries that only staff and students located in that area of the building may cross. Keep visitors/parents located outside or to a very limited area inside the school.
- Procedures will be established that limits the mixing of students and staff and provides for physical distancing and frequent hand cleaning as much as possible
- Each student and staff will wash hands at the start of the day. Elementary students will wash hands/sanitize immediately upon returning from recess and before/after lunch, and any visit that requires them to leave the classroom.
- Secondary students will wash hands/sanitize at the start of each class period, and prior to leaving for lunch, and any visit that requires them to leave the classroom.

Classroom

- Staff and students trained in the areas of physical distancing, handwashing, respiratory etiquette and mask use to mitigate exposure
- Sanitize desks, keyboards, and screens as is practical
- Custodial staff routinely clean highly touched surfaces in evenings as is practical
- Desks- arrange to account for physical distancing as much as possible
- Integrate good hygiene practices into instruction and classroom expectations
- Limit the use of shared materials and spaces as much as possible
- Keep student belongings separate as much as possible
- Avoid sharing supplies as much as possible
- Avoid sharing electronic devices, toys, books, and other games or learning aids as much as possible
- For 7th-12th grades, snacks brought from home for snack time will be allowed
- Students and staff use personal water bottles and water bottle filling stations vs. hallway/classroom drinking fountains
- Recess times will be staggered as much as practical
- Lunch will be eaten in the cafeteria. Students will distance as much as possible. 7-12 students will be encouraged to eat outside when weather permits.
- P.E. classes held outdoors if possible. Engage in activities that reduce contact.

- Limit the number of times students move to different spaces within the classroom as is practical
- Provide supplies to individual students or a small team to reduce the amount of common materials being shared by multiple students as much as possible
- Keep individual students belongings separated from others' and in individually labeled containers, cubbies, or areas when practical
- Assign specific textbooks to each student and store in the student's individual space rather than sharing textbooks when possible
- Check out a specific Chromebook/device to each student. Assign a specific charging location for that Chromebook. Students should use the same Chromebook/device each time they need such an item.

Office Strategies And Other Non-Instructional Spaces

- Maintain 3 ft. distance when possible (floor stickers)
- Sneeze guards placed at the office windows, lunch check in area, and counters where the public or guests to the school may stand or approach
- Sanitize surface areas regularly and frequently
- Hand sanitizer at each workstation
- Custodians routinely sanitize surface areas
- Cafeteria
 - Students eat in cafeteria: stagger lunch times & increase serve times as much as practical
 - Offer options to eat outside
 - Use of hand sanitizer at start of all serving lines
 - Prepayments taken at the school office
- Staff are encouraged to use separate restrooms than children when possible
- Identify an isolation/screening room in the school
- Establish attendance check procedures that encourage families to self-report symptoms or cases within the household. Support self-isolating in these circumstances.

Visitors

- Post "Stop The Spread" signs at entry points to school and in highly visible areas
- No irregular/unscheduled visitors outside of the office area without prior approval
- Non-school personnel access will be strictly limited. Parent and visitor access will be limited to the front office area and/or a specific area that is required to perform work/task (e.g. copier repair person in the copier room). All business with non-school personnel that can be conducted in the foyer or outside should be done so. If parents or visitors need to go beyond the entry way of the building permission must be granted, ask them to wash/disinfect their hands and recommend wearing a mask.

Gatherings

- Implement strategies that discourage gathering for areas such as the bus lane, restrooms, recess, hallways, lunch, before & after school
- Avoid personal contact such as touching, hugs, high fives, etc.
- Lockers will may not be used during the Yellow category and will not be used during Orange category

Red: Substantial community transmission

Face Coverings Required

- If it is determined that school will be conducted in a face-to-face manner during a Red category designation face coverings will be required for all people within the school building.
- Face covering options include:
 - A securely attached cloth face-covering which covers the nose and mouth,
 - A securely attached disposable paper covering which covers the nose and mouth, OR
 - A clear face-shield which wraps around the face and extends to below the chin
- Continue to coordinate with local health officials.

The Xavier Charter School Administrative Team and Board of Directors may enact a face-to-face short term school dismissal/soft-closure based on circumstances that may arise in regards to the Covid-19 virus. Such a decision would take into consideration information gathered from the SCPHD and local health officials.

- A potential short-term dismissal/soft-closure allows time for the local health officials to gain a better understanding of the COVID-19 situation impacting the school. This allows the local health officials to help the school determine appropriate next steps, including whether an extended dismissal/soft closure duration is needed to stop or slow further spread of COVID-19.
- Local health officials' recommendations for the scope and duration of school dismissal/soft-closure will be made on a case-by-case basis
- During school dismissals/soft-closures, also cancel extracurricular group activities, school-based afterschool programs, and large events
- During school dismissals/soft-closures, school facilities will be disinfected according to CDC and local public health officials guidance
- Encourage and practice physical distancing measures to the extent possible

***Face covering considerations/exceptions will be made for staff, students, and visitors who provide documentation from a state licensed medical professional stating the wearing of a face covering should be a health risk for that individual. Considerations/exceptions will also be made per IEP/504 team recommendation.

***Exceptions for teachers/staff may be made on a case by case basis if their location within the classroom maintains social distancing guidelines or an appropriate barrier (plexiglass or similar structure) is in place and approved after consultation with the SCPHD.