



XAVIER CHARTER SCHOOL
Board Meeting Minutes
Location: 1218 North College Road
Twin Falls, Idaho
6:00 pm, August 9th, 2012

I. Roll Call Attendance –

6:05pm DBurr – Present; MCrane – Present; JHurlock – Absent; JWallace -Present; MLambert –Present

Pledge of Allegiance was said by all present.

II. Approval of Agenda –

MLambert made a motion to approve the agenda. JWallace seconded. All – Aye, motion carried

III. Approval of Minutes –

DBurr asked for a motion to approve the minutes, of July 19th and July 31st. MCrane made motion to approve the minutes. MLambert seconded approval of minutes. All- Aye, motion carries.

IV. Public Comment- No one signed up to speak

V. Board Items-

A. Second reading of new policies - MLambert made a motion to approve policies 1255, 5100, 5320, 5320P, 5325, 5360, 6100, 6100P, and 8140. JWallace seconded. All-aye. Motion carries.

B. Policy 5325P - tabled pending an in depth re-write.

C. First reading of new policies - The first reading of policies 2396, 2615, 5400, and the new 7000 series policies was conducted.

D. Personal Days for Teachers - A motion was made by MLambert to pay teachers their personal days at the 55% rate in accordance with policy 5400. JWallace seconded. All aye – motion carries.

E. Board Clerk - There were three applicants for the Board Clerk opening.

F. Chemistry and Physical Science Teacher need - MLambert made a motion to declare that an area of need exists at Xavier Charter School for a Chemistry and Physical Science teacher. JWallace seconded; All aye – motion carries.

G. Special Education Teacher need - MLambert made a motion to declare that an area of need exists at Xavier Charter School for a Special Education teacher. JWallace seconded; All aye – motion carries.

H. Board Social - There will be a board social September 8th at the house of JWallace with no business discussed.

I. Retreat - There will be a board and leadership team retreat on September 15th.

J. Fund Raising - Fund raising was tabled

VI. Business –

A. Business Manager’s Report

- i. Approval of Bills - MLambert made a motion to pass the bills as presented in the packet. MCrane seconded. JWallace abstains; MLambert-aye, DBurr-Aye, MCrane-Aye.
- ii. Monthly Financials: Board discussed cash flow projections.
- iii. MLambert made a motion to move ASB and Trust Fund monies to a separate account. JWallace seconded; All aye – motion carries.

B. Amend FY 2011/2012 Budget

- i. MLambert made a motion to accept the amended budget, seconded by JWallace; All aye – motion carries.

C. Copier Agreement - A copier agreement for the 2012/2013 school year was discussed.

- i. Xavier made 1.2 million copies last year
- ii. A teacher group will be formed to discuss methods to reduce the number of copies and the overall expense of copies.
- iii. Copy-It will do XCS copying that is not done at Xavier.

VII. Reports –

A. Mrs. Baird- Grammar School Report

- i. New student interviews continue
- ii. Restructuring web site to fit our vision
- iii. New mascot designed by Mr. Hanson and Mr. Hicks
- iv. Board asked to see the enrollment numbers
- v. Board requested attrition statistics.

B. Mrs. Thompson-Logic School Report

- i. Presented School wide surveys from last three years
- ii. SPED and 504 focus
- iii. Science Fair – February 14, 2013

C. Mrs. McAllister-Rhetoric School Report

- i. Accreditation-
 - 1. Don’t need a full-time librarian or counselor, but need to provide services, resources and support systems
 - 2. Accreditation team will come next spring.
 - 3. Follow up meeting Sept. 11, 2012
- ii. Civics/ US citizenship test as a graduation requirement
 - 1. Make this a graduation requirement?
 - 2. Passing some sort of test that shows they understand what it means to be a citizen in the U.S.
- iii. Weighted grades for AP and Honors classes was discussed. It may be an issue for those who are trying to get into colleges with good grades.

D. Head of Schools Report

- i. Expecting results from the reconstruction next week
- ii. Superintendent meeting in Boise August 4th and 5th
- iii. ISEE Data Base
- iv. Little interest in PFA next year.
 1. Leave some seed money for a future group.
 2. About \$25,000 in their account.
 3. Money to be used for technology, etc.
 4. Suggestion to man a table for registration for PFA to see if there is interest from our new families.
- v. Bus Routes
- vi. Sent out schedule for school hours for 2012/2013
- vii. Star Rating training was conducted

VIII. Scholastic Clay Targets Program (Mark Lambert)

A. State Target Trap Shoot

- i. If you have a school show up with at least one student who can shoot, they will give them \$1,500 endowment for the program.
- ii. The competition is in Coeur d' Alene.

IX. Executive Session - MLambert moved and JWallace seconded that they adjourn to executive session pursuant to Idaho Code 67-2345 (1) (a) and (c) consider hiring of public official and (c) conduct deliberations considering legal negotiations or acquire real property. Roll call vote. DBurr – aye, MCrane – aye, MLamber – aye, JWallace – aye, motion carries. Board moved to Executive Session 11:47 pm.

X. Return to Open Session - MLambert moved to re-enter open session at 12:43. JWallace seconded. Roll call vote: MCrane-aye, DBurr-aye, JWallace-aye, and MLambert-aye.

A. Hires - MLambert made a motion to hire Elina Aslett as half-time 5th grade teacher, and Renee Robbins as Board clerk as recommended by the Head of Schools. All ayes- motion carries.

XI. Adjourn - MLambert moved to adjourn. JWallace seconded. Roll call vote: MCrane-aye, DBurr-aye, JWallace-aye, and MLambert-aye. Meeting adjourned at 12:46 am.