



**Xavier Charter School
Board Meeting Minutes
April 18, 2019
6:00 p.m.**

I. Roll Call Attendance

6:03 p.m. Debbi Burr, chairperson, in the Chair. Debbi Burr- present, Melissa Crane – present, Trisha Neudorff – absent, Spencer Uhl – present, Diana Wettstein – present, Lynnae Hymas - present

II. Pledge of Allegiance

III. Approval of Agenda –

Motion: To approve the agenda

Made by: Melissa Crane

Seconded by: Spencer Uhl

Result: All present in favor; motion carries

IV. Consent Agenda –

- A. Approval of minutes from the March 21st meeting
- B. Approval of minutes from the April 2nd Marketing/Development Committee meeting
- C. Approval of minutes from the April 2nd Building Committee meeting
- D. Approval March Accounts Payable
- E. Approval of March Building Petty Cash Accounts Payable

Motion: To approve the consent agenda as amended

Made by: Spencer Uhl

Seconded by: Lynnae Hymas

Result: All present in favor; motion carries

V. Public Input – Jennifer Campbell presented concerns.

VI. Reports/ Discussion Items

- A. **PFA Report-** Mrs. Wettstein stated that they will be doing a teacher appreciation week and provide a lunch and breakfast during that week. PFA received \$2000 from the Blue Lakes Rotary Club for library shelving and computers.

Trisha Neudorff joined the meeting at 6:16 p.m.

B. K-6 and 7-12/Head of Schools Reports

- 1. **Gary Moon – Head of Schools:** He and Mr. Goss met with the city for a new traffic flow plan for the pick-up and drop-off of students. Evacuation notification to

families went well with the Remind app, and evacuation went smoothly with making an accounting of teachers and students before school started. The SAT testing was held on April 9th and the lottery happened on April 15th. He stated that a letter was received from the University of Idaho stating that the XCS Seniors will be awarded over \$21,000 in scholarships. He stated that he was preparing the teacher contracts and hoped to distribute them by April 22.

2. Jon Goss – Assistant Head of Schools: He stated that Senior Compendium is not just presenting but engaging them to think on their feet and explain what their XCS experience has been like. He will be reviewing the dress code policy with a committee to implement changes that reflect the XCS mission and to help with the consistency of enforcing it. He will bring this before the Board next month.

3. Lisa Thompson – 7-12: She reported on the history curriculum. She observed the history classes in the Upper School and reviewed at how it relates to the charter and Core Knowledge.

4. Becky Baird – K-6: She will report next month.

5. Building and Maintenance – Mr. Moon stated that the first modular delivery will be on Monday, April 22 unless the ground is too soft.

C. Teachers of the Month- Mr. Moon presented the Lower School Teacher of the Month for April who was Ms. Terri Luth, 2nd Grade Teacher. Mr. Goss presented the Upper School Teacher of the Month for April who was Ms. Amanda Loosli, Rhetoric Language Arts teacher,

D. Marketing and Development Committee Report – Mrs. Crane stated edits need to be added to the videos and brochure. She stated that the director needs a consistent tag line of what XCS wants to achieve. She stated that the social media presence needs to be developed more. The director is preparing to have an event as part of the marketing kickoff. Mrs. Crane stated that the director needs board approval for the videos and brochure to move forward with the marketing plan.

E. Homework Survey – Follow-up – Mr. Siler presented additional information from the homework survey.

VII. Action Items

A. Business Manager's/Building Petty Cash Reconciliation Report – Mrs. Sheryl Liu-Philo presented the monthly financial reports. She gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Lynnae Hymas

Seconded by: Melissa Crane

Result: Roll Call: Debbi Burr- present, Melissa Crane – present, Trisha Neudorff – present, Spencer Uhl – present, Diana Wettstein – present, Lynnae Hymas - present. All present in favor; motion carries

B. Approval of 18-19 Auditor: Ware and Associates–

Motion: To approve 2018-2019 Audit by Ware and Associates

Made by: Lynnae Hymas

Seconded by: Spencer Uhl

Result: All present in favor; motion carries

C. Approve Board Candidate – Set Ballot- The ballot was set and a Candidate Forum was scheduled for May 16th at 6 p.m.

Motion: To approve Lynnae Hymas for the 2019 Board elections

Made by: Spencer Uhl

Seconded by: Trisha Neudorff

Result: All present in favor; motion carries

D. Safety Committee Proposal – Training/Radios – Ms. Stacey McFarland presented the funding for training. The Board recognized the administration and staff for the robust evacuation plan and how the safety process has increased the safety for all involved. The Board asked that the committee pursue other estimates for radios and to bring them in June.

Motion: To approve the funding for the Alice Training

Made by: Lynnae Hymas

Seconded by: Spencer Uhl

Result: All present in favor; motion carries

E. Policy Winter Updates: 1313, 1500, 1525, 7218, 7235, 7235F2, 7235P, 7235PF1, 7235PF2, 7237, 7270, 7320, 7320P1, 7400P1, 7400P2, 7400P3, 7450, 7450P2 (1st Readings) - The Board held readings on these policies.

F. Policies: 7400P4 (1st Reading) 9100, 9200 (2nd Plus Reading) - The Board held readings on these policies.

VIII. Executive Session as per Idaho Code 74-206

Motion: To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled;** at 9:54 p.m.

Made by: Melissa Crane

Seconded by: Spencer Uhl

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Trisha Neudorff – yes, Spencer Uhl – yes, Lynnae Hymas – yes, and Diana Wettstein - yes. All present in favor; motion carries

Motion: To come out of Executive Session at 10:18 p.m.

Made by: Melissa Crane

Seconded by: Spencer Uhl

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Trisha Neudorff – yes, Spencer Uhl – yes, Lynnae Hymas – yes, and Diana Wettstein - yes. All present in favor; motion carries

IX. No Action Resulting from Executive Session

X. Adjourn

Motion: To adjourn at 10:19 p.m.

Made by: Spencer Uhl

Seconded by: Melissa Crane

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR