



Xavier Charter School Board Meeting Minutes Thursday, March 18, 2021 6:00 p.m.

I. Roll Call Attendance

6:03 p.m. Debbi Burr, in the Chair. Debbi Burr - present, Melissa Crane - present, Diana Wettstein - present, Amy Wendler - present, Creighton Knight - present

II. Pledge of Allegiance

III. Approval of Agenda –

Motion: To approve the agenda

Made by: Creighton Knight

Seconded by: Amy Wendler

Result: All present in favor; motion carries

IV. Consent Agenda –

- A.** Approval of minutes from the February 18th meeting
- B.** Approval February Accounts Payable
- C.** Approval of February Building Petty Cash Accounts Payable
- D.** Policies: (2nd Readings) 2620, 2395, 3295, 3330, 5000-5320P, 8200

Motion: To approve the consent agenda

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All present in favor; motion carries

V. Public Input – None.

VI. Reports/ Discussion Items

A. Teacher/Classified of the Month- Mr. Moon presented the Elementary Teacher of the Month for March who was Ms. Cynthia Hall, 3rd Grade Teacher. He also presented the Classified Employee of the Month for March who was Mrs. Sarah Price, Special Education Paraprofessional. Mr. Goss presented the Secondary Teacher of the Month for March who was Mr. Steve Canty, Math Teacher.

B. Face Coverings/Re-entry Plan – Mr. Moon presented the Lead Team Recommendation which is in response to the COVID re-entry plan and input from faculty. The Board held a discussion about the face coverings and re-entry plan. The Chair presented information about the surrounding schools and face coverings. Mr. Moon and Mr. Goss presented the preference of wearing and not wearing masks from the certified teachers and classified employees. The Chair presented the public input the Board received which was over a 100 individual responses and a

petition with over 200 signatures of which 50 were out of state but had a possible interest in Xavier. The Lead Team recommended moving to optional mask wearing while the school and county are at green risk level which is part of the re-entry plan.

C. Action From Face Coverings/Re-entry Plan -

Motion: To approve the Lead Team Recommendation which includes optional mask wearing starting March 29th, after Spring Break

Made by: Creighton Knight

Seconded by: Melissa Crane

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Amy Wendler- no, Creighton Knight – yes, and Diana Wettstein - no. Three voted in favor; two voted not in favor; motion carries

D. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports

1. Gary Moon – Head of Schools: He presented the current enrollment numbers and stated they are holding steady. He said a Chess Club will be starting up with controlled groups because of the high interest from students (90+). He reported the Wednesday Morning Meet and Greet has been helpful to the new parents. He stated one more meeting is scheduled.

2. Jon Goss – Assistant Head of Schools: He reported the Meet and Greet went well and has enjoyed meeting the parents. He stated the Secondary Spring Testing plan has been put in place to make transitions smooth. He reported they utilized Sign-up Genius for scheduling virtual parent/teacher conferences which was an effort to minimize the amount of people at the school. He presented the average students for Fall Conferences were eight students per secondary teacher, and the average for Spring Conferences were ten students per secondary teacher. He stated there has been an increase in the 7-12th virtual parent/teacher conferences. He reported Sarah Beus, a student and dog trainer, will be bringing in a therapy dog to Xavier for her Senior Project. Her dog's name is "Captain", and he is up to date on his vaccinations. The counselor will work closely with Sarah as she brings him to the school.

3. Becky Baird – K-6: She reported on the K-4 teacher training, Excellence in Writing, which included how teachers can apply it to the young students. Some of the teachers have tried the writing program in their classrooms recently and can see how it will also help with the students' comprehension since there is a direct relation between comprehension and writing. She stated there continues to be many people interested in the school as she continues to give tours. In August, she stated there is a possibility of training the K-8th grade teachers in Singapore Math. She reported she has started re-examining the literature for each class from 2nd-6th grades to see if it continues to fit classically in the curriculum.

4. Lisa Thompson – 7-12: She reported the Science Professional Development went well; and she invited Debbi Burr, Mr. Goss, Mr. Biggers, and the Science teachers to attend. The Science faculty continue to meet and are going forward anticipating adjustments and modifications to the Science curriculum.

5. Building and Maintenance – Mr. Brian Loosli included his report in the Board Packet.

E. Secondary Seminar Update- Mrs. Thompson reported the seminar from Andrew Zwerneman examined the teaching of history in the curriculum for 5th – 12th grade teachers. The plan is to roll out "Seminar" in a year from now. They plan to have 4 days of training with his team in August and again, later in the year, for 4 days. Mr. Moon also stated the teachers will be able to receive credits for their trainings through Northwest Nazarene.

F. School Year 2021-2022 Calendar – Mr. Moon presented revisions to option 2 school calendar. It has been revised to include training days in September, November, February, and April.

G. COVID Update – Mr. Goss reported, in the last 4 weeks, the school has had 1 quarantine and no positive cases. He stated that for personal protective equipment the school has several thousands of masks and disinfectant through the rest of the year. Xavier and Twin Falls County are at green risk level.

H. Quarterly Suspension Report – Mr. Moon presented the quarterly suspension report.

I. Grant Report – Mrs. Dannah Robertson presented the report of grants applied for and/or received.

J. Review CIP – Mrs. Burr presented the proposed CIP draft plan, and the Board discussed what goals to add.

K. Exit Survey- Mr. Moon presented the updated exit survey. The changes made were aimed toward getting more responses.

L. 20-21 Leadership Premiums – Mr. Moon presented the Leadership Premiums which the state cut at the beginning of the school year. He stated they were paid through the General Fund, but state funding will possibly be granted for these premiums. The Leadership Premiums need to be Board approved to get the state funding for the Leadership positions.

M. Schedule May Budget Review Sessions – The Board scheduled the May Budget Review Sessions for April 29th and May 13th.

VII. Action Items

A. Business Manager's/Building Petty Cash Reconciliation Report – Mrs. Angie Carter presented the monthly financial reports. She submitted the information the S&P needed for reporting purposes. She gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Creighton Knight

Seconded by: Amy Wendler

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Amy Wendler– yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

B. School Year 2021-2022 Calendar – The Board revisited the school calendar for revisions for Professional Development.

Motion: To approve the School Year 2021-2022 Calendar revision as presented

Made by: Creighton Knight

Seconded by: Melissa Crane

Result: All present in favor; motion carries

C. 20-21 Leadership Premiums –

Motion: To approve the 2020-2021 Leadership Premiums as presented

Made by: Creighton Knight

Seconded by: Melissa Crane

Result: All present in favor; motion carries

D. Approval of CIP - No action needed; it will be in consent agenda for next month.

E. Appoint Board Members to Elections Committee – Melissa Crane and Creighton Knight were appointed to be on the Elections Committee.

F. Annual Policy: (2nd Readings) 3285– The Board held the reading on this policy.

G. Policy Updates: (2nd Readings) 3085, 3085F1, 3085F2, 3082P, 3285, 3290, 4120, 4120F, 4600, 5240, 5250, 5275, 5800, 5800P - The Board held the readings on these policies.

H. Winter Policy Updates: (1st Readings) 2700P, 3060, 3085, 3503C, 3503CF, 4120, 4605, 5400C, 7218, 7230, 7450P1, 7455, and 8605- The Board held the readings on these policies.

VIII. Executive Session as per Idaho Code 74-206

Motion: To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled; (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;** 9:17 at p.m.

Made by: Diana Wettstein

Seconded by: Melissa Crane

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Amy Wendler– yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

Motion: To come out of Executive Session at 9:27 p.m.

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Amy Wendler– yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

IX. Action Resulting from Executive Session

Motion: To accept the resignation of Employee A, B, and C

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

Motion: To approve hiring Applicant A

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

Motion: To approve Employee D to pursue certification as certified specialist

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

X. Adjourn

Motion: To adjourn at 9:30 p.m.

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR

Lead Team Recommendation to Xavier Charter School Board of Directors
Regarding Face Coverings/Re-entry Plan
March 16, 2021

Addendum to original adopted and approved re-entry plan. This will take effect March 29, 2021

1. The Lead Team recommends that we follow the guidelines in our original approved re-entry plan in that: (Twin Falls County is in the “Green” risk category as of 3/16/21)
 - a. If the county is in the “Green” risk category Face coverings are optional
 - b. Review, update, and implement emergency operations plan and reinforce healthy hygiene practices.
 - c. Include strategies to reduce the spread of a wide variety of infectious diseases, including physical distancing and school dismissals.
 - d. Emphasize everyday preventive actions for students and staff
2. For the remainder of the 2020-2021 school year
 - a. We will utilize our individual school risk category designation as a guide for school operations and prevention strategies rather than the county wide designation
 - b. Teachers with documentation from a licensed physician indicating that they are at an elevated risk of contracting the Covid-19 virus and advising that their classroom have face coverings may require face coverings in their classroom
 - c. Field trips will be considered on an individual basis with the final determination/approval being the responsibility of the appropriate principal
 - d. No out of state travel for students for school purposes

SCHOOL	Masks			Covid cases*						
	None	Encouraged	Required	3/8-3/14	3/1-3/7	2/22-2/28	2/13-2/21	2/8-2/12	2/1-2/7	1/25-1/31
Blaine County (HS and Middle school)			X	0	2	10	0	0	10	5
Buhl (HS and Middle school)			X	0	0	0	0	0	0	0
Camas County		X		0	0	0	0	0	0	0
Cassia		X		0	0	0	0	0	0	0
Castleford		X		0	0	0	0	0	0	0
Dietrich	X			0	0	0	0	0	0	0
Filer (all schools)		X		0	0	0	0	0	0	0
Glenns Ferry		X		0	0	0	0	0	0	0
Gooding (HS and Middle school)		X		0	0	0	0	0	0	0
Hagerman		X		0	0	0	0	0	0	0
Hansen (all schools)		X		0	0	0	0	0	0	0
Heritage Academy	X			0	0	0	0	0	0	0
Jerome (HS and Middle school)		X		0	0	0	1	1	0	0
Kimberly (all schools)		X		0	0	0	0	0	0	0
Lighthouse Christian	X			0	0	0	0	0	0	0
Minidoka	X			0	0	0	0	0	0	0
Murtaugh			X	0	0	0	0	0	0	0
North Valley Academy	X			0	0	0	0	0	0	0
Pinecrest Academy			X	0	0	0	0	0	0	0
Richfield	X			0	0	0	0	0	0	0
Shoshone (all schools)	X			0	0	0	0	0	0	0
Syringa Mountain			X	0	0	0	0	0	0	0
Twin Falls (TF and Canyon Ridge)			X	0	0	0	1	0	0	2+
TF (Robert Stuart, O'Leary, South Hills)			X	0	1	0	1	0	1	1
TF Elementary schools			X	1	1	0	0	1	1	1
Wendell (all schools)		X		0	0	0	0	0	0	0
Xavier Charter			X	0	0	0	0	0	0	0