



**XAVIER CHARTER SCHOOL  
SPECIAL BOARD MEETING MINUTES  
Location: 1218 North College Road  
Twin Falls, Idaho  
8:30 am, April 29, 2011**

MISSION

The mission of Xavier Charter School is to instill in students a love of perpetual learning, an aspiration for personal achievement, and the capacity to become cooperative contributors of society.

**Board Members Present: Teresa Berry, Shawn Willsey, Tato Muñoz, Joan Hurlock**

**Approval of Agenda**

- ❖ SWillsey moved to approve the agenda. JHurlock seconded. The motion passed unanimously.

**Approval of Interim Administrator**

- ❖ Mel Wiseman introduced himself to the board of directors. He was born and raised in Idaho. He has been in charge of a \$5 million budget, and it seemed to him that this would be the first place they would begin working. He noted that he participated in the Programmatic Audit and it gave him insight into Xavier. He and Mr. Murphey want to keep the contract simple and start with the most critical needs first and have a “take it when we get there” attitude. Kelly Murphey introduced himself. He is a consultant with the department of education and a capacity builder. He worked with Wings Charter School in their start up. He comes into this wanting to help the school create sustainability. MWiseman indicated he planned to start on budget and have a work session in May. TMuñoz stressed the importance of projections and timelines. He noted that the contract has no termination date, so he wanted clarification on when the contract would expire.

MWiseman stated the board will have a solid budget by its June board meeting. July 1st is a key date. If the board chooses to make business management internal, then July is the end of the year for accounting purposes. The beginning of school is the next key date. TMuñoz moved to accept the contract as presented. SWillsey seconded. The motion passed unanimously.

**Adjourn**

SWillsey moved to adjourn at 9:05 am. TMuñoz seconded. The motion passed unanimously and the meeting was adjourned.