



Xavier Charter School Board Meeting Minutes September 17, 2020 6:00 p.m.

I. Roll Call Attendance

6:05 p.m. Debbi Burr, in the Chair. Debbi Burr - present, Melissa Crane - present, Diana Wettstein - present, Amy Wendler - present, Creighton Knight - absent

II. Pledge of Allegiance

III. Approval of Agenda –

Motion: To amend the agenda to remove discussion item (a) and action items (b) and (c) because the auditors will not be able to present until October and no information has been received in regards to the Mid-Columbia Addendum which will postpone it until October or November.

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All present in favor; motion carries

Motion: To approve the amended agenda

Made by: Melissa Crane

Seconded by: Amy Wendler

Result: All present in favor; motion carries

IV. Consent Agenda –

- A.** Approval of minutes from the August 13th meeting
- B.** Approval of minutes from August 17th special meeting
- C.** Approval August Accounts Payable
- D.** Approval of August Building Petty Cash Accounts Payable

Motion: To approve the consent agenda

Made by: Melissa Crane

Seconded by: Diana Wettstein

Result: All present in favor; motion carries

V. Public Input – None.

VI. Reports/ Discussion Items

A. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports

- 1. Gary Moon – Head of Schools:** Mr. Moon will give his report next month. Mr. Thad Biggers reported on the Elementary School. He reported that there are challenges with the IRI for K-3 students that are in IDLA. He presented the State Board of Education attendance policy for all grades which will count either whole or half days for attendance. He also presented the implementation of the Elementary School COVID-19 response plan.
- 2. Jon Goss – Assistant Head of Schools:** He invited Aiden McFarland to present what she did for a fundraiser which was associated with 9-11. He presented how the Houses have been doing in the House System. He stated that the teachers went through 2 hours of ALICE training, and then the teachers went through the ALICE training with the students. The safety committee had every class run their own class fire drills by September 10th. He informed the Board that all staff were required to have SafeSchools Training completed at the beginning of school. He invited Mr. Thad Biggers to present the launch of the revised Great Expectations program. Mr. Biggers also presented the 2020-21 XCS Data Plan to the Board.
- 3. Becky Baird – K-6:** She stated, that for September In-service, the teachers prepped for online instruction if the school moves to Orange or Red levels. She informed the Board that one of the challenges with teaching this year has been speaking through the masks.
- 4. Lisa Thompson – 7-12:** She reported on a teacher technology training. They worked around the bottleneck of not having a 1-1 student to computer ratio. A lot of collaborating has been happening among the teachers to help one another. Mr. Jeremy Bennett has been a great help and teacher in the technology world. She reported that teachers are concerned about sickness and the lack of substitutes. Mrs. Thompson also stated that Mr. Zwerneman is scheduled to come and train tentatively February 25-26.
- 5. Building and Maintenance –** Mr. Brian Loosli included his report in the Board Packet.

Creighton Knight joined the meeting at 6:38 p.m.

- B. Grant Report –** Mrs. Dannah Robertson presented the grant report to the Board.
- C. Enrollment Report –** Mr. Goss presented the enrollment report and stated that 668 are enrolled in Xavier for September which is lower than last year. The Board suggested that Xavier use this opportunity to advertise to the community.
- D. Technology Report –** Mr. Goss presented the technology report and stated Chromebooks were ordered Chromebooks but backordered until March 2021 due to demand. He recommended that an assistant technology person be hired.
- E. COVID-19 Response Plan –** Mr. Goss discussed the COVID-19 response plan with the Board. He reported on the positive COVID-19 cases in Xavier among faculty and students. He stated the bus plan has been running smoothly.

VII. Action Items

- A. Business Manager's/Building Petty Cash Reconciliation Report –** Mrs. Angie Carter presented the monthly financial reports. She gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted
Made by: Melissa Crane
Seconded by: Creighton Knight
Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Amy Wendler- yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

B. ISBA Proposed Resolutions– Mrs. Burr presented the ISBA proposed resolutions, and the Board held a discussion on the resolutions.

Motion: Xavier Charter School Board supports the amendment to the ISBA bylaws
Made by: Amy Wendler
Seconded by: Melissa Crane
Result: All present in favor; motion carries

C. ISBA Board Training – Mrs. Burr suggested having trainers from the ISBA train the Board members. She explained it is paid by the state.

D. Local Legislators Committee – Mrs. Burr stated the school would benefit from having a committee that could meet with local legislators. Creighton Knight, Debbi Burr, and Thad Biggers volunteered to be on the committee.

VIII. Executive Session as per Idaho Code 74-206

Motion: To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled;** at 9:19 p.m.

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Amy Wendler- yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

Motion: To come out of Executive Session at 9:40 p.m.

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Amy Wendler- yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

IX. Action Resulting from Executive Session:

Motion: To declare that a need exists in Xavier Charter School District for a 2nd grade teacher for the 2020-2021 school year

Made by: Amy Wendler

Seconded by: Creighton Knight

Result: All present in favor; motion carries

X. Adjourn

Motion: To adjourn at 9:51 p.m.

Made by: Melissa Crane

Seconded by: Creighton Knight

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR