



Xavier Charter School Board Meeting Minutes February 28, 2019 6:00 p.m.

I. Roll Call Attendance

6:08 p.m. Debbi Burr, chairperson, in the Chair. Debbi Burr- present, Melissa Crane – absent, Trisha Neudorff – present, Spencer Uhl – present, Diana Wettstein – absent, Lynnae Hymas - present

II. Pledge of Allegiance

III. Approval of Agenda

Motion: To approve the agenda

Made by: Spencer Uhl

Seconded by: Trisha Neudorff

Result: All present in favor; motion carries

IV. Consent Agenda –

- A.** Approval of minutes from the January 17th meeting
- B.** Approval of minutes from the January 19th meeting
- C.** Approval of minutes from the January 22nd Safety Committee meeting
- D.** Approval of minutes from the February 12th CIP meeting
- E.** Approval January Accounts Payable
- F.** Approval of January Building Petty Cash Accounts Payable
- G.** Policy: 3285, 3295, 4210F, 5825, 7235P (2nd Readings); 5450, 7270 (2nd Plus readings)

Motion: To approve the consent agenda

Made by: Spencer Uhl

Seconded by: Lynnae Hymas

Result: All present in favor; motion carries

V. Public Input – None

VI. Reports/ Discussion Items

Diana Wettstein joined the meeting at 6:19 p.m.

- A. PFA Report-** Mrs. Wettstein stated they are preparing for the Book Fair in March. They had a Kiwi Loco party for the 4th grade who gathered the most BoxTops. She stated that for Teacher Appreciation the PFA will be providing lunch in May. She also stated that a dishwasher may be installed over the summer.

B. K-6 and 7-12/Head of Schools Reports

1. **Gary Moon – Head of Schools:** He presented the enrollment numbers and immunization data. He stated that there will be a site visit from the Public Charter School Commission on March 7th.
2. **Jon Goss – Assistant Head of Schools:** He stated the assembly, the Dangers of Social Media Part II, went well with the student body, faculty, and invited guest. He presented the graduation rates and the new walkthrough tool. He stated that the Leadership portion of Exalt will be in 2 weeks.
3. **Lisa Thompson – 7-12:** She will give her report next month.
4. **Becky Baird – K-6:** She stated that they had the Science Experiment Kickoff and will have Bayer Scientists come judge. Bayer will also be donating \$250 for awards.
5. **Building and Maintenance –** Mr. Moon stated that the new modulars are completed and should be delivered in 2 weeks. Mr. Loosli is checking into what legally needs to be paid to Idaho Power for the new modulars to be installed. During Spring Break, opening windows will be installed for 1st through 4th grades, and new energy saver lights will be installed in the gym.

C. Teachers of the Month- Mr. Moon presented the Lower School Teacher of the Month for February who was Mrs. Rebecca Baird. Mr. Goss presented the Upper School Teacher of the Month for February who was Mr. Rick McNurlin.

D. Safety Committee Report- Mr. McNurlin reported on the lock down drill and preparation for doing a full lock down drill before the end of the school year. The safety film for the windows in the school have all been installed and the signs for the campus are ready to be installed.

E. 2019-2020 Calendar- Mr. Moon held a discussion with the Board about the 2019-2020 Calendar and will bring it back for action next month.

F. Cybersecurity Report- Jeremy Bennett and Sheryl Liu-Philo researched cybersecurity and proposed that KnowBe4 be used for training for staff. The Board asked that the funds for this training be taken from the 2019-2020 Budget.

G. Curricular Meeting Update – Mrs. Thompson will present this update next month.

VII. Action Items

A. Business Manager's/Building Petty Cash Reconciliation Report – Mrs. Sheryl Liu-Philo presented the monthly financial reports in the Board packet. The Board calendared Budget Work Session for May 2nd 6-9 p.m. and May 9th.

Motion: To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Spencer Uhl

Seconded by: Trish Neudorff

Result: Roll Call: Debbi Burr- present, Melissa Crane – absent, Trisha Neudorff – present, Spencer Uhl – present, Diana Wettstein – present, Lynnae Hymas - present. All present in favor; motion carries

B. Marketing and Development Committee Formation – Mr. Huston, Melissa Crane, Lynnae Hymas, Diana Wettstein, stakeholders, and staff/faculty will meet March 12 from 3-5 p.m.

C. Policies: 8200, 8320 (1st Readings) - The Board held readings on these policies.

D. Policy Series Review: (1st Reading) 9000-9800 - The Board held readings on these policies.

VIII. Executive Session as per Idaho Code 74-206

Motion: To go into Executive Session pursuant **Idaho Code 74-206 (1) Subsections (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled;** at 8:06 p.m.

Made by: Spencer Uhl

Seconded by: Trisha Neudorff

Result: Roll Call: Melissa Crane- absent, Debbi Burr- yes, Trisha Neudorff – yes, Spencer Uhl – yes, Lynnae Hymas – yes, and Diana Wettstein - yes. All present in favor; motion carries

Motion: To come out of Executive Session at 8:32 p.m.

Made by: Spencer Uhl

Seconded by: Lynnae Hymas

Result: Roll Call: Melissa Crane- absent, Debbi Burr- yes, Trisha Neudorff – yes, Spencer Uhl – yes, Lynnae Hymas – yes, and Diana Wettstein - yes. All present in favor; motion carries

IX. Action Resulting from Executive Session:

Motion: To accept resignation of Employee A

Made by: Trisha Neudorff

Seconded by: Spencer Uhl

Result: All present in favor; motion carries

X. Adjourn

Motion: To adjourn at 8:32 p.m.

Made by: Spencer Uhl

Seconded by: Trish Neudorff

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR