

Xavier PFA Meeting Minutes – September 5, 2019

1. Welcome at 3:15 pm by Kate Henna
2. Introduction of 2019-2020 PFA Leaders:
 - a. President: Kate Henna
 - b. Vice President: Nancy Cox
 - c. Treasurer: Daniell Bauer
 - d. Secretary: Tami Ditlefsen
3. Kiwi Loco Coordinator is needed.
 - a. Coordinator would contact Angela Heider, Kiwi Loco, weekly to place the order.
 - b. Coordinator would contact the parent volunteers who have signed up to remind the volunteers to pick up Kiwi Loco and sell during the Xavier lunch on Fridays.
 - c. Marilyn Tarkalson would mentor the new coordinator.
 - d. No one volunteered to be the Kiwi Loco Coordinator at this time.
4. Xavier T-shirt and Sweatshirt Sales
 - a. T-shirt sales have totaled \$669.24 so far.
 - b. 100 sweatshirts have also been ordered (\$ is not included in the prior amount)
 - c. T-shirts and sweatshirts will be delivered next week.
5. Treasurer Report by Daniell
 - a. PFA software needs updating so she will look into pricing of software.
 - b. PFA will not reimburse for personal expenses. People must plan ahead and have payment made to the vendor.
 - c. Xavier T-shirt sales: \$669.24 as of 9/9/19 (Sweatshirt sales not included)
6. Butterbraid Fundraiser – Diana Wettstein
 - a. Forms will be distributed to students on: 9/16/19
 - b. Orders and Money is due: 10/11/19
 - c. Butterbraids picked up at school on: 11/6/19
 - d. Award assembly (prizes) during Congrego on: 11/8/19
 - e. Ideas for prizes: Kiwi Loco free yogurt, Chick Fil-A coupons, name in a drawing for different prizes, tickets to Disneyland, lunch with Mr. Moon.
 - f. Anna Graff volunteered to make a flyer to go home explaining the timeline for selling, prize information and guidelines ex: writing neatly on forms and not selling to strangers.
 - g. Money raised will go to help build a walking/running path for the soon to start Morning Mile program for K-6 graders. The path will be built around Lake Xavier. Dr. Matt Wettstein is sponsoring to pay for ½ of the incentive program for the Morning Mile Program.
7. Scholastic Book Fair
 - a. Amanda Sandell reported the book fair last spring was a huge success. Money raised was \$ 4,000

- b. She is interested in running it again and is looking at dates around Student Led Conferences in March or during Spring Showcase week in May.
- 8. Xavier Weekly Bulletin
 - a. As events come up send information to Stacey Young and she will put the information in the Xavier Bulletin that gets emailed out on Mondays.
 - b. Information should be sent to her before Mondays.
 - c. Bulletin Ideas:
 - i. Kiwi Loco Sign up
 - ii. Fall Frolic Sign up
 - iii. Link to PFA minutes
- 9. Fall Frolic
 - a. Friday, October 11 from 5pm – 7pm at Xavier
 - b. Volunteers needed
 - c. Students and siblings dress up, play games and win prizes
 - d. Travel Club will be selling food and drinks
- 10. Used Uniform Collection
 - a. Stacey Hallmark collected used school clothes at the end of the school year. She washed them over the summer.
 - b. Some items were sold during Registration and items were donated to families in need.
- 11. Adjourn at 3:45 pm