



Xavier Charter School

Board Meeting Minutes

February 18, 2021

6:00 p.m.

I. Roll Call Attendance

6:02 p.m. Debbi Burr, in the Chair. Debbi Burr - present, Melissa Crane - present, Diana Wettstein - present, Amy Wendler - present, Creighton Knight - present

II. Pledge of Allegiance

III. Approval of Agenda –

Motion: To approve the agenda

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All present in favor; motion carries

IV. Consent Agenda –

- A.** Approval of minutes from the January 21st meeting
- B.** Approval of minutes from the February 11th CIP meeting
- C.** Approval January Accounts Payable
- D.** Approval of January Building Petty Cash Accounts Payable
- E.** Policies: (2nd Readings) 2600 & 4600; (2nd Plus Readings) 2210P1 & 4420

Motion: To approve the consent agenda

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

V. Public Input – None.

VI. Reports/ Discussion Items

A. Teacher/Classified of the Month- Mr. Moon presented the Elementary Teacher of the Month for February who was Ms. Dani Astin, 2nd Grade Teacher. Mr. Goss presented the Secondary Teacher of the Month for February who was Ms. Amanda Loosli, English Teacher. He also presented the Classified Employee of the Month for February who was Ms. Nikki Rinderknecht, Special Education Paraprofessional.

B. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports

- 1. Gary Moon – Head of Schools:** He presented the current enrollment numbers. He reported “Letters of Intent” were sent to the employees. He stated a Meet and Greet has begun to be held on Wednesday mornings for any Xavier parents who have been new to the school in the last two years. Parents are using the sign-up genius link which will let

administration know the number of attendees. To help Elementary students struggling with math, Mr. Moon stated there will be tutoring available to students starting the first part of March. He proposed funding it with Title IV funds. He reported a former teacher will be reviewing and evaluating Xavier students' vocabulary development in the most transitional grades. (i.e. 3rd to 4th grade, etc.). He also met with the business manager for the mid-year evaluation of the budget and concluded the school is on track for what was projected.

2. Jon Goss – Assistant Head of Schools: He reported a graduation rate of 94% for the students in the Class of 2020. He stated the 5-year graduation rate was about 78%. He spoke about having the students participate in the Secondary Event Day if the COVID risk level low. He informed the Board about the music program getting state recognition from 3 submitted videos which are to be shown in the Capitol Rotunda. He stated the Middle School Cross-country Coach position is open to applicants. He presented a list of completed service projects from each House. He invited Ms. Kelsie Rogers to report on what the Seniors plan to do after high school graduation.

3. Becky Baird – K-6: She reported she will be training K-4th grades in Excellence in Writing during the February 25-26 training. She stated she continues to give tours and interviews. She informed the Board about the Jr. Poetry Out Loud final results and that the Science Fair for this year will be postponed until next year. She concluded with stating XCS has an amazing group of teachers.

4. Lisa Thompson – 7-12: She reported she continues giving tours and interviews. She stated the Science Professional Development Training and the virtual training by Andrew Zwerneman will be next week. She stated the Rinard group reported about 9246 unique people was shown a video from the XCS website.

5. Building and Maintenance – Mr. Brian Loosli included his report in the Board Packet.

C. School Year 2021-2022 Calendar – Mr. Moon presented 2 options for the 2021-2022 School Calendar.

D. COVID Funding Report ESSER II –Mr. Moon stated there will be more freedom and fewer restrictions for the ESSER II funds. He stated ESSER I funds will need to be used first before ESSER II funds. He will be holding ESSER II funds to replace the discretionary money that could be used for Career Ladder movement and classified/admin increases.

E. Career Ladder Movement and 2% Classified/Admin Increases- Mr. Moon stated they are still waiting to hear about movement on the Career Ladder and Classified/Admin increases. The Board suggested everyone contacting Mr. Clow and others about releasing the surplus money of \$6 million to fund the increases. The pay increases, as of now, will be funded through Xavier's discretionary fund.

F. Blended Learning Grant/CRF/Cares Act Update – Mr. Moon stated the submitting of reports for these funds has been a complex process with each having different criteria and reporting procedures.

G. COVID Update – Mr. Goss reported the data of the metrics for COVID has improved in the Twin Falls County which resulted in the county moving to a yellow risk level. Xavier continues to be at the green risk level and no community spread in the school. He stated the school has a good supply Personal Protective Equipment (PPE).

H. Restricted Fund Balance Discussion – Ms. Angie Carter reported that the IFARMS program used by the state has "reserved" and "designation" fund balances. Ms. Burr suggested the Board making a determination for the funds during the budget season so it is in place by July 1st.

I. Teacher Professional Development Planning Time – Mr. Moon and Mr. Goss stated three professional development days have been presented to the teachers as an option for planning time. Mrs. Burr stated she is grateful the administrators were able to find a solution that would help the people involved and provide support to the teachers.

VII. Action Items

A. Business Manager's/Building Petty Cash Reconciliation Report – Mrs. Angie Carter presented the monthly financial reports. She gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Creighton Knight

Seconded by: Melissa Crane

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Amy Wendler- yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

B. School Year 2021-2022 Calendar – The Board will revisit the school calendar if there needs to be a change to Professional Development.

Motion: To approve the School Year 2021-2022 Calendar, option B, with a beginning date of August 30, 2021

Made by: Amy Wendler

Seconded by: Creighton Knight

Result: All present in favor; motion carries

C. Approve Extended COVID Leave through March 31, 2021 (discussion in an earlier meeting) –

Motion: To approve extended COVID Leave through March 31, 2021 excluding 2/3 EFMLA

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

D. Annual Policies: (1st Readings) 2395, 3285, 3295, 3330, 4210F, 8200– The Board held the readings on these policies.

E. Policy Updates: (2nd Readings) 3085, 3085F1, 3085F2, 3082P, 3285, 3290, 4120, 4120F, 4600, 5240, 5250, 5275, 5800, 5800P - The Board held the readings on these policies.

F. Policy Review Series: (1st Readings) 5000-5320P - The Board held the readings on these policies.

G. Policies: (1st Reading) 2620 - The Board held the reading on this policy.

VIII. Executive Session as per Idaho Code 74-206

Motion: To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;** 8:23 at p.m.

Made by: Melissa Crane

Seconded by: Diana Wettstein

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Amy Wendler– yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

Motion: To come out of Executive Session at 8:58 p.m.

Made by: Debbi Burr

Seconded by: Creighton Knight

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Amy Wendler– yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

IX. Action Resulting from Executive Session

Motion: To accept the resignation of Employee A

Made by: Melissa Crane

Seconded by: Diana Wettstein

Result: All present in favor; motion carries

Motion: To grant a graduation waiver to Student A

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

X. Adjourn

Motion: To adjourn at 8:59 p.m.

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR