

XAVIER CHARTER SCHOOL  
BOARD MEETING AGENDA  
Location: 771 North College Road  
5:30 pm, November 12, 2009

## BOARD MEETING MINUTES

Board Members Present: Scott Hunsaker, Jeff Bulkley, Tracey Meyerhoeffer, Teresa Berry, Emily Huber, Shawn Willsey

### 5:34 WELCOME & INTRODUCTIONS

#### v Approval of Agenda

SHunsaker asked to move the Aflac discussion item to follow the adoption of minutes. EHuber requested to remove "Discuss need for additional adult supervision during lunch/break times" item from agenda. TBerry moved to adopt as amended. EHuber seconded. The motion passed unanimously.

#### v Adoption of Minutes

JBulkley moved to adopt the September and October board meeting minutes as included in the Board Packets. EHuber seconded. The motion passed unanimously.

#### v Discuss and Vote to approve newly elected board member – Scott Hunsaker

JBulkey moved to ratify the board member election results, wherein Shawn Willsey was elected as new board member. TBerry seconded. The motion passed unanimously.

## DISCUSSION ITEM

v Discussion of supplemental insurance coverage for Xavier employees – Scott Hunsaker/Aflac Representative

Aflac sales representatives presented to the board information regarding supplemental insurance information for Xavier employees. A general discussion on the application, function of supplemental insurance, coverage, policies and costs followed.

## REPORTS

### v Principal's Report – Cindy Fulcher

CFulcher provided an update on Mr. Krause's recovery. She discussed accountability notices and the credit recovery program. CFulcher discussed issues associated with crowded hallways/open areas during lunch time. She indicated the past week has seen improvement in this area. Much of this is due to facility limitations and older grades being housed in the current building. CFulcher indicated the school is working to identify potential problems with bullying, bad language, and discipline issues. TMeyerhoeffer suggested a student survey to discuss discipline and/or bullying. CFulcher discussed board/staff retreat findings and updated the board on the items discussed at staff meetings. She discussed special education and the need to have additional staff to service their students. She also provided a staffing update and the need to approve an emergency hire for Cindy Jones alternative route.

### v Paragon Schools Report – Brandon Fairbanks & Christine Ivie

BFairbanks provided a summary of Paragon's activities over the previous month. Many of these activities centered around budget planning, facility needs/developments, and program related reporting. Following his remarks, there was additional discussion about IBEDS reporting and other state reports that were completed.

## BUSINESS ITEMS: (To be Voted Upon in the Board Meeting)

### v Discuss and Vote to ratify approval of 2009 Audit Report – Scott Hunsaker

SHunsaker discussed the audit report that was submitted to the state. TMeyerhoeffer moved to ratify the board's earlier decision to accept the audit

report and file it with the Idaho State Department of Education. JBulkley seconded. The motion passed unanimously.

v Discuss and Vote to enter contract for snow removal services – Jeff Bulkley

JBulkley discussed snow removal services. BFairbanks indicated he had contacted three snow removal companies, but had only received one cost proposal. Inasmuch as snow removal services will likely be needed prior to next month's board meeting, TMeyerhoeffer moved to authorize JBulkley to enter into a contract with a snow removal company after the additional proposals are received. TBerry seconded. The motion passed unanimously. JBulkley will report back to the board at their next scheduled meeting.

v Discuss and Vote to approve development reimbursements for modular campus – Brandon Fairbanks

BFairbanks indicated that the developers of the modular campus had put down a deposit on the modular classrooms on behalf of the school. This deposit included transportation costs, set up costs, and other start up expenses. A copy of the invoice from the modular company was provided. Furthermore, he indicated that the board had budgeted approximately \$30,000 for infrastructure costs directly related to the development of the modular campus. Inasmuch as these expenses were covered by the developer, the developer was also requesting reimbursement for them as well. It was noted that the developers had incurred more expenses for the modular campus, but because the school's budget was set, they would only ask for the budgeted amount. Finally, the developer paid for the ramps and skirting of all modular units. The school had budgeted for this cost, and therefore the developer asked to be reimbursed for their costs. All amounts were included in the school's budget, and therefore, JBulkley moved to reimburse One West Construction for the three invoices presented to the board. SWillsey seconded. The motion passed unanimously.

v Discuss and Vote to declare "Emergency Hire" position for physical education/dance – Cindy Fulcher

CFulcher discussed the situation regarding the school's current Physical Education/Dance teacher position. TBerry moved to declare an "Emergency Hire"

position for physical education/dance at Xavier Charter School. EHuber seconded. The motion passed unanimously.

v Discuss and Vote to pass resolution authorizing a request to ask the SDE to adjust Xavier Charter School's ADA – Cindy Fulcher

CFulcher shared information on school attendance and recent absenteeism due to student illnesses. She shared with the board the steps needed to request the Idaho State Department of Education to adjust the school's ADA. TMeyerhoeffer moved to pass a resolution authorizing CFulcher to make a request to the SDE to ask for an adjustment to Xavier Charter School's ADA. SWillsey seconded. The motion passed unanimously.

v Discuss and Vote on Aflac

TMeyerhoeffer moved to allow Aflac to present to staff and faculty as scheduled through CFulcher. JBulkley seconded. ALL IN FAVOR: TMeyerhoeffer, JBulkley, EHuber, SWillsey. OPPOSED: TBerry. The motion passed.

Board Recital of Board Member Oath/Pledge – Scott Hunsaker

All board members recited the Board Member Oath.

EXECUTIVE SESSION PURSUANT TO ID CODE SECTION 67-2345(d)

TMeyerhoeffer moved to enter executive session pursuant to Idaho Code Section 67-2345(d). TBerry seconded. Roll Call Vote: SWillsey: Yes; JBulkley: Yes; TMeyerhoeffer: Yes; EHuber: Yes; TBerry: Yes; SHunsaker: Yes. The board adjourned to executive session. Discussion regarding employee performance.

TMeyerhoeffer moved to adjourn executive session and resume open session. JBulkley seconded. The motion passed unanimously.

ADJOURN

At 8:22, TMeyerhoeffer moved to adjourn the meeting. TBerry Seconded. The motion passed unanimously and the meeting was adjourned.