



Xavier Charter School

Special Board Meeting Minutes

March 17, 2020

6:00 p.m.

I. Roll Call Attendance

6:03 p.m. Debbi Burr, in the Chair. Debbi Burr- present, Melissa Crane –present, Diana Wettstein – present, Lynnae Hymas – present, James Wallace – present

II. Approval of Agenda –

Motion: To approve the agenda

Made by: James Wallace

Seconded by: Diana Wettstein

Result: All present in favor; motion carries

III. Board Role in the Management of COVID-19 – Discussion was held in regards to the Board's role in the management of COVID-19.

IV. Reports/Discussion Agenda

A. COVID-19 Update and Planning- The Board was updated about the plan in regards to COVID-19.

V. Action Agenda

A. Approve Emergency Closure -

Motion: To approve the school closure of 3 ½ days (March 16-19)

Made by: Melissa Crane

Seconded by: James Wallace

Result: All present in favor; motion carries

B. Action on COVID-19 Plan (as needed) –

Motion: To approve \$12,000 for the purchase of a copy machine

Made by: Melissa Crane

Seconded by: James Wallace

Result: All present in favor; motion carries

VI. Executive Session as per Idaho Code 74-206

Motion: To enter Executive Session pursuant **Idaho Code 74-206 (1) Subsection (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled;** at 7:04 p.m.

Made by: James Wallace

Seconded by: Melissa Crane

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, James Wallace – yes, Lynnae Hymas – yes, and Diana Wettstein - yes. All present in favor; motion carries

Motion: To exit Executive Session at 7:12 p.m.

Made by: James Wallace

Seconded by: Melissa Crane

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, James Wallace – yes, Lynnae Hymas – yes, and Diana Wettstein - yes. All present in favor; motion carries

VII. Action Resulting from Executive Session:

Motion: To hire candidate A

Made by: Melissa Crane

Seconded by: James Wallace

Result: All present in favor; motion carries

VIII. Adjourn

Motion: To adjourn at 7:12 p.m.

Made by: Melissa Crane

Seconded by: James Wallace

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR