



Xavier Charter School

Board Meeting Minutes

March 21, 2019

6:00 p.m.

I. Roll Call Attendance

6:03 p.m. Debbi Burr, chairperson, in the Chair. Debbi Burr- present, Melissa Crane – present by phone, Trisha Neudorff – present, Spencer Uhl – present, Diana Wettstein – present, Lynnae Hymas - present

II. Pledge of Allegiance

III. Approval of Agenda –Amendment of the agenda to remove action item (c) because the information in regards to the questions about the radios was not received. This item will be brought back next month.

Motion: To approve the agenda as amended

Made by: Spencer Uhl

Seconded by: Lynnae Hymas

Result: All present in favor; motion carries

Melissa Crane joined the meeting at 6:06 p.m.

IV. Consent Agenda – Amendment of the agenda to move Policies 9100 and 9200 to a discussion item because the business manager needs them reviewed by the Board again. Another amendment of the agenda to move the March 14th minutes to an action item because information was missing from the minutes.

- A.** Approval of minutes from the February 28th meeting
- B.** Approval of minutes from the March 18th special meeting
- C.** Approval February Accounts Payable
- D.** Approval of February Building Petty Cash Accounts Payable
- E.** Policy: 9000, 9300-9800 (2nd Readings)

Motion: To approve the consent agenda as amended

Made by: Lynnae Hymas

Seconded by: Melissa Crane

Result: All present in favor; motion carries

V. Public Input – Thad Biggers was introduced by Ms. Burr.

VI. Reports/ Discussion Items

A. PFA Report- Mrs. Wettstein stated that they wrapped up the Book Fair. Mr. Moon thanked the PFA for providing pizza for the teachers during Parent/Teacher conferences.

B. K-6 and 7-12/Head of Schools Reports

1. Gary Moon – Head of Schools: He attended the superintendent meeting and discussed the funding formula. He met with the city about the traffic patterns around Xavier. He stated the Public Charter School Commission visit went extremely well.

2. Jon Goss – Assistant Head of Schools: Mr. Brad Hansen gathered data on the homework survey and presented the data to the Board. The Board asked him to come back next month with more aggregated information. Mr. Nathan Barnhill reported on the EXALT day and stated that they focused on leadership skills with the 7-12 grade students. He stated that the Student Council represented Xavier at the Student Council Conference and received the award “Most Spirited Student Council”. Mr. Goss stated the arena style Parent/Teacher Conferences in the gym went well with 85 families attending.

3. Lisa Thompson – 7-12: She reported that the history curriculum training that was offered for two days went well with the history teachers. She presented the 7-12 acceptance letters that have some changes added.

4. Becky Baird – K-6: She stated that teachers are doing well in conveying content to the students. She presented the K-6 acceptance letters that have some changes added.

5. Building and Maintenance – Mr. Moon stated the modular delivery date has been delayed to the middle of April because of the soft ground.

C. Teachers of the Month- Mr. Moon presented the Lower School Teacher of the Month for March who was Ms. Jennifer Votroubek. Mr. Goss presented the Upper School Teacher of the Month for March who was Mr. Nicholas Waters.

D. Grant Report- Mrs. Robertson presented the grants received this last quarter.

E. Quarterly Suspension Report- Mr. Moon presented the quarterly suspension report.

F. Curricular Meeting Update – Mrs. Thompson gave this report in her 7-12 report.

G. Cursive Writing Update – Mrs. Thompson reported that they are creating cursive writing class options for the 6th and 7th graders who need more support in this area.

H. Policies 9100 and 9200 – The Board held a discussion on these policies. They will be brought back next month.

VII. Action Items

A. Approval of Minutes from the March 14th Special Meeting – Amend the minutes by adding that Lynnae attended the meeting by phone.

Motion: To approve the amended minutes

Made by: Melissa Crane

Seconded by: Spencer Uhl

Result: All present in favor; motion carries

B. Business Manager’s/Building Petty Cash Reconciliation Report – Mrs. Sheryl Liu-Philo presented the monthly financial reports. She gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted
Made by: Spencer Uhl
Seconded by: Lynnae Hymas
Result: Roll Call: Debbi Burr- present, Melissa Crane – present, Trisha Neudorff – present, Spencer Uhl – present, Diana Wettstein – present, Lynnae Hymas - present. All present in favor; motion carries

C. 2019-2020 Calendar – The Board held a discussion and made a few small changes.

Motion: To approve the 2019-2020 Calendar as amended
Made by: Spencer Uhl
Seconded by: Melissa Crane
Result: All present in favor; motion carries

D. Safety Committee Training Proposal – Ms. Stacey McFarland presented an amount of funding needed for the training. The Board asked her to bring it back next month.

E. Appoint Board Members to Election Committee – The two Board members appointed were Spencer Uhl and Melissa Crane.

F. CIP Approval -

Motion: To approve the updated Continuous Improvement Plan
Made by: Spencer Uhl
Seconded by: Lynnae Hymas
Result: All present in favor; motion carries

Melissa Crane left the meeting at 9:00 p.m.

VIII. Executive Session as per Idaho Code 74-206

Motion: To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled;** at 9:03 p.m.

Made by: Trisha Neudorff

Seconded by: Spencer Uhl

Result: Roll Call: Melissa Crane- absent, Debbi Burr- yes, Trisha Neudorff – yes, Spencer Uhl – yes, Lynnae Hymas – yes, and Diana Wettstein - yes. All present in favor; motion carries

Motion: To come out of Executive Session at 9:10 p.m.

Made by: Lynnae Hymas

Seconded by: Spencer Uhl

Result: Roll Call: Melissa Crane- absent, Debbi Burr- yes, Trisha Neudorff – yes, Spencer Uhl – yes, Lynnae Hymas – yes, and Diana Wettstein - yes. All present in favor; motion carries

IX. Action Resulting from Executive Session:

Motion: To accept resignations of Employee A and Employee B

Made by: Trisha Neudorff

Seconded by: Spencer Uhl

Result: All present in favor; motion carries

X. Adjourn

Motion: To adjourn at 9:11 p.m.

Made by: Trisha Neudorff

Seconded by: Spencer Uhl

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR