



MINUTES REGULAR BOARD MEETING
LOCATION: 1218 North College Road, Twin Falls, Idaho
5:30pm, June 16, 2011

Board Members Present: Teresa Berry, Debbi Burr, Melissa Crane, Joan Hurlock, Tato Munoz

Welcome and Introductions

TBerry called the meeting to order at 5:41pm.

Approval of Agenda. TMunoz moved to approve the agenda. JHurlock seconded. TBerry asked to include discussion regarding a resolution for Teachers' pay. She reserved the right to move the first Business item up in the agenda to discuss earlier in the meeting the Business Manager position. TMunoz made a motion to approve the amendment to the agenda. JHurlock seconded. The motion passed unanimously.

Approval of Minutes. TMunoz made a motion to approve the minutes for the April 18, May 12, May 19, May 31, and June 6, 2011 meetings. JHurlock seconded. TBerry had concerns regarding the minutes from the May 19 minutes. The minutes recorded that TBerry had seconded the motion regarding the Termination Agreement with the management company. She stated this was not possible and needed to be changed. TMunoz recalled that he had seconded the motion. This change was noted. TBerry then rescinded her desire for further discussion. The motion to approve the minutes passed unanimously.

TBerry noted there wasn't written documentation of the minutes of the May 23rd meeting. The Board had tabled the vote on the bylaw changes to extend seats 5 and 6 (Emily Huber and Teresa Berry) until the seats can be appointed but no longer than June 30. Motion to set annual meeting date for June 16 @ 5:30pm. and also voted to change the date of the Annual meeting.

Budget Hearing

MWiseman gave opening comments. He stated GCakebread has the official copy of the FY2012 Annual Budget that needed to be signed and approved. MWiseman stated that XCS needs to look at this budget process as a time to celebrate because "you folks made it happen". He also said this makes a statement to the community that XCS will be here and will be sustainable and that all of the XCS community will make the school work. MWiseman and KMurphey applauded XCS.

MWiseman said this is still a budget and the numbers can change depending on the ADA (Average Daily Attendance). He also thanked GCakebread for her work. MWiseman stated that he hopes that the mystery was taken out of the budget process and asked if there were any questions regarding the budget. Murphey Consulting took the XCS project on because they didn't want to see kids fail and offered to continue their consulting services if the school so desires.

There were no questions on the budget or the numbers.

TBerry thanked MWiseman and KMurphey for their work and help. She stated the Board is grateful to the Teachers for their sacrifice. TMunoz made a motion to adopt the FY2012 budget for the 2011-12 school year. JHurlock seconded. The motion to adopt the budget passed unanimously.

TBerry signed the budget document.

Ratification of Director Election Results

JHurlock discussed the election process and the counting of the ballots. She stated that SCorpron and DBird tallied the votes as JHurlock read the selections made on each ballot. BBaird and MRodeman were present as witnesses. There were three candidates for two Board positions. The two top vote-getters would be declared the winners of the election. DBurr received 147 votes; MCrane 115, and TDowns received 106 votes. DBurr and MCrane were elected to the Board by the

stakeholders. JHurlock made a motion to ratify the election for Directors. TMunoz seconded. The motion passed unanimously.

TBerry thanked TMunoz and SWillsey for their effort, time, and service on the Board. TMunoz stated he appreciated his time on the Board. His main goal was to have XCS function as a good school for kids. He also said that every Board member had acted in what they believed to be in the best interests of the school and said there are a lot of challenges coming up.

Administration of Oath of Directors

DBurr, MCrane and JHurlock read the Oath of Directors aloud and in unison.

Discuss and Vote on Options for Director and Officer Appointment and Timelines

The Board discussed whether the Officers should be elected tonight or wait until Directors had been appointed to fill the vacancies of EHuber and TBerry's seats. It was decided to elect the Officers this night. The election of Treasurer would be deferred until a Business Manager had been hired.

JHurlock nominated DBurr to the position of Chairman of the Board. There were no other nominations for this position. The vote was unanimous to elect DBurr to the position of Chairman of the Board.

DBurr nominated JHurlock to the position of Vice Chair of the Board. There were no other nominations for this position. The vote was unanimous to elect JHurlock to the position of Vice Chair of the Board.

DBurr nominated MCrane to the position of Secretary. There were no other nominations for this position. The vote was unanimous to elect MCrane to the position of Secretary.

TBerry asked DBurr if she would like her to finish the meeting or if DBurr would like to assume the leading of the meeting. DBurr opted to preside over the remainder of the meeting. The Board discussed setting the dates and times of the Annual and Regular Board meetings. Idaho Code states that at the Annual meeting, the dates and times of the meetings will be set. XCS Bylaws state that on the 1st Tuesday of the month, the Board will conduct their Regular meetings. TBerry made a motion to set the Annual meeting date and time to July 12th, 2011 at 6:30pm. MCrane seconded the motion. There was no discussion. The motion to set the date and time of the Annual meeting for July 12th at 6:30 passed unanimously.

Vice Principal's Report

TBiggers stated the enrollment looks to be steady for next year. The Spring IRI results are in; he hasn't looked at the individual student scores yet. He was pleased with the overall ISAT results; there was a marked improvement in the science scores compared to past years. He talked about a list of summer projects being worked on in the front office and discussed the Student Fee Schedule increases. GCakebread stated the lunch fee increases were as follows:

\$2.10 for 1st-3rd Grades, a \$.10 increase; \$2.35 for 4th-6th Grades, a \$.35 increase; \$2.60 for 7th-12th, a \$.10 increase; and Adults \$3, a \$.25 increase.

MWiseman recommended that the Board makes a motion to approve the Student and Lunch Fee increases. MCrane made a motion to approve the increase in the Student and Lunch Fees. JHurlock seconded. DBurr opened the floor to discuss the increases in the fees. The discussion was brief. The motion to increase the Student and Lunch Fees was passed unanimously.

PFA Report

Initially given by CRasmussen. DBird would give a report later in the meeting. CRasmussen said the PFA will fund \$1000 for playground equipment; a Die-Cut machine will be purchased with the money from the Box Top collection. DBurr asked how the PFA prioritized the needs for funds. CRasmussen stated that the PFA requested a needs list from the teachers, then prioritized the items according to need. TBiggers stated GCakebread will be going to the school sale on Monday to purchase furniture.

Discuss Proposed Revision to Policy 1210 (First Reading)

TBiggers read the proposed revision to Policy 1210. The Board wanted further input and clarification from BBaird on this policy when she returns.

Discuss Board Training and Upcoming Action Items

TBerry presented a Task List from BFairbanks of items that need to happen in the near future. She stated Ken Edmonds will do Board Training. The Board needs to set the date and time for this. MWiseman offered insight on having training from several people with different areas of expertise. DBurr wanted to devote 10-15 minutes at each Board meeting to training. MWiseman stated Mr. Murphey would be a good resource for Title and Special Ed training. Discussed appointing directors. This would take place on June 20th, 2011 at 5:30pm MCrane would contact the candidates. EHuber would need to forward any applications that had come in to the rest of the Board for review.

PFA Report, continued

DBird, President of the PFA, stated the expenses for the Jog-A-Thon were approved at the June PFA meeting. The books for the PFA will be put onto a computer. The items that were approved by the PFA to be purchased were: \$3000 for a PA system; looking at a sign; up to \$1500 for bookshelves, tables, chairs for the library; \$500 for a computer utilizing Quickbooks; \$1500 to cover fee for consulting services and the 501(c)3 filing fee; \$1000 to install playground equipment. DBird stated the PFA is still in the process of getting the 501C3 completed; stated the school is in need of bark for the playground and was hoping a family could donate the money for this. Additional funds will be reserved for future needs.

Discuss Business Manager Option

MWiseman presented information regarding the Business Manager position. He said even if the school contracted an outside source, the school would still need to purchase accounting software. He recommended hiring a Business Manager first and then purchasing the software. He also recommended having a CPA firm on retainer for advice and noted that there is no dollar amount line item in the budget for the required annual audit.

TBerry suggested moving in to Executive Session to discuss hiring a Business Manager. Instead, the Board authorized TBiggers and EBomgardner to recommend a candidate to the Board at the meeting on 6/20 so the Board could make a decision on that position.

MWiseman made several recommendations regarding the transition from using the services of Paragon to that of a Business Manager. He said the Board can hand write checks to pay bills; suggested a letter to the teachers that no POs are to come in after July 1st for a period of 30 days to aid in the transition; the Board needs to authorize someone to negotiate with BFairbanks; have GCakebread talk to Xact about continuing doing the payroll until August. TBerry stated that Paragon's plan is to have everything of the school's placed on discs and these will be in house by July 2nd.

It was noted that the business software will be discussed at Monday's meeting.

Discuss and Vote to Change Signers on School Bank Accounts

TBerry stated that currently, TBerry, SWillsey, and BFairbanks are signers on the First Federal account; she wasn't sure about who the signers were on the Zions account, and the First Federal Petty cash account utilizes a debit card system. A current signer on the accounts needs to go to the bank to authorize changing the signers.

DBurr suggested having two Board members and the Business Manager as signers on the checks. The Board authorized as signers, the Chair and the Secretary. TBerry suggested leaving BFairbanks on the accounts until the Business Manager was hired but the Board declined to take action on this. TBerry made the motion to remove TBerry, SWillsey, and BFairbanks as signers on all school bank accounts and add DBurr and MCrane as signers. JHurlock seconded. The motion passed unanimously.

TBerry will bring paperwork and signature cards from the banks to the Board meeting on Monday.

Discuss and Vote on Revision to Policy 2700 – Graduation Requirements (second reading)

This policy will add 4 credits of Foreign Language to the graduation requirements. This will affect students going into 9th grade this next year. TBiggers read the Policy revision. TBerry made the motion to accept the policy changes. JHurlock seconded. Brief discussion ensued regarding making

sure the policy book is updated. The motion passed unanimously. Policy 2700 was adopted and approved.

Discuss and Vote on FY2012 Legal Representative/Retainer

TBerry discussed the pros and cons of retaining Eberharter-Maki & Tappen. She sees the benefit of Option A on the contract (a monthly fee of \$70 with a lower hourly rate) and discussed the publications the firm offers. JHurlock discussed looking into Joe Borton Law offices; this firm specializes in charter school law and was present at the recent Charter School Board Training in Boise. TBerry asked several questions regarding this firm. DBurr tasked JHurlock with putting information together regarding the Joe Borton Law firm to be discussed at a future Board meeting.

Discuss and Authorize Director(s) to Draft and Deliver Stakeholder Letter and Press Release

TBerry discussed that it would be good PR for the school to write a letter to stakeholders regarding the newly hired Principal and to do a news release. DBird recommended a Meet and Greet with the new Principal and the Stakeholders facilitated by the PFA. DBurr authorized MCrane to draft the letter; TBerry will assist with this.

Discuss and vote to Approve Teacher Contracts for FY2012

TBerry read a letter from the school's legal counsel that suggested a Resolution rather than an Addendum be added to the Teacher contracts regarding the Teachers' potential salary increase in the event additional state funds become available. It was agreed by the Board and the Teachers that this was done in good faith. TBerry made a motion to adopt the XCS Board of Trustees Resolution regarding potentially increasing Teachers' salaries. MCrane seconded the motion. The motion passed unanimously. DBurr and MCrane signed the Resolution.

TBiggers discussed the various State contracts that were utilized from previous years (Category 1,2, and Standard) and the new contracts (Category A, B, or Continuing) that were available as a result of new legislation. TBiggers had contacted other school districts to determine how they were deciding which contracts to use. The Board needs to decide what contracts to use for former Category 3 Teachers (either A or B). TBiggers recommended that the contracts be due from the Teachers within 10 days of them receiving the contracts.

DBurr thanked the audience for being at the meeting and wanted to have a 5-10 minute comment session from the public. She stated that she wants this to be a collaborative year. DBird stated the PFA is in charge of the Emergency Phone Tree and wanted to determine the policy that addresses this. The PFA will help arrange the Emergency Phone Tree.

TBerry moved to enter Executive Session pursuant to Idaho Code 67-2345 (1)(b) and (c) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student and to conduct deliberations concerning labor negotiations. MCrane seconded. Roll Call Vote: JHurlock – aye; MCrane – aye; DBurr – aye; TBerry – aye. The Board entered Executive Session. TBerry moved to exit Executive Session. MCrane seconded. The motion passed unanimously and the Board resumed open meeting.

MCrane moved to deny the appeal of the schedule complaint brought by Employee A. JHurlock seconded. The motion passed unanimously.

TBerry moved to approve the Teacher contracts for the 2011-12 school year; all employees not on Standard contracts will be on Category A contracts; all employees previously on Standard contracts will move to Continuous contracts. MCrane seconded the motion. There was no discussion. The motion passed unanimously. The contracts were approved. DBurr signed the contracts.

Adjourn

TBerry moved to adjourn. JHurlock seconded. The motion passed unanimously and the meeting was adjourned at 10:12 pm.