



Xavier Charter School Board Meeting Minutes Thursday, April 15, 2021 6:00 p.m.

I. Roll Call Attendance

6:00 p.m. Diana Wettstein, in the Chair. Debbi Burr – absent, Melissa Crane - present, Diana Wettstein - present, Amy Wendler - present, Creighton Knight - present

II. Pledge of Allegiance

III. Approval of Agenda –

Motion: To approve the agenda

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All present in favor; motion carries

IV. Consent Agenda –

- A.** Approval of minutes from the March 18th meeting
- B.** Approval March Accounts Payable
- C.** Approval of March Building Petty Cash Accounts Payable
- D.** Approval of the Continuous Improvement Plan
- E.** Policies: (2nd Readings) 2700P, 3060, 7218, 7230, 7450P1, 7455, & 8605;
(2nd Plus Readings) 3085, 3085F2, 3285, 3290, 4120, 4120F, 4600, 5240, 5250, 5275, 5800, & 5800P

Motion: To approve the consent agenda

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

V. Public Input – None.

VI. Reports/ Discussion Items

- A. Teacher/Classified of the Month-** Mr. Moon presented the Elementary Teacher of the Month for April who was Ms. Debbie Barrutia, 4th Grade Teacher. He also presented the Classified Employee of the Month for April who was Samantha Cazeau, Paraprofessional. Mr. Goss presented the Secondary Teacher of the Month for April who was Mr. Jason Hicks, Art Teacher.

B. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports

1. Gary Moon – Head of Schools: He presented the current enrollment numbers. He stated the lottery drawing for open enrollment was today. He said ISAT Testing is going well and the bulk of the testing will be done by Friday. He reported they will be replacing a member of the Safety Committee and will have a person approved by June. He informed the Board about the Legislature not passing one of the education bills and funding being suspended for this school year's movement on the career ladder and a 2 % increase for classified. He stated he and the business manager had the S&P rating call this week. He stated contracts will be prepared for the teachers as soon as the legislature regarding funding for education is passed.

2. Jon Goss – Assistant Head of Schools: He reported senior graduation will be outdoors on the east side of Xavier on May 27th at 6:00 p.m. He stated they will have a live stream for those who want to join remotely, a shelter for graduates and dignitaries, and a Senior Parade. More information will be given to families as the event approaches. He stated the Secondary Spring Testing is about 75% complete. 41 juniors participated in SATs on April 13th. He stated the Secondary Spring Event will be outdoors and off-campus. Prom will be May 15th at Elevation and will probably be in two shifts with the social distancing/group gathering restrictions. Mrs. Darla Ridenour will be working on filming off-campus for the Showcases for 7th-12th grades.

3. Becky Baird – K-6: She stated she is completing testing and interviews with new students and their families on May 13th. She reported K-8 Singapore Math Training has been scheduled for August 18-19. She is looking into a possible extension of Explicit Instruction training in August.

4. Lisa Thompson – 7-12: She reported the new students coming to Xavier will be doing group interviews. She stated Mrs. Baird helped her put together packets with information about the Elementary or Secondary Schools and will be giving them to the new students. She said the seniors did their senior project presentations on April 13th. She reported Mr. Biggers has helped with the math curriculum by verifying a basis has been met within each grade. She stated the math curriculum is being coordinated with the science classes. She stated the science teachers continue to meet about the curriculum. She reported 98,105 people looked at our website, and 8,935 people have played through the whole video.

5. Building and Maintenance – Mr. Brian Loosli included his report in the Board Packet. Mr. Moon answered questions from the Board. Creighton Knight, Melissa Crane, and Amy Wendler (maybe) volunteered to be on the committee.

C. Blended Learning Grant/CRF/Cares Act Update- Mr. Moon reported Blended Learning Grant has been fully expensed. The business manager will be using as much of the funds in the current school year and report on where the money is at and where they can spend the money before the end of the fiscal year.

D. COVID Update – Mr. Goss reported “no quarantined students” before Spring Break. He stated, to move from green to yellow risk, Xavier would need 3-4 cases over the span of a 14 day period. The trend has been an increase in the schools in the Magic Valley, but it has been a very slow. upward trend.

E. ESSER II & ESSER III Funding Update-Mr. Moon presented ESSER II will be about \$191,000, and 52% can be used this year. ESSER III will not be received until July 1, 2022 and will be distributed at different percentages and times. It will be about \$426,000, and 20% has to address loss of learning.

F. Set a Date for the Candidate Forum – The Board scheduled the Candidate Forum for April 29th at 6:00 p.m.

VII. Action Items

A. Business Manager's/Building Petty Cash Reconciliation Report – Mrs. Angie Carter presented the monthly financial reports. She gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: Roll Call: Melissa Crane- yes, Amy Wendler– yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

B. Approve 2020-2021 Audit by Ware & Associates –

Motion: To approve the hire of Ware & Associates for the 2020-21 audit

Made by: Creighton Knight

Seconded by: Amy Wendler

Result: All present in favor; motion carries

C. Revision of Policy 1282 –

Motion: To temporarily suspend policy 1282 section 6 for the 2020-2021 election cycle

Made by: Creighton Knight

Seconded by: Melissa Crane

Result: Amy Wendler abstained; Creighton Knight, Melissa Crane, Diana Wettstein all in favor; motion carries

D. Board Composition for FY22 (appointed and elected seats)- It will be brought back April 29th.

E. Approve Candidates and Set Ballot –

Motion: To approve Candidate A to be on the ballot for Board Seat 5

Made by: Creighton Knight

Seconded by: Melissa Crane

Result: Amy Wendler abstained; Creighton Knight, Melissa Crane, Diana Wettstein all in favor; motion carries

F. Approve Long-term Substitute and Daily Rate –

Motion: To approve long-term substitute and the \$120 daily rate

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

G. Policy: (1st Readings) 8103C - The Board decided to archive this policy until needed.

VIII. Executive Session as per Idaho Code 74-206

Motion: To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled; (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;** at 8:18 p.m.

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: Roll Call: Melissa Crane- yes, Amy Wendler– yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

Motion: To come out of Executive Session at 9:01 p.m.

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: Roll Call: Melissa Crane- yes, Amy Wendler– yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

IX. Action Resulting from Executive Session

Motion: To approve hiring Applicant A for elementary position

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

Motion: To approve resignation of Employee A

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

Motion: To approve hiring Applicant B for secondary position

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

Motion: To approve hiring Applicant C for secondary position, while pursuing alternate authorization

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

X. Adjourn

Motion: To adjourn at 9:13 p.m.

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR