



Xavier Charter School

Board Meeting Minutes

January 16, 2020

6:00 p.m.

I. Roll Call Attendance

6:01 p.m. Debbi Burr, in the Chair. Debbi Burr- present, Melissa Crane –present, Diana Wettstein – absent, Lynnae Hymas – present, James Wallace – present

II. Pledge of Allegiance

III. Approval of Agenda –

Motion: To approve the agenda

Made by: James Wallace

Seconded by: Lynnae Hymas

Result: All present in favor; motion carries

IV. Consent Agenda –

- A.** Approval of minutes from the December 19th meeting
- B.** Approval December Accounts Payable
- C.** Approval of December Building Petty Cash Accounts Payable
- D.** Policies for Review: 3060, 3090, 3200, 3270, 3300, 3310, 3320, 3365, 3500, 3545, 3570, 570A, 3620, 4130, 4160, 4200, 4230, 4260, 4300, 5100F3, 5120, 5205, 5230, 5250, 5330, 5500, 5710, 5725, 5825
- E.** Policies: 5430 (2nd Reading); 2610 & 2700 (2nd Plus Readings)

Motion: To approve the consent agenda

Made by: Melissa Crane

Seconded by: Lynnae Hymas

Result: All present in favor; motion carries

V. Public Input – None

VI. Reports/ Discussion Items

A. PFA Report- Tami Ditlefsen stated the next fundraisers will be February 25 at Panda Express, March 17 at Kneaders, and April 7 at Blaze Pizza. She stated that \$280 were raised with Culver's and \$231 with BoxTops submitted in the fall. The PFA sent a survey to the teachers and received the feedback which will be presented to Mr. Moon.

B. Teachers of the Month –Mr. Goss presented the Secondary Teacher of the Month for January who was Mr. Michael Ramey, Physical Education Teacher. He also presented the

Classified Employee of the Month for January, who was Mr. John Kapeleris, Technology Teacher. Mr. Moon presented the Elementary Teacher of the Month for January who was Ms. Mindy Stewart, 2nd Grade Teacher.

C. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports

- 1. Gary Moon – Head of Schools:** He explained the bus safety procedure used in regards to a threat on a bus they received. He informed the Board that he attended the Superintendent Meeting. He also stated that the annual investor call will be on January 30, and it is to inform investors of the state of the school.
- 2. Jon Goss – Assistant Head of Schools:** He presented a draft of the coaches' duties in regards to participation in programs supported by the Idaho High School Activities Association. He stated the Showcase for 9-12 grades was well done.
- 3. Lisa Thompson – 7-12:** She stated the English Teacher's In-service went well. The invited guest, a Classical English Teacher from Boise, Amanda Patchin, inspired everyone attending. She stated that a team will be visiting Ambrose School on February 11th in Boise.
- 4. Becky Baird – K-6:** She presented her revision on the guidelines for the Character Awards. She stated that she is looking into putting all the names of students who were awarded Character Awards on a plaque in the school.

Lynnae Hymas left the meeting at 6:50 p.m.

- 5. Building and Maintenance –** Mr. Loosli reported that all electrical work is finished. He stated the water softener would be around \$10,000, but he would recommend not purchasing the softener at this time. The garage door replacement bids are in the process. He suggested looking ahead as saving money for the HVAC and roof repairs. He will be putting together a maintenance schedule for the Board.

D. Quarterly Suspension Review - Mr. Moon presented the quarterly suspension report.

Lynnae Hymas joined the meeting at 7:15 p.m. and Melissa Crane left.

E. Calendar CIP – The Board scheduled the CIP meeting for Thursday, February 6th from 6 p.m. - 9 p.m.

F. CIP Data Requests – Mr. Moon asked Mr. Thad Biggers to bring to the CIP meeting retention numbers and data to help with the decisions as to what is meaningful to our staff and stakeholders.

Melissa Crane joined the meeting at 7:27 p.m.

G. Calendar HOS Evaluation – The Board scheduled the HOS Evaluation for Thursday, March 12th.

Lynnae Hymas left the meeting at 7:33 p.m.

H. 2020-2021 Calendar Prep – Mr. Moon stated he will be putting a committee together to include a Board member and a Lead team member. He would like to present a calendar in February. Lynnae and Diana will be included on the emails for the committee.

Lynnae Hymas joined the meeting at 7:37 p.m.

I. Screenagers Viewing – Mr. Biggers – He stated he will be presenting the Screenagers movie at the Fine Arts Auditorium on February 25th at 6:30 p.m. for the parents and high school students.

VII. Action Items

A. Business Manager's/Building Petty Cash Reconciliation Report – Mrs. Angie Carter presented the monthly financial reports. She gave the Board the opportunity to ask questions.

James Wallace left the meeting at 7:56 p.m.

Motion: To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Lynnae Hymas

Seconded by: Melissa Crane

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, James Wallace – absent, Lynnae Hymas – yes, and Diana Wettstein - absent. All present in favor; motion carries

James Wallace joined the meeting at 7:59 p.m.

B. Fall Updates: 2315, 3010, 3285, 3570F2, 7400P3, 7455: (1st Readings) - The Board held the readings on these policies.

C. Annual Policy Review: 3295, 3330, 4120F (1st Readings) - The Board held the readings on these policies.

D. Policies: 4530F, 5100, 5100P2 (2nd Readings); 4530 (2nd Plus Reading) - The Board held the readings on these policies.

VIII. Executive Session as per Idaho Code 74-206

Motion: To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;** at 8:40 p.m.

Made by: James Wallace

Seconded by: Lynnae Hymas

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, James Wallace – yes, Lynnae Hymas – yes, and Diana Wettstein - absent. All present in favor; motion carries

Motion: To come out of Executive Session at 8:51 p.m.

Made by: James Wallace

Seconded by: Melissa Crane

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, James Wallace – yes, Lynnae Hymas – yes, and Diana Wettstein - absent. All present in favor; motion carries

IX. Action Resulting from Executive Session

Motion: To accept the resignation of Employee A, effective date the end of current contract

Made by: James Wallace

Seconded by: Lynnae Hymas

Result: All present in favor; motion carries

Motion: To accept the resignation of Employee B, effective date the end of current contract

Made by: James Wallace

Seconded by: Melissa Crane

Result: All present in favor; motion carries

X. Adjourn

Motion: To adjourn at 8:57 p.m.

Made by: James Wallace

Seconded by: Lynnae Hymas

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR