



# XAVIER CHARTER SCHOOL SPECIAL BOARD MEETING MINUTES

Location: 1218 North College Road  
5:30 pm, August 19, 2010

## MISSION

The mission of Xavier Charter School is to instill in students a love of perpetual learning, an aspiration for personal achievement, and the capacity to become cooperative contributors of society.

Board Members Present: Jeff Bulkley, Teresa Berry, Emily Huber, Shawn Willsey

### 5:30 PM – Welcome and Introductions

- ❖ **Approval of Agenda**  
JBulkley noted the addition of "Lunch Manager Report" to the Report section. TBerry moved to approve the agenda as amended. EHuber seconded. The motion passed unanimously.
- ❖ **Approval of July Meeting Minutes**  
EHuber moved to approve the July meeting minutes. TBerry seconded. The motion passed unanimously.

### REPORT

- ❖ **PFA Report – Amy Coleman**  
AColeman updated the board on the PFA's activities and corporate organization. AColeman noted that she had worked with CFulcher to identify a software program to assist in tracking parent volunteer hours. PFA noted that they donated \$25,000 to Xavier on August 18, 2010. The board expressed their gratitude for the donation.
- ❖ **Lunch Manager Report – Shannon Anderson**  
SAnderson introduced herself to the board and provided a brief lunch program cost breakdown for the different grades. She shared her plans for tracking lunch items and preparing food for the 2011 school year. She noted some menu items that will be offered to students. CFulcher explained the registration process and when parents will complete lunch forms, provide info to SAnderson, etc. General discussion regarding the upcoming lunch offering.

### EXECUTIVE SESSION PURSUANT TO ID CODE SECTION 67-2345(1)(b) (CLOSED TO THE PUBLIC)

Closed session to: "consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student." TBerry moved to enter executive session pursuant to Idaho Code Section 67-2345(1)(b). SWillsey seconded. Roll call vote: SWillsey: aye; TBerry: aye; EHuber: aye, JBulkley: aye. The motion passed unanimously and the board entered executive session.

TBerry moved to resume the open meeting. SWillsey seconded. The motion passed unanimously and open session was resumed.

On the administrator's recommendation, SWillsey moved to deny the appeal for reinstatement received by the student discussed in executive session. TBerry seconded. The motion passed unanimously.

### REPORTS

- ❖ **Paragon Report – Brandon Fairbanks/Christine Ivie**  
BFairbanks reviewed the information contained in their report to the board and discussed the timelines associated with ongoing construction issues such as landscaping and playground equipment, as well as the continuation report and annual financial audit progress.
- ❖ **Principal's Report – Cindy Fulcher**  
CFulcher provided the board with an update of enrollment numbers following the open house. She reported on the school's presentation to the state charter school board and summarized recent teacher training activities. She noted that secondary students start August 31<sup>st</sup>. CFulcher provided the board with an update on registration figures for the secondary lifetime sports/PE offering. She informed the board for the need to purchase a curtain to separate the lunch

room area from the gymnasium/multi-purpose room. TBerry supported her request and moved to approve the purchase. SWillsey seconded. The approval was unanimous.

#### **DISCUSSION ITEMS**

❖ **Discuss dates and agenda for board training**

Clvie noted that the training had been postponed and volunteered to coordinate with the board and administration to select a date that would accommodate everyone's schedules.

#### **BUSINESS ITEMS**

❖ **Discuss and vote to amend charter (Tab 4, p.50, Standard 1) – Cindy Fulcher**

CFulcher noted that they were removing language in Standard 1 that was specific to a state assessment. A copy of the amendment was provided to the board in their packets. TBerry moved to approve the amendment. EHuber seconded. The motion passed unanimously.

❖ **Discuss and vote to establish the following committees: Parent Involvement Committee, Board Training/Evaluation & Administrator Evaluation Committee, and Curriculum & Student Achievement Committee – JBulkley asked to table the discussion until the board training.**

❖ **Discuss and vote to amend FY2011 student fees – Cindy Fulcher**

CFulcher provided an overview of the rationale behind changing from individual fees to an increase in the general fees for grades 7-12. SWillsey moved to accept the revised student fees as presented by CFulcher. TBerry seconded. The motion passed unanimously.

#### **EXECUTIVE SESSION PURSUANT TO ID CODE SECTION 67-2345(1)(b) (CLOSED TO THE PUBLIC)**

Closed session to: "consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student." TBerry moved to enter executive session pursuant to Idaho Code Section 67-2345(1)(b). SWillsey seconded. Roll call vote: SWillsey: aye; JBulkley: aye; EHuber: aye, TBerry: aye. The motion passed unanimously and the board entered executive session.

TBerry moved to resume the open meeting. SWillsey seconded. The motion passed unanimously and the open meeting was resumed.

#### **ADJOURN**

TBerry moved to adjourn. SWillsey seconded. The motion passed unanimously and the meeting was adjourned.