



Xavier Charter School

Board Meeting Minutes

December 13, 2018

6:00 p.m.

Board Clerk, Dannah Robertson was absent until 7:31pm. Board Secretary, Spencer Uhl took minutes to that point.

I. Roll Call Attendance

6:05 p.m. Debbi Burr, chairperson, in the Chair. Debbi Burr- present, Melissa Crane – absent, Trisha Neudorff – absent, Spencer Uhl – present, Diana Wettstein – present, Lynnae Hymas - present

II. Pledge of Allegiance

III. Approval of Agenda – Amendment of the agenda to remove a consent agenda item, Policy 5350, to an action item because it needs further review due to new information from the District Attorney.

Motion: To approve the agenda as amended

Made by: Spencer Uhl

Seconded by: Diana Wettstein

Result: All present in favor; motion carries

IV. Consent Agenda –

- A.** Approval of minutes from the November 15th meeting
- B.** Approval November Accounts Payable
- C.** Approval of November Building Petty Cash Accounts Payable
- D.** Policy: 5440 (2nd Readings); 2435, 3330 (2nd plus readings)

Motion: To approve the consent agenda as amended

Made by: Spencer Uhl

Seconded by: Diana Wettstein

Result: All present in favor; motion carries

V. Public Input – None

VI. Reports/ Discussion Items

- A. Q&A with Legislators-** Question and Answer session with State Representatives Stephen Hartgen, Lynda Hartgen and Lance Clow, Education Committee Chairperson. Stephen and Lynda deferred most questions to Lance Clow. Rep. Clow spoke on the new Funding Formula, teacher career ladder, and the new Mastery program put out by the State Dept. of education. The Representatives fielded questions from Board members, administration, and faculty.

Melissa Crane joined the meeting at 6:11 p.m.
Trisha Neudorff joined the meeting at 6:24 p.m.

B. Teachers of the Month- Mr. Gary Moon presented the Lower School Teachers of the Month for December who was Mrs. Shelly LeBlanc and for January who was Ms. Heidi Sorensen. Mr. Jon Goss presented the Upper School Teachers of the Month for December who was Mr. William McGhee and for January who was Mr. Bradley Hansen.

C. PFA Report- Mrs. Wettstein stated that the Pizza Pie Café fundraiser will be held next week during showcases. She informed the Board that they received the Blue Lakes Rotary grant for around \$1000 for cafeteria trays. They are continuing to have good support for the library tree and are preparing for Box Top competitions starting in January.

D. K-6 and 7-12/Head of Schools Reports

1. Gary Moon – Head of Schools: He presented enrollment numbers and Istation implementation. Mr. Moon stated that they received a music instrument grant that will be helping in purchasing instruments. He stated that the Superintendent-Legislator meeting will be held December 19 and will be attended by some of the Administration.

2. Jon Goss – Assistant Head of Schools: He stated the Winter Music Concert went well with lots of positive feedback. He presented the PSAT scores for the 10th and 11th grades and reported on the Star Reading and Math Assessment Progress.

3. Lisa Thompson – 7-12: Mr. Goss gave her report for this month which includes reviewing classical methods in regards to the teaching of history.

4. Becky Baird – K-6: Mr. Moon included her report in the Head of Schools report.

5. Building and Maintenance – Mr. Moon updated the Board on the progress on the portables, the storage building, security film, and installing windows.

E. Safety Drill Report – Mr. Moon stated that the lockdown went well. Afterwards, the safety committee met to help fine tune the lockdown process.

F. Paperless Board Meetings- Mr. Moon suggested starting in January 2019 to have the Board Meeting packet and information in paperless form.

G. ISBA Training Report- Mrs. Neudorff, Mr. Uhl, and Mrs. Burr presented the information that they received at the ISBA training to the other Board members.

H. Proposed Funding Formula- Mr. Moon reported that during the legislators' session this information was presented.

I. Schedule Board Retreat- The Board planned a retreat January 19, 2019 from 9 a.m. to 12 p.m. and the place will be determined later.

J. Grant Report – Mr. Moon presented the grants that have been applied for and received.

VII. Action Items

A. Business Manager's/Building Petty Cash Reconciliation Report – Mrs. Sheryl Liu-Philo presented the monthly financial reports. She gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager's Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Spencer Uhl

Seconded by: Lynnae Hymas

Result: Roll Call: Debbi Burr- present, Melissa Crane – present, Trisha Neudorff – present, Spencer Uhl – present, Diana Wettstein – present, Lynnae Hymas - present. All present in favor; motion carries

B. PCSC Annual Report – The Board held a discussion about the annual report.

C. TSI Plan – Mr. Moon presented the TSI plan proposed to be in place with the State.

Motion: To approve the TSI Plan

Made by: Lynnae Hymas

Seconded by: Melissa Crane

Result: Roll Call: Debbi Burr- present, Melissa Crane – present, Trisha Neudorff – present, Spencer Uhl – present, Diana Wettstein – present, Lynnae Hymas - present. All present in favor; motion carries

D. Safety Plan—Communication Devices- The Board discussed alternate communication devices and asked the safety committee to have a proposal of what communication device could be used for an alternate communication in February.

E. Signage Related to Firearms on Campus – Mrs. Burr presented various versions of verbiage for the firearms sign. The finalized verbiage is as follows:

“Please be aware that trained staff members at Xavier Charter School are legally armed and may use force if necessary to protect students and staff.”

The Chair asked the safety committee to bring to the January meeting a count of how many signs will be needed and a proposal of what the cost will be for the signs. Road Work Ahead was the suggested vendor to pursue.

F. Policy Series Review: 8000-8600, 8610-8710 (1st Readings) - The Board held readings on these policies. Policies 8245 and 8400 will be in the consent agenda next month and the rest of the policies will be noted as reviewed.

G. Policy Updates: 3530, 7218, 7235, 7235F1, 7235F2, 7235F3, 7235F4, 7235P, 7237, 7270, 7320, 7320P1, 7320P2, 7400, 7400F, 7400P1, 7400P2, 7400P3, 7400P4, 7430, 7450, 7450P1, 7450P2, 9100 (1st Readings) - The Board held readings on these policies.

Policies: 5430 (1st Readings); 2700A, 2700P, 3080, 5350 (2nd Plus Readings) - The Board held readings on these policies. All these policies will be in the consent agenda except policy 2700A which was archived.

Motion: To archive policy 2700A

Made by: Melissa Crane

Seconded by: Trisha Neudorff

Result: All present in favor; motion carries

VIII. Executive Session was not held.

IX. Adjourn

Motion: To adjourn at 10:51 p.m.

Made by: Melissa Crane

Seconded by: Spencer Uhl

Result: All present in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR