



**Xavier Charter School  
Board Meeting Minutes  
August 13, 2020  
6:00 p.m.**

**I. Roll Call Attendance**

6:04 p.m. Debbi Burr, in the Chair. Debbi Burr - present, Melissa Crane - present, Diana Wettstein - present, Amy Wendler - present, Creighton Knight - present

**II. Approval of Agenda –**

**Motion:** To approve the agenda

**Made by:** Melissa Crane

**Seconded by:** Debbi Burr

**Result:** All present in favor; motion carries

**III. Consent Agenda –**

- A. Approval of minutes from the July 16<sup>th</sup> meeting
- B. Approval of minutes from July 18<sup>th</sup> board retreat
- C. Approval of minutes from July 22<sup>nd</sup> special meeting
- D. Approval July Accounts Payable
- E. Approval of July Building Petty Cash Accounts Payable

**Motion:** To approve the consent agenda

**Made by:** Melissa Crane

**Seconded by:** Creighton Knight

**Result:** All present in favor; motion carries

**IV. Public Input –** The Board, administration, and staff discussed the concerns (pros and cons) of reopening, the effectiveness of masks, etc. This discussion lasted over two hours.

**V. Reports/ Discussion Items**

**A. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports**

- 1. **Gary Moon – Head of Schools:** He discussed the online (IDLA) program for the elementary school. He stated the second session of IDLA that starts on September 14<sup>th</sup> will end simultaneously with Xavier’s end of the first semester. He updated the Board about the Class Action lawsuit regarding Special Education. He presented the re-entry plans for revolving lunch/recess schedules, intermixing of grade levels, and the Fine Arts teachers traveling to classrooms.
- 2. **Jon Goss – Assistant Head of Schools:** He directed Mrs. Amanda Loosli to speak on the House System plans. The Culture Committee finished plans for the 1<sup>st</sup> quarter. Mr. Goss spoke about the deadline for secondary remote learning which will be August 21<sup>st</sup>.
- 3. **Becky Baird – K-6:** She included her report in the Board Packet.
- 4. **Lisa Thompson – 7-12:** She included her report in the Board Packet.

**5. Building and Maintenance** – Mr. Brian Loosli included his report in the Board Packet.

**B. Lunchroom procedures** – Mr. Goss presented the lunch room procedures.

**C. In-service training modifications and adjustments** – Mrs. Thompson presented the teacher training schedule and provided the Board with copies.

**D. Mask survey results from staff members** – Mr. Moon and Mr. Goss presented the pros and cons of wearing masks.

**E. Suggestions from local public health district** – Mr. Moon spoke about the protocols of confirmed cases of COVID-19 at Xavier Charter School. He stated they are the same for the Twin Falls School District and approve by South Central District Health.

## **VI. Action Items**

**A. Business Manager's/Building Petty Cash Reconciliation Report** – Mrs. Angie Carter presented the monthly financial reports. She stated that First Federal is submitting a loan forgiveness application for the Payroll Protection Act. She gave the Board the opportunity to ask questions.

**Motion:** To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted

**Made by:** Melissa Crane

**Seconded by:** Amy Wendler

**Result:** Roll Call: Melissa Crane- yes, Debbi Burr- yes, Amy Wendler– yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

**B. 2020-2021 School Year Re-entry Plan** –

**Motion:** To open Xavier Charter School in yellow status

**Made by:** Melissa Crane

**Seconded by:** Creighton Knight

**Result:** Roll Call: Melissa Crane- yes, Debbi Burr- yes, Amy Wendler– yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

**C. 2020-2021 Beginning re-opening category** –

**Motion:** Students and visitors are required to utilize a face covering within the school building. It is strongly recommended that teachers utilize a face covering within the school building. Exceptions will be made for breakfast/lunch while eating and other instances designated by school administration where social distancing can be maintained. In addition, disposable masks will also be made available. Considerations/exceptions will be made for staff and students who provide documentation from a state licensed medical professional stating the wearing of a face covering could be a health risk for that individual. Considerations/exceptions will also be made per IEP/504 team recommendation.

A face covering will be required for all people within the school building in the event Xavier moves into the orange or red category of the Xavier school plan.

Face covering options include:

- A securely attached cloth face-covering which covers the nose and mouth (but not a neck gaiter)
- A securely attached disposable paper covering which covers the nose and mouth, OR
- A clear face shield which wraps around the face and extends to below the chin but only if worn with a mask

**Made by:** Debbi Burr

**Seconded by:** Melissa Crane

**Result:** Roll Call: Melissa Crane- yes, Debbi Burr- yes, Amy Wendler- yes, Creighton Knight – yes, and Diana Wettstein - yes. All present in favor; motion carries

**D. Mid-Columbia Bus Routes and Safety Busing Routes** - They discussed masks, rating guide, and the Safety Busing Program.

**Motion:** To approve Safety Busing Routes

**Made by:** Melissa Crane

**Seconded by:** Creighton Knight

**Result:** All present in favor; motion carries

**Motion:** To load students back to front and unload bus from front to back; students will be given assigned seats; if the bus driver believes a child is displaying symptoms the student would be isolated in the front passenger seat; bus drivers would wear masks unless a doctor's note is provided; and students would be given hand sanitizer by the bus driver as they board the bus.

**Made by:** Melissa Crane

**Seconded by:** Creighton Knight

**Result:** All present in favor; motion carries

**E. Mid-Columbia Contract Addendum** – The Board will make a decision in the next monthly board meeting.

**F. Approve Digital Divide Plan** – Mr. Moon explained the Digital Divide and Blended Learning Grant program.

**Motion:** To approve the Digital Divide Plan

**Made by:** Melissa Crane

**Seconded by:** Creighton Knight

**Result:** All present in favor; motion carries

**G. Hiring of additional recess/lunch paras** –

**Motion:** To allow Mr. Moon and Mrs. Carter to secure additional staffing with \$100,000 cap.

**Made by:** Debbi Burr

**Seconded by:** Melissa Crane

**Result:** All present in favor; motion carries

**H. Calendar Continuous Improvement Planning meeting in September 2020** – The Board Chair will be texting Board members to arrange the meeting.

**I. Review staff applications for conceal carry per Policy 9450** –

**Motion:** To grant the request to allow a staff member to continue to conceal carry per policy 9450

**Made by:** Debbi Burr

**Seconded by:** Melissa Crane

**Result:** All present in favor; motion carries

**J. Attendance Policy: 3050 (2nd Reading)** – The Board held the second reading on this policy.

**Motion:** To suspend the attendance requirements in policy 3050 in regards to illness related absences for the 2020-2021 School Year

**Made by:** Creighton Knight

**Seconded by:** Diana Wettstein

**Result:** All present in favor; motion carries

**K. Policy Spring Review: 1120, 1120P, 2140, 2425, 2520, 2540, 2700P, 2710, 3000, 3080, 3270, 3270P, 3280, 3295, 3320, 3330, 3335, 3500, 3570, 3575, 4160, 4175, 4260, 4260F, 5110, 5120, 5265, 5340, 6400, 8160, 8200, 8245, 9100 (1<sup>st</sup> Readings)** - The Board asked a policy committee be created to make recommendations to the Board as to what policies to edit.

**L. Policy Review: 4000-4220** - The Board asked a policy committee be created to make recommendations to the Board as to what policies to edit.

**VII. No Executive Session held.**

**VIII. Adjourn**

**Motion:** To adjourn at 11:44 p.m.

**Made by:** Diana Wettstein

**Seconded by:** Debbi Burr

**Result:** All present in favor; motion carries

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Signature of Board Secretary

Date

Recorded by DR and AW