



## **XAVIER CHARTER SCHOOL BOARD MEETING MINUTES**

**Location: 1218 North College Road  
5:30 pm, October 12, 2010**

### MISSION

The mission of Xavier Charter School is to instill in students a love of perpetual learning, an aspiration for personal achievement, and the capacity to become cooperative contributors of society.

Board Members Present: Joan Hurlock, Jeff Bulkley, Emily Huber, Shawn Willsey, Teresa Berry

### **5:30 PM – Welcome and Introductions**

- ❖ **Approval of Agenda** – It was requested that a revision of Policy 3510 Administering Medicines to Students to be placed in discussion items, and “Declaration of Emergency Hire for Ana Thompson” be added to the Business Items section of the agenda. SWillsey moved to approve the agenda as amended. TBerry seconded. JHurlock asked to include a brief discussion about responding to emails from parents. The board voted unanimously to approve the agenda as amended.
- ❖ **Approval of September Minutes**  
TBerry moved to approve the September 1, 2010, September 9, 2010, and September 30, 2010 minutes. SWillsey seconded. The motion passed unanimously.

### **REPORTS**

- ❖ **PFA Report**  
Andrea Dayley shared the PFA’s cash position and noted that the directory may be a little delayed. The Fall Frolic is in motion and a lot of people are joining efforts. The PFA will be helping with the Sadie Hawkins Dance as well. She asked several questions of the board related to the inclusion of a dance floor in the facility, the budget, tours of the facility, and Mrs. Fulcher’s administrative leave.
- ❖ **Paragon Report**  
Clvie noted progress on the No Child Left Behind programs and Title I plans, they are in the process of being approved by the state. She discussed efforts on Title I and 504 plans. BFairbanks discussed the annual and single audit progress and noted that the budget committee will be meeting to discuss adjustments to the FY 2011 budget.
- ❖ **Vice Principal’s Report – Thad Biggers**  
TBiggers noted that the fall IRI reports are complete and parents will see the results. This year’s results were similar to last year. He indicated the importance of the growth is from Fall to Spring and not necessarily year to year. State in-service was last week. Over half the staff stayed and prepared, and many others attended workshops. On Friday, October 1, they had their first assembly for Drug Free Youth. Next week is Red Ribbon week. There is a Sadie Hawkins dance for grades 7-11 from 7 to 11 pm. Followed by a “lock in.” In this, students stay in the multipurpose room until 6:30 am. A

counselor and six parents are chaperoning at this event to be held on Friday, October 22<sup>nd</sup>. Parent-teacher conference will be held during the first week of November, the remaining fall activities are being solidified on the calendar. When the information becomes available, it will be sent out to stakeholders. Lastly, he noted several issues that have been addressed with the facility's electrical.

## **DISCUSSION ITEMS**

### **❖ Discuss revision to Policy 1240**

TBerry noted a discrepancy between the practice and policy associated with posting special meeting notices. TBerry suggested changing the policy to provide posting at the school website and at the school main office.

### **❖ Discuss revision to Policy 3510**

TBiggers noted that many students are visiting the main office for over the counter medication. He noted that he had a proposed policy that would address the administration's concerns. Clvie indicated that she had discussed the issue with the front office. The proposal will be submitted to the board at the next meeting for a reading.

## **BUSINESS ITEMS:**

### **❖ Discuss and Vote to revise Policy 2600 (Promotion Retention Policy)**

TBiggers noted that the recently adopted Policy 2600 regarding student promotion needed a slight adjustment. As discussed, the only change is to 70%. SWillsey moved to revise Policy 2600. JHurlock seconded. The motion passed unanimously.

### **❖ Discuss and Vote to establish board committees**

Clvie updated the board that there will be a committee assignment review prior to the annual board training. She indicated that there is some committee information on the website that may be outdated. When the committees are created, the website will reflect active committees and opportunities for stakeholder involvement.

### **❖ Discuss responding to parent emails**

JHurlock wanted to make sure parent emails were receiving a response. EHuber noted that she responds to parent emails, and she had unintentionally missed one email, but that has now been addressed.

### **❖ Discuss and Vote to Declare Emergency Hire for Ana Thompson**

TBiggers noted that Ana Thompson teaches dance and health. When she was hired, she had a Utah but not Idaho license. There is a glitch because Utah recognizes Dance and Health, but Idaho only recognizes PE. To get her Idaho license, she has to get her Utah license first, and this will take a little longer. The state department indicated that the best approach would be to get a provisional certificate so she can continue to teach. TBerry moved to declare an emergency hire and provisional authorization for dance and health for Ana Thompson. JHurlock seconded. The motion passed unanimously.

**EXECUTIVE SESSION PURSUANT TO ID CODE SECTION 67-2345(1)(b) (CLOSED TO THE PUBLIC)**

EHuber moved to enter executive session pursuant to Idaho Code Section 67-2345(1)(b) to “consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.”

Roll call vote: TBerry: aye; JHurlock: aye; EHuber: aye; SWillsey: aye; JBulkley: aye. The motion passed unanimously and the board entered executive session.

TBerry moved to resume open session. JHurlock seconded. The motion passed unanimously.

SWillsey moved to accept the school administration’s recommendation to expel Student A.

TBerry seconded. The motion passed unanimously.

TBerry, prior to closing, took a moment to publicly apologize for comments made at last month’s board meeting. Following her comments, JHurlock moved to adjourn the meeting. EHuber seconded. The motion passed unanimously and the meeting was adjourned.