



**Xavier Charter School
Board Meeting Minutes
December 19, 2019
6:00 p.m.**

I. Roll Call Attendance

6:00 p.m. James Wallace, in the Chair. Debbi Burr- absent, Melissa Crane –absent, Diana Wettstein – present, Lynnae Hymas – present, James Wallace – present

II. Pledge of Allegiance

III. Approval of Agenda –

Motion: To approve the agenda

Made by: Lynnae Hymas

Seconded by: Diana Wettstein

Result: All present in favor; motion carries

IV. Consent Agenda –

A. Approval of minutes from the November 21st meeting

B. Approval November Accounts Payable

C. Approval of November Building Petty Cash Accounts Payable

D. Policies: 2370-2425, 2440-2600, 2620-2630, 2705-2800, 4140 (2nd Readings); 1282 (2nd Plus Reading)

Motion: To approve the consent agenda

Made by: Lynnae Hymas

Seconded by: Diana Wettstein

Result: All present in favor; motion carries

V. Public Input – None

VI. Reports/ Discussion Items

A. PFA Report- Tami Ditlefsen stated there is \$8,700 in the bank account. They raised \$572 at Chick-fil-a, and it will be split 50/50 between the PFA and the travel club. Culver’s was a success. The next fundraisers will be February 25 at Panda Express, a flyer will be required; and Blaze Pizza on April 7. They paid \$500 to cover the food costs for the Christmas staff party.

B. Student Presentation – Sustainability Club - Mr. Jon Goss presented the information on the Sustainability Club for Audrey Howe. She will be creating this club for her Senior Project and has 14 students signed up. She foresees this club to create a recycling program.

C. PowerSchool Registration Discussion – Ms. Angie Carter and Stacey Young presented information about PowerSchool Registration which would include making the operations in the school office more efficient.

Melissa Crane joined the meeting at 6:09 p.m

D. Policy 5430 Discussion – Ms. Carter presented the information in regards to this policy from the insurance company and the Idaho School Board Association.

E. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports

1. Gary Moon – Head of Schools: He presented the enrollment numbers. He informed the Board about Creekside Road and how the drop-off/pick-up plan has been successful. He updated the Board about the 2020-2021 Calendar. He presented the IASA Legislative priorities. He stated he has issued a spending freeze which is normal and happens yearly. He stated that the school had to run a “Shelter in Place”.

2. Jon Goss – Assistant Head of Schools: He had Mr. McGhee report on the pep band. Mr. McGhee stated XCS’s pep band has been playing with the CSI pep band. He stated that the XCS pep band will play at CSI on February 20th. Mr. Goss gave the RTI update in regards to the homework intervention initiative. He also presented an outline of coaches’ duties in regards to participation in programs supported by the Idaho High School Activities Association.

3. Lisa Thompson – 7-12: She stated the history teachers are continuing their curriculum development. She stated the English Teacher’s In-service will be held January 9th - 10th for developing content. She invited a Classical English Teacher from Boise to be part of the in-service.

4. Becky Baird – K-6: She stated that the Showcases are happening this week. She informed the Board that the Xavier Community Open House will be Thursday, February 27, 2020, from 5:00-6:30 p.m. She will be revising the guidelines for Character Awards.

5. Building and Maintenance – Mr. Moon presented Mr. Loosli’s report which included the fence being installed, opening windows 4th – 6th being installed, new AC unit being installed, and water softener bids being presented. Mr. Loosli will be reporting next month at the January meeting.

F. Local Legislators –Mr. Lance Clow was the legislature representative who presented information on the Governor’s task force recommendations and the funding formula. He discussed concerns that were expressed and gave the opportunity for questions.

G. Bus Audit Report – Mr. Moon presented the bus audit report. He presented their positive highlights and their recommendations.

H. Grant Report – Ms. Dannah Robertson presented the grants applied for and received.

I. Screenagers Viewing – Mr. Biggers – He stated they will be presenting the Screenagers movie (screens and teenagers). It shows the effect of screens on brain development and social/emotional skills. It will be at the Fine Arts Auditorium on February 25th at 6:30 p.m. for the parents and high school students.

VII. Action Items

A. Business Manager’s/Building Petty Cash Reconciliation Report – Mrs. Angie Carter presented the monthly financial reports. She gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager’s Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Melissa Crane

Seconded by: Lynnae Hymas

Result: Roll Call: Melissa Crane- yes, Debbi Burr- absent, James Wallace – yes, Lynnae Hymas – yes, and Diana Wettstein - yes. All present in favor; motion carries

B. PowerSchool Registration Module–

Motion: To approve \$5000 for the initial cost for the first year of the PowerSchool Registration Module and \$5000 for each of the next 2 years, with a total cost over the 3 years, not to exceed \$15,000

Made by: Melissa Crane

Seconded by: Lynnae Hymas

Result: Roll Call: Melissa Crane- yes, Debbi Burr- absent, James Wallace – yes, Lynnae Hymas – yes, and Diana Wettstein - yes. All present in favor; motion carries

C. Policies: 5430 (1st Reading); 2610 (2nd Reading); 2700P (2nd Plus Reading) - The Board held the readings on these policies.

VIII. Executive Session as per Idaho Code 74-206

Motion: To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;** at 9:05 p.m.

Made by: Lynnae Hymas

Seconded by: Melissa Crane

Result: Roll Call: Melissa Crane- yes, Debbi Burr- absent, James Wallace – yes, Lynnae Hymas – yes, and Diana Wettstein - yes. All present in favor; motion carries

Motion: To come out of Executive Session at 9:10 p.m.

Made by: Lynnae Hymas

Seconded by: Melissa Crane

Result: Roll Call: Melissa Crane- yes, Debbi Burr- absent, James Wallace – yes, Lynnae Hymas – yes, and Diana Wettstein - yes. All present in favor; motion carries

IX. No Action Resulting from Executive Session

X. Adjourn

Motion: To adjourn at 9:10 p.m.

Made by: Melissa Crane

Seconded by: Lynnae Hymas

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR