



Xavier Charter School

Virtual Board Meeting Minutes

December 17, 2020

6:00 p.m.

I. Roll Call Attendance

6:03 p.m. Debbi Burr, in the Chair. Debbi Burr - present, Melissa Crane - present, Diana Wettstein - present, Amy Wendler - present, Creighton Knight - present

II. Pledge of Allegiance

III. Approval of Agenda – To amend the agenda by adding action item (e) “approve an increase in the benefit amount for employees” because this information will be needed in a timely manner for insurance enrollment by January 1, 2021.

Motion: To approve the amended agenda

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

IV. Consent Agenda –

- A.** Approval of minutes from the November 19th meeting
- B.** Approval November Accounts Payable
- C.** Approval of November Building Petty Cash Accounts Payable
- D.** Policies: (2nd Readings) 2140, 3265; (2nd Plus Readings) 3000, 4105

Motion: To approve the consent agenda

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All present in favor; motion carries

V. Public Input – None.

VI. Reports/ Discussion Items

A. Teacher/Classified of the Month- Mr. Moon presented the Elementary Teacher of the Month for December who was Mr. Josh Dickson, 3rd Grade Teacher. He also presented the Classified Employee of the Month for December who was Mrs. Darla Ridenour, Dance Paraprofessional. Mr. Goss presented the Secondary Teacher of the Month for December who was Ms. CJ Fossette, Science Teacher.

B. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports

- 1. Gary Moon – Head of Schools:** Mr. Moon presented the enrollment report and said the numbers are holding steady. He updated the Board on the Chromebook purchases from the State Department of Education. They have received about 290 computers. He reported that he will be sending surveys tomorrow to parents, teachers, and 7-12 grade students to receive feedback about Digital Learning Day.
- 2. Jon Goss – Assistant Head of Schools:** He stated Secondary School is making progress and streamlining the process for monitoring and implementing interventions with struggling students. He invited Mr. Thad Biggers to present the data of struggling students in regards to testing scores and grades. Mr. Goss also explained that Technology Professional Development was offered to the K-12 staff during the Distance Learning Day on December 16th.
- 3. Becky Baird – K-6:** She is preparing to introduce new material from Excellence in Writing Program to the K-4 teachers during the February in-service. She also continues interviewing families and providing tours to them which takes about 45 minutes per family. She has been working on a Mindhenge animated video for the new website.
- 4. Lisa Thompson – 7-12:** She reported she has been working closely with the Rinard Marketing group in updating the website. She stated that Rinard Marketing would like to launch it on Wednesday, December 23.
- 5. Building and Maintenance –** Mr. Brian Loosli included his report in the Board Packet. It included installing dimmers to all the lights in the gym and waxing the front lobby floors over the Christmas Break.

C. Restricted Fund Balance Discussion – Mrs. Burr informed the Board that the legislature wants to stop non-profits from accumulating money and have a lower fund balance. She suggested that they look into putting some money into a restricted fund so that it shows a designation for money that set aside.

D. Grant Report- Mrs. Dannah Robertson presented the report of grants that have been applied for and/or received.

E. Legislative Affairs Committee Report – Mr. Knight invited legislators to a dinner with Debbi Burr, Thad Biggers, Gary Moon, and himself. Linda Hartgen and Lance Clow attended the dinner. They discussed curriculum, explained the details about charter schools in general, and presented the current issues charter schools are facing. Mr. Goss presented information from the superintendents' meeting which included concern about the loss of the leadership premiums, funding formula, and other concerns.

F. COVID-19 Risk Level Update – Mr. Goss presented the COVID-19 update. The administration is continually monitoring cases. The Magic Valley is still in red risk level and XCS is currently at the green risk level. Our risk level is still lower than the community's, and face masks are continuing to helping retain students in school when a COVID case appears. Mr. Goss informed the Board that the CDC has shortened the time that people have to quarantine depending on their situation.

G. Blended Learning Grant/CRF/Cares Act Update – Mr. Moon reported on the Blended Learning Grant and CRF which has to be spent by the end of December 2020. He reported that the Cares Act does not need to be spent until 2022.

H. Delta Dental Survey Results – Mrs. Angie Carter presented the results from a proposed delta dental plan. She reported that 8 employees were interested in the new plan, and she stated that there was not enough interest in the new plan to change.

VII. Action Items

A. Business Manager's/Building Petty Cash Reconciliation Report – Mrs. Angie Carter presented the monthly financial reports. She stated that about \$4,000 in donations has been received in December. She informed the Board that the PERSI Sick Leave Holiday will be extended until June 30, 2022. She gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Creighton Knight

Seconded by: Amy Wendler

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Amy Wendler– yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

B. Approve Dental Insurance Rates –

Motion: To approve the Dental Insurance renewal rates with the same coverage for the 2021 calendar year

Made by: Amy Wendler

Seconded by: Melissa Crane

Result: All present in favor; motion carries

C. Approve Safety Manual Updates – Mrs. Stacey McFarland explained the proposed changes to the safety manual.

Motion: To approve the changes to the Safety Manual

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All present in favor; motion carries

D. Calendar CIP Meeting – February 2021 – The Board calendared the CIP meeting for Thursday, February 11, 2021 from 6:00-9:00 p.m.

E. Approve an Increase in the Benefit Amount for Employees – Mrs. Carter presented the costs for increasing the benefit amount for employees to \$550.

Motion: To approve a \$50 increase to the benefit amount for the employees to equal \$550

Made by: Creighton Knight

Seconded by: Amy Wendler

Result: All present in favor; motion carries

F. Policies: (2nd Plus Readings) 3270, 3270P, 6400 - The Board held the readings on these policies.

G. Policy Summer Updates: (1st Readings) C Series Policies 1400C, 1620C, 1700C, 1701C, 2110C, 2210P2C, 2315C, 2370C, 2440C, 2720C, 3050C, 3255C, 3500C, 3520C, 4140C, 5210C, 5212C, 5235C, 5400C, 5600C, 5610C, 8103C, 8120C, 8140C, 8240C, 9405C - The Board held the readings on these policies.

H. Policy Summer Updates: (1st Readings) 2100, 2150, 2150P, 2210P1, 4105, 4105F, 4210F2, 4210P, 4220, 4225, 5480, 8170, 8235 - The Board held the readings on these policies.

I. Policy Fall Updates: (1st Readings) 2215, 3085, 3085F1, 3085F2, 3085P, 3285, 3290, 4120, 4120F, 4600, 4600P, 5240, 5250, 5275, 5620, 5800, 5800P, 5800P, 8605 - The Board held the readings on these policies.

J. Policy Review: (1st Readings) 4230-4250, 4300-4600 - The Board held the readings on these policies.

VIII. Adjourn

Motion: To adjourn at 9:01 p.m.

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR