

XAVIER CHARTER SCHOOL  
BOARD MEETING MINUTES  
Location: 771 North College Road  
5:30 pm, September 10, 2009

## BOARD MEETING MINUTES

Board Members Present: Scott Hunsaker, Jeff Bulkley, Tracey Meyerhoeffer, Teresa Berry, Emily Huber

5:45 PM – Welcome and Introductions

v Approval of Agenda

TBerry moved to amend the agenda to include discussion of crossing guards. EHuber seconded. The motion passed unanimously.

v Adoption of Minutes

TMeyerhoeffer moved to adopt the August board meeting minutes. Jeff Bulkley seconded. The motion passed unanimously.

## REPORTS

v Paragon Management Report – Brandon Fairbanks & Christine Ivie

BFairbanks provided an update on development activities at the school's elementary school site. He just returned from Western Bus, the school's pupil transportation provider, where he had a meeting with the representative in charge of Xavier's account. The purpose of the meeting with Western Bus was to discuss a recent incident wherein an Xavier student fell asleep on the bus and missed his/her drop off. BFairbanks indicated that Western Bus offered its apologies for the incident and had implemented several new policies to ensure the situation is not repeated.

v Principal's Report – Cindy Fulcher

CFulcher presented current enrollment information and indicated that there is still some fluctuation in student enrollment numbers. She discussed changes made to elementary school registration for next year. CFulcher also shared concerns/issues with secondary students' registration, and she has put together a team to discuss scheduling issues for next semester and next school year. Discussion regarding math program and student placement within the program. CFulcher commented on the special education teacher's progress and the program's compliance. CFulcher provided an update on the Continuation Report, transportation funding, accreditation, and highly qualified teachers.

#### BUSINESS ITEMS: (To be Voted Upon in the Board Meeting)

v Discuss and Vote on process to fill upcoming board seat vacancy – Scott Hunsaker

General discussion regarding board vacancy. JBulkley notified the board of his intent to relocate to Boise, and discussed concerns with previous election process. Discussion regarding election process. JBulkley moved to name EHuber to head up the committee to select nominees and oversee board member election process. TBerry seconded. The motion passed unanimously.

#### EXECUTIVE SESSION PURSUANT TO ID CODE SECTION 67-2345(1)(b)

TMeyerhoeffer moved to enter executive session pursuant to Idaho Code Section 67-2345(1)(b). EHuber seconded. The motion passed unanimously. General discussion regarding individual qualities of potential new staff member. JBulkley moved to conclude executive session and resume open meeting. EHuber seconded. The motion passed unanimously.

#### BUSINESS ITEMS

v Vote to approve new hire – Cindy Fulcher

CFulcher reminded the board of directors that in the August board meeting they declared an emergency hire for a new art teacher. Paul Hansen was presented as candidate to fill this position. JBulkley moved to hire Paul Hansen to as an art teacher at Xavier. EHuber seconded. The motion passed unanimously.

ADJOURN

JBulkley moved to adjourn. TMeyerhoeffer seconded. The motion passed unanimously.