



**Xavier Charter School
Board Meeting Minutes
November 21, 2019
6:00 p.m.**

I. Roll Call Attendance

6:01 p.m. Debbi Burr, chairperson, in the Chair. Debbi Burr- present, Melissa Crane – present, Diana Wettstein – present, Lynnae Hymas – absent, James Wallace – present

II. Pledge of Allegiance

Lynnae Hymas joined the meeting at 6:02 p.m.

III. Approval of Agenda –

Motion: To approve the agenda

Made by: Melissa Crane

Seconded by: Diana Wettstein

Result: All present in favor; motion carries

IV. Consent Agenda –

- A. Approval of minutes from the October 17th meeting
- B. Approval of minutes from the October 14th safety committee meeting
- C. Approval October Accounts Payable
- D. Approval of October Building Petty Cash Accounts Payable
- E. Policies: 1240, 1255, 2435, 2435F, 3285, 3290, 4120, 4150, 5250 (2nd Readings) 5105 & 9100 (2nd Plus Readings)

Motion: To approve the consent agenda

Made by: Diana Wettstein

Seconded by: James Wallace

Result: All present in favor; motion carries

V. Public Input – None

VI. Reports/ Discussion Items

- A. **Patriot Pen Essay – Student Recital** – Ms. Lisa Thompson invited Tylee Heider, an 8th grader, to read her essay.
- B. **PFA Report-** Kate Henna gave a big thanks to everyone who attended and helped with the Chick-fil-a Spirit Night. They raised \$599. The Culver’s Spirit Night will be held on December

18 from 4-8 p.m. in coordination with Showcase week. She stated that the ButterBraid Fundraiser raised around \$15,800. They will be using the money to build a track on school grounds.

C. Teachers and Classified Employee of the Month- Mr. Moon presented the Elementary Teacher of the Month for November/December who was Ms. Debbie Barrutia, 4th Grade Teacher. Mr. Goss presented the Secondary Teacher of the Month for November/December who was Ms. Paige Ivey, Science Teacher. He also presented the Classified Employee of the Month for November/December, Niki Heidemann, who works in the Dance Department.

D. Insurance Renewal Rates: Cody McQueen – He presented the insurance renewal rates which increased for the 2020 enrollment year. He also presented other options with other insurance companies. He recommended that XCS stay with the grandmothers plan.

E. K-6 and 7-12/HOS/AHOS/Building and Maintenance Reports

1. Gary Moon – Head of Schools: He presented the enrollment numbers. He stated the fencing around the school has been completed. He informed the Board that Creekside Road will be finished by Monday, and administration will be moving the drop-off and pick-up back so it is all on XCS property. Mr. Wallace volunteered to donate a magnet to help keep the property clear of metal debris. XCS will be sending a team to Phoenix in March for classical education training. For Veteran’s Day, the Elementary children made art projects with family veteran pictures as a tribute.

2. Jon Goss – Assistant Head of Schools: He reported the arena style parent/teacher conference was attended by about 40% of the parents this fall. He stated the ASVAB test was administered to the secondary school students, and the results will be given to them. Amanda Loosli scheduled the testing for students in a two-week window, April 13-24.

3. Lisa Thompson – 7-12: She stated the history teachers are using the tenets and applying it to their history curriculum as it continues to be developed. She read some parts of the papers written by the students for Patriots Pen “What Makes America Great”.

4. Becky Baird – K-6: She stated Math Night went well and 182 students attended. She stated that she is working on the Xavier Community Open House, and it is scheduled for Thursday, February 27 from 5:00-6:30 p.m. She is anticipating the Board members to participate in the open house. She presented a book review on The American Ideal of 1776 by Hamilton Albert Long.

5. Building and Maintenance – Mr. Moon presented Mr. Loosli’s report which included updates on the fence, windows, electrical work, air conditioning unit, water softener, garage door replacement, and the road project.

F. Safety Committee Report – Ms. McFarland stated that the Safety Week was a success. A full ALICE drill with everyone in the building went well, and the police department did not arrive during the drill. A final drill for the school year will be in April 2020. She reported the new radios have arrived and will be dispersed.

G. Quarterly Suspension Report – Mr. Moon presented the quarterly suspension report.

VII. Action Items

A. Business Manager’s/Building Petty Cash Reconciliation Report – Mrs. Angie Carter presented the monthly financial reports. She gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager’s Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Lynnae Hymas

Seconded by: Melissa Crane

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, James Wallace – yes, Lynnae Hymas – yes, and Diana Wettstein - yes. All present in favor; motion carries

B. Approve Insurance Renewal Rates–

Motion: To approve the insurance renewal rates with an increase in the premiums with the same coverage for the 2020 calendar year

Made by: Lynnae Hymas

Seconded by: James Wallace

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, James Wallace – yes, Lynnae Hymas – yes, and Diana Wettstein - yes. All present in favor; motion carries

C. Approve New Air Conditioning Unit for Kitchen– Mr. Moon requested that a larger unit be purchased for air conditioning for the kitchen.

Motion: To approve the new air conditioning unit to be purchased but not to exceed \$8,000

Made by: James Wallace

Seconded by: Melissa Crane

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, James Wallace – yes, Lynnae Hymas – yes, and Diana Wettstein - yes. All present in favor; motion carries

D. Policy Review: 2370-2430; 2440-2600; 2620-2700A; 2705-2800 (1st Readings) - The Board held the readings on these policies.

E. Policies: 2610, 4140, 5275 (1st Readings); 1282, 2335, 2615, 2615F, 2700P (2nd Readings) - The Board held the readings on these policies.

VIII. Adjourn

Motion: To adjourn at 9:38 p.m.

Made by: Melissa Crane

Seconded by: Lynnae Hymas

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR