



Xavier Charter School

Board Meeting Minutes

January 17, 2019

6:00 p.m.

I. Roll Call Attendance

6:00 p.m. Debbi Burr, chairperson, in the Chair. Debbi Burr- present, Melissa Crane – present, Trisha Neudorff – present, Spencer Uhl – present, Diana Wettstein – present, Lynnae Hymas - present

II. Pledge of Allegiance

III. Approval of Agenda – Amendment of the agenda to remove a consent agenda items, Policy 5430 and Policy 7235P, to action items because they need further review. Also, an amendment to remove the Executive Session from the agenda because the Head of Schools informed the Board that it would not be needed.

Motion: To approve the agenda as amended

Made by: Lynnae Hymas

Seconded by: Diana Wettstein

Result: All present in favor; motion carries

IV. Executive Session was not held.

V. Consent Agenda –

- A.** Approval of minutes from the December 13th meeting
- B.** Approval December Accounts Payable
- C.** Approval of December Building Petty Cash Accounts Payable
- D.** Policy: 3530, 7218, 7235, 7235F1, 7235F2, 7235F3, 7237, 7320, 7320P1, 7320P2, 7400, 7400F, 7400P1, 7400P2, 7400P3, 7400P4, 7430, 7450, 7450P1, 7450P2, 8245, 8400, 9100 (2nd Readings); 2700P, 3080, 5350 (2nd Plus readings)

Motion: To approve the consent agenda as amended

Made by: Spencer Uhl

Seconded by: Lynnae Hymas

Result: All present in favor; motion carries

VI. Public Input – None

VII. Reports/ Discussion Items

- A. PFA Report-** Mrs. Wettstein stated the Book Fair will be held in conjunction with the Parent/Teacher Conferences.

B. K-6 and 7-12/Head of Schools Reports

1. Gary Moon – Head of Schools: He presented enrollment numbers and stated that 9-12 grade Showcase was under 2 hours as promised. Mr. Moon stated that Mr. McGhee obtained a \$4,000 grant through WalMart for the Music Department, and Mrs. Hill obtained the Fuel Up To Play 60 grant for the school. He stated that winter maintenance was completed over the holiday. The Safety Inspection was moved to April so the new modular can be included. The ISAT meeting was moved to January 22, 2019. He said the funding formula is still being debated at the State Legislature level.

2. Jon Goss – Assistant Head of Schools: He stated the 9-12 grade Showcase went well with lots of positive feedback. He stated his appreciation for Mr. McGee doing a great job on his first showcase. He informed the Board that final exams are set to a schedule to keep from piling on students. Mr. Goss presented a draft of the Homework Survey with a mix of old and new questions. He will be getting the survey out the end of January and hopes to compile the results by the beginning of April.

3. Lisa Thompson – 7-12: She stated that ClassicalU meetings are scheduled for February 14th and 28th.

4. Becky Baird – K-6: She stated the lower grades have implemented the ClassicalU curriculum in most areas.

5. Building and Maintenance – Mr. Moon stated that the new modulars are scheduled to be completed by February 27th and delivered by March 4th. Mr. Loosli is working with the contractor to get the ground prep finished before their arrival.

C. Quarterly Suspension Report - Mr. Moon stated that 8 total suspensions have resulted since November 10th. He feels the discipline policy is working well and has received good feedback from the students.

D. Marketing Report: Chris Huston- He will report next month. Mrs. Crane was selected as a liaison with Mr. Huston.

E. Managing Social Media- This item will be brought back next month.

F. Safety Committee Report- Mr. Moon stated the armed staff signs are ordered and being completed by Road Work Ahead. They will be placed on the perimeter entrances. Decals of the signs will be placed on the entrance doors. They will have a meeting with Ken from White Cloud Communications Tuesday January 22nd in regards to handheld radios.

G. Calendar Continuous Improvement Planning Meeting- The Board scheduled the meeting for February 12th from 6-9 p.m. at the school.

H. Calendar Head of Schools Evaluation- The Board scheduled the evaluation for March 18th at 4:30 p.m.

VIII. Action Items

A. Business Manager's/Building Petty Cash Reconciliation Report – Mrs. Sheryl Liu-Philo presented the monthly financial reports. She stated that \$3,000 in donations have been raised for this school year. She also stated that the 1099s are ready to be sent and the W-2s have been sent. She gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Lynnae Hymas

Seconded by: Spencer Uhl

Result: Roll Call: Debbi Burr- present, Melissa Crane – present, Trisha Neudorff – present, Spencer Uhl – present, Diana Wettstein – present, Lynnae Hymas - present. All present in favor; motion carries

B. Annual Policies: 3285, 3295, 4210F, 8200 (1st Readings) - The Board held readings on these policies.

C. Policies: 5825 (1st Readings) 5430, 5450, 7270, 7235P (2nd Readings) - The Board held readings on these policies.

Motion: To suspend 2 policy readings

Made by: Spencer Uhl

Seconded by: Lynnae Hymas

Result: All present in favor; motion carries

Motion: To approve Policy 5430 as amended

Made by: Melissa Crane

Seconded by: Lynnae Hymas

Result: All present in favor; motion carries

IX. Adjourn

Motion: To adjourn at 7:55 p.m.

Made by: Spencer Uhl

Seconded by: Trish Neudorff

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR