



**Xavier Charter School  
Board Meeting Minutes  
February 11, 2015  
6:00 p.m.**

**I. Roll Call Attendance**

6:05 p.m. call to order James Wallace- absent, Melissa Crane- present, Debbi Burr- present, Heather Roberts – present, Shawna May- present. and John Kapeleris –Present

**II. Approval of Agenda -**

**Motion:** To approve the agenda as amended by moving policies 5285 and 5320 out of the consent calendar.

**Made by:** Melissa Crane

**Seconded by:** Shawna May

**Result:** all in favor; motion carries

**III. Consent Calendar**

- A.** Approval of minutes from January 14, 2014 meeting and January 30<sup>th</sup> Special Meeting
- B.** Approval January Accounts Payable
- C.** Enrollment
- D.** Policies 5340, 6100 6100F
- E.** Policy Review 5000 – 5320 P – Remove 5285 and 5320
- F.** Lead Teacher Reports
- G.** PFA Report
- H.** HOS Report

**Motion:** To approve the consent agenda (except policies 5285 and 5320)

**Made by:** John Kapeleris

**Seconded by:** Shawna May

**Result:** all in favor, motion carries - note if different

**IV. Public Input - none**

**V. Budget, Finance and other District Operations**

**A. Business Manager's Report -** The board was presented with the current financial reports and given an opportunity to ask questions.

**Motion:** To approve the monthly financial reports.

**Made by:** Shawna May

**Seconded by:** John Kapeleris

**Result:** all in favor; motion carried

**B. Resolutions Related to Building Purchase** – considered - A RESOLUTION AUTHORIZING AND APPROVING A PROJECT, THE ISSUANCE OF BONDS THEREFOR, THE PREPARATION AND DISTRIBUTION OF A LIMITED OFFERING MEMORANDUM IN CONNECTION THEREWITH, AND THE EXECUTION AND DELIVERY OF RELATED DOCUMENTS.

**Motion:** Change signatures authorization to the chair and the vice chair instead of the chair and treasurer.

**Made by:** Shawna May

**Seconded by:** John Kapeleris

**Result:** all in favor motion carries

**Motion:** adopt the resolution with above amendment

**Made by:** John Kapeleris

**Seconded by:** Melissa Crane

**Result:** all in favor motion carries

**C. Security Cameras** – Mr. Moon presented information regarding new security cameras that will be installed. These will be installed over spring break.

**D. 2015-2016 School Calendar** – Mr. Moon presented two school calendars that are being considered. The board was given the opportunity to ask questions regarding the calendars. Mr. Moon recommended approval of the calendar that starts after Labor Day.

**Motion:** To accept Calendar A (start date of September 8<sup>th</sup>, after Labor Day).

**Made by:** Melissa Crane

**Seconded by:** Shawna May

**Result:** John Kapeleris abstained from voting – all in favor, motion carries

**E. MOE Appeal – Maintenance of Effort** – Mr. Moon gave an update on this appeal.

**F. Street Expansion** - John Kapeleris presented on urban developments around the school. Discussion was held regarding bike paths and student safety.

**G. Certified Staff Recognition** – Mrs. Burr made a proposal to implement a longevity bonus for teaching staff. The board discussed the benefits of doing this and the timing for the issuance of the proposed bonuses. This will be discussed further in March.

**H. Policy 5285** – the board made clarifications regarding the intent of this policy, it will return on the consent agenda in March.

**I. Policy 5320** – this policy requires further research and will be brought back in March.

**J. Policy 5340** – The board decided to bring policy 5340 back before the board, the policy will be brought back in March with amendments.

**VI. Student Outcomes –**

**A. SBAC Testing** - Mr. Moon presented the plan for the testing this spring.

**VII. Board Focus Areas**

**A. Board Elections** – discussion was held regarding the upcoming board elections. Proposed timeline:

1. Open by the first of the next week
2. Leave applications open for one month
3. Form the review committee and have that finalized by March board meeting – 1 PFA member, 2 faculty members and 2 board members
4. April board meeting candidates will be announced
5. May 13<sup>th</sup> candidate forum at 6:00
6. Elections will be held showcase week May 18 – 21

**B. Scheduling**

1. **Retreat/Strategy Meeting** – April 29 from 6 – 9 for the Strategic Planning meeting - Board Retreat – June 6<sup>th</sup>

**VIII. Executive Session as per Idaho Code 67-2345 (1) Subsections (c) (d)**

Idaho code 67-2345 (1) (a) consider hiring of public official (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student, (c) conduct deliberations considering legal negotiations or acquire real property (d) consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code (e) consider preliminary negotiations involving matters of trade or commerce in which the governing body in competition with governing bodies in other states or nations (f) communicate with legal counsel (g) consider custody review of Idaho Department of Juvenile corrections (h) custody review (i) communicate with schools risk manager or insurance provider on pending litigation (2) labor negotiations

**Motion:** To go into Executive Session pursuant to Idaho Code 67-2345 (c) at 8:11

**Made by:** John Kapeleris

**Seconded by:** Melissa Crane

**Roll Call Vote: Note anyone that is not in favor or absent** James Wallace – absent; Melissa Crane – yes; Debbi Burr – yes; Heather Roberts – yes; Shawna May – yes and John Kapeleris – yes – motion carries

**Motion:** To exit executive session at 8:31 p.m.

**Made by:** John Kapeleris

**Seconded by:** Melissa Crane

**Roll Call Vote:** James Wallace – absent; Melissa Crane – yes; Debbi Burr – yes; Heather Roberts – yes; Shawna May – yes and John Kapeleris – yes – motion carries

### **Action Resulting from Executive Session**

**Motion:** To ratify the signature of the Board Chair for the R.W. Baird & Co. financial services/underwriting agreement

**Made by:** Melissa Crane

**Seconded by:** Shawna May

**Result:** all in favor; Debbi Burr abstained – motion carried

**Motion:** To approve the Board Chair's signature on the Standard and Poor's rating agreement

**Made by:** Melissa Crane

**Seconded by:** Shawna May

**Result:** All yes, Debbi Burr abstained -Motion carried

**Motion:** to sign the engagement letter with Skinner Fawcett LLP, the bonding counsel to the Idaho Housing Association

**Made by:** Melissa Crane

**Seconded by:** Heather Roberts

**Result:** All yes, Debbi Burr abstained - Motion carried

### **IX. Adjourn**

**Motion:** To adjourn at 8:37 p.m.

**Made by:** Shawna May

**Seconded by:** Melissa Crane

**Result:** all in favor; motion carried