



Xavier Charter School

Virtual Board Meeting Minutes

November 19, 2020

6:00 p.m.

I. Roll Call Attendance

6:02 p.m. Debbi Burr, in the Chair. Debbi Burr - present, Melissa Crane - present, Diana Wettstein - present, Amy Wendler - present, Creighton Knight - present

II. Pledge of Allegiance - Unable to perform during virtual meeting

III. Approval of Agenda –

Motion: To approve the agenda

Made by: Melissa Crane

Seconded by: Diana Wettstein

Result: All present in favor; motion carries

IV. Consent Agenda –

- A.** Approval of minutes from the October 15th meeting
- B.** Approval of minutes from October 29th special meeting
- C.** Approval of minutes from November 5th special meeting
- D.** Approval October Accounts Payable
- E.** Approval of October Building Petty Cash Accounts Payable
- F.** Policies: (2nd Readings) 4126, 4135, 5450
- G.** Policy Spring Updates: (2nd Readings) 2425, 2520, 2540, 2700P, 3080, 3280, 3295, 4260, 4260F, 5120, 5265, 5340, 8160, 9100
- H.** Policy Review: (2nd Readings) 4000, 4100, 4110-4120F, 4130, 4130F, 4140-4220

Motion: To approve the consent agenda

Made by: Amy Wendler

Seconded by: Melissa Crane

Result: All present in favor; motion carries

V. Public Input – None.

VI. Reports/ Discussion Items

- A. Insurance Renewal Rates- Cody McQueen-** He presented the insurance renewal rates which increased for the 2021 enrollment year. He also presented other options with other insurance companies. He recommended that XCS stay with the Regence/BlueShield grandmothers plan and Delta Dental plan.

B. Teacher/Classified of the Month- Mr. Moon presented the Elementary Teacher of the Month for November who was Ms. Jennifer Votroubek, 6th Grade Teacher. He also presented the Classified Employee of the Month for November who was Ms. Jaden York, paraprofessional. Mr. Goss presented the Secondary Teacher of the Month for November who was Ms. Kelsie Rogers, Counselor.

C. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports

1. Gary Moon – Head of Schools: Mr. Moon presented the enrollment report. He updated the Board on the Chromebook purchases from the State Department of Education by December and will get about 292 computers. He reported the Superintendent Meeting will be a virtual meeting on December 8th. He stated that the bus company had a shortage of buses, and they had only 30 minutes to have an adjustment for the students. He stated that he sent out a quick email to get a feel of how the Distance Learning Day went for the teachers. They felt it was productive in getting work done but are concerned about the students having inconsistent teaching out of the classroom. He will continue to collect data. He informed the Board that 21 SPED students came on the Wednesday, Distance Learning Day. He invited Mr. Thad Biggers to speak about the Veteran's Day presentation. Mr. Biggers stated that a video presentation was viewed by the students in place of an assembly. He also had an outdoor flag presentation where a third of the student body attended.

2. Jon Goss – Assistant Head of Schools: He presented the Board with some feedback on the Distancing Learning Day which included teachers having the opportunity to help students and getting caught up. Areas of concern are the homework that was assigned and if it was completed. He reported the Veteran's Day presentation benefited the students and faculty and expressed gratitude for what was presented.

3. Becky Baird – K-6: She is continuing Excellence in Writing Training. She also continues interviewing families and providing tours to them.

4. Lisa Thompson – 7-12: She reported that they were able to speak with Andrew Zwerneman and prepare for the training in February which will lead to launching a History segment in March. She stated she continues working on the marketing of the school to the community with Zach Rinard and his team from Rinard Marketing.

5. Building and Maintenance – Mr. Brian Loosli included his report in the Board Packet. It included that XCS is going through 3,000 masks per month which costs about \$1,800 a month.

D. Quarterly Suspension Report – Mr. Moon presented the quarterly suspension report.

E. ISBA Annual Convention Recap- Mrs. Burr gave a recap of what the ISBA discussed during the annual convention.

F. Student Re-enrollment Spring 2020 to Fall 2020 – Mr. Moon spoke about the student re-enrollment numbers and presented a chart that reflected the trend.

G. COVID-19 Risk Level Update – Mr. Goss presented the COVID-19 update. The administration is continually monitoring cases, and the school is currently at the green risk level. Our risk level is still lower than the community's, and face masks are continuing to help retain students in school when a COVID case appears.

H. Blended Learning Grant Update – Mr. Moon reported on the blended learning grant and stated that it needs to be spent or allocated by December 14th.

I. CIP Data Report – Mr. Biggers presented the CIP Data report. Mrs. Burr suggested that testing data be implemented into the CIP goals and measurements.

J. CIP-Prioritizing District Goals – Mrs. Burr stated that she received feedback about the district goals. She suggested from the feedback to re-prioritize the goals and drop the goals that do not pertain to the district. The discussion also led to getting to the root of what makes the school unique and having goals measure how they work with the tenants.

VII. Action Items

A. Business Manager's/Building Petty Cash Reconciliation Report – Mrs. Angie Carter presented the monthly financial reports. She stated that she was able to transfer approximately \$11,000 to the 240 maintenance fund. Today, she received notification that the PPE loan has been forgiven. She gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Creighton Knight

Seconded by: Amy Wendler

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Amy Wendler– yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

B. Approve Insurance Rates –

Motion: To approve the Regence BlueShield health insurance renewal rates with an increase in the premiums with the same coverage for the 2021 calendar year

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All present in favor; motion carries

C. Substitute Incentive Bonus – Mr. Moon explained the substitute incentive bonus.

Motion: To approve the pilot of the substitute incentive bonus; the bonus will be awarded once 8 days are met in a month by the substitute for December through February

Made by: Creighton Knight

Seconded by: Melissa Crane

Result: All present in favor; motion carries

D. Approve Lottery Process – Mr. Moon presented the lottery process.

Motion: To approve the lottery process

Made by: Creighton Knight

Seconded by: Melissa Crane

Result: All present in favor; motion carries

E. Policy: 3265 (1st Reading); 3000, 3270, 3270P, 4105, 6400 - The Board held the readings on these policies.

VIII. Adjourn

Motion: To adjourn at 10:18 p.m.

Made by: Creighton Knight

Seconded by: Melissa Crane

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR