



**Xavier Charter School
Board Meeting Minutes
May 16, 2018
7:00 p.m.**

I. Roll Call Attendance

7:03 p.m. Debbi Burr, chairperson, in the Chair. Debbi Burr- present, Melissa Crane – present, Heather Roberts – present, and Trisha Neudorff – present

II. Pledge of Allegiance

III. Approval of Agenda –

Motion: To approve the agenda

Made by: Melissa Crane

Seconded by: Heather Roberts

Result: All in favor; motion carries

IV. Consent Agenda –

- A. Approval of minutes from the April 19th meeting
- B. Approval of minutes from the May 8th meeting
- C. Approval April Accounts Payable
- D. Approval of April Building Petty Cash Accounts Payable
- E. Policies: 5100P, 5120, 5320

Motion: To approve the consent agenda

Made by: Melissa Crane

Seconded by: Trisha Neudorff

Result: All in favor; motion carries

V. Public Input - None

VI. Reports/ Discussion Items

A. PFA Report – Diana Wettstein: She stated that the oven and warming counter have been ordered. On Friday, the 4th grade will have their BoxTops party. They held elections, and Cheri Aiello will fill the PFA President position.

B. Lead Teacher/Head of Schools Reports/Student Outcomes

1. Becky Baird- Grammar Schools: She reported that the Showcases went well. She stated the K-6th new student testing is helping the new student and family know if Xavier will work well for them.

2. Lisa Thompson–Logic School: She stated that Monsanto partnered with Xavier for the Science Fair. Monsanto sent volunteer scientists to help judge and gave funds to

help with prizes. The 6th-8th grade students participated in the Patriots Pen and performed the Alice in Wonderland.

3. Brian Loosli – Rhetoric School: He will report next month.

C. Gary Moon – Head of Schools: He reported on enrollment to the Board. He said the schedule for Secondary classes for next year is set. He stated the security cameras will be installed June 11. Mr. Moon attended the law conference and shared the information he learned. He is pursuing funds from the Traffic Commission for the LED Crosswalk Light and was advised to write a letter to the commission. He reported that the standardized testing has finished.

D. Teachers of the Month – Mr. Moon presented the 2 teachers of the month for May who were the Counselor, Heather Neaman, and a Dance Teacher, Jessica Smith.

E. Modular Research – Mr. Moon stated that he will be moving forward in researching modulars for the possibility of adding them to the Xavier campus.

F. Safety Committee Report – Ms. Stacey McFarland reported that the committee has met twice, and they are in the process of editing the safety binder. She will present it to the Board next month.

G. Budget Update – Ms. Sheryl Liu-Philo presented the updated budget to the Board. She asked for questions from the Board.

H. Reminder to Attend 2018 Graduation – Ms. Burr reminded the Board to attend graduation.

VII. Action Items

A. Business Manager’s/Building Petty Cash Reconciliation Report – Mrs. Sheryl Liu-Philo presented the monthly financial reports. She gave the Board the opportunity to ask questions.

Motion: To approve the Business Manager’s Report and the Building Petty Cash Reconciliation Report as accepted

Made by: Trisha Neudorff

Seconded by: Melissa Crane

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, and Trisha Neudorff – yes. All present in favor; motion carries

B. Approve Funding for Storage Shed – Mr. Moon proposed that they approve the funding for the storage shed.

Motion: To approve the funding for the storage shed up to \$35,000

Made by: Melissa Crane

Seconded by: Trisha Neudorff

Result: Roll Call: Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, and Trisha Neudorff – yes. All present in favor; motion carries

C. Leadership Premium Revision – Mr. Moon presented the leadership premium revision.

Motion: To approve the leadership premium revision

Made by: Melissa Crane

Seconded by: Heather Roberts

Result: All in favor; motion carries

D. Potential School Board Appointments – Ms. Burr informed the Board of what seats are open at this time.

Motion: To appoint Debbi Burr to Seat 1 for the 3 year appointed seat
Made by: Melissa Crane
Seconded by: Heather Roberts
Result: All in favor; motion carries

Motion: To appoint Lynnae Hymas to Seat 5 for the 1 year elected seat
Made by: Melissa Crane
Seconded by: Trisha Neudorff
Result: All in favor; motion carries

E. Policy: 4135, 8500 (1st Reading); 7400 (2nd plus Reading) –
The Board held the readings on these policies.

Policy Review: 5325-5900 (1st Reading) - The Board held the readings on these policies.

VIII. Executive Session – Not held because information for this session had not been acquired.

IX. Potential Action from Executive Session – None.

X. Adjourn

Motion: To adjourn at 9:15 p.m.
Made by: Melissa Crane
Seconded by: Trisha Neudorff
Result: All in favor; motion carries

Signature of Board Secretary

Date

Recorded by DR