



Xavier Charter School Board Meeting Minutes November 10, 2015 6:00 p.m.

I. Roll Call Attendance

6:01 p.m. call to order Melissa Crane- absent, Debbi Burr- present, Heather Roberts – present, Shawna May- present, Brian Hilverda – present, and John Kapeleris – present

Melissa Crane joined at 6:02 p.m.

II. Approval of Agenda -

Motion: To approve the agenda

Made by: Debbi Burr

Seconded by: John Kapeleris

Result: all in favor; motion carries

III. Consent Agenda

- A.** Approval of minutes from October 22nd meeting
- B.** Approval October Accounts Payable
- C.** Approval October Building Petty Cash Accounts Payable
- D.** Enrollment
- E.** Policies: 8000, 8100, 8105F, 8110, 8115, 8120, 8140, 8160, 8185, 8200, 8210, 8220, 8230, 8300, 8320, 8400, 8500, 8510, 8520, 8530, 8600, 8605, 8610, 8700, 8710

Motion: To move 8210, 8220, and 8230 policies out of the consent agenda

Made by: Debbi Burr

Seconded by: Brian Hilverda

Result: all in favor; motion carries

Motion: To approve consent agenda

Made by: Debbi Burr

Seconded by: John Kapeleris

Result: all in favor; motion carries

IV. Public Input – none

V. Reports/ Discussion Items

A. Lead Teacher and Head of Schools Reports

- 1. Becky Baird- Grammar Schools:** Feedback from the community has been received by the school which had been positive and more people are paying attention on what happens at Xavier.
- 2. Lisa Thompson–Logic School:** Butter-braid fundraiser has been very successful and delivered to parents.
- 3. Brian Loosli – Rhetoric School:** A homework survey will be going out by Thanksgiving. Mr. Loosli is also working on a homework blog for teachers to use as a resource for parents. Information was also presented about the number of seniors applying to CSI this year which was 23% for Xavier.
- 4. Gary Moon – Head of Schools:**
 - a)** Smoke Detector Bids: Mel Wiseman arranged for someone to give the school a smoke detector bid sometime in the future.
 - b)** Facebook Page: It has been started with some input from Ms. Robbins.
 - c)** Community Scheduling: The community meeting will be on the 4th Monday of every month.
 - d)** Teacher Evaluation/ Career Ladder: Mr. Moon will be attending a superintendent meeting that will be presenting information regarding career ladders.
 - e)** Chromebooks: Mr. Bennett is preparing Chromebooks for student use.
 - f)** Direct Admissions: The State Board of Education is sending out pre-acceptance letters for Idaho state colleges to all seniors in Idaho. The seniors at Xavier have received either an acceptance letter to all 8 colleges or to 6 colleges (excuding BSU and U of I).

B. PFA Report – Danielle Hardesty: No report.

C. Business Manager’s Report – Sheryl Liu-Philo presented the monthly financial reports and gave the board the opportunity to ask questions. She also suggested the \$451,000 debt service reserve fund does not need an extra reserve.

Motion: To approve the Business Manager’s Report and the monthly financials as accepted.

Made by: John Kapeleris

Seconded by: Debbi Burr

Result: roll call - Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- yes, Brian Hilverda – yes, and John Kapeleris –yes all in favor; motion carries

D. Custodial/Maintenance Review – Mel Wiseman interviewed the administration and the teachers to determine needs of the school. The west exposed brick wall was presented as a high priority.

E. Enrollment and Potential Expansion – Mel Wiseman was preparing this information.

F. Trial Dress Code Update – Mr. Moon suggested removing ambiguities which include 4a, 4b, and 4c in the trial dress code. Overall, the students have had less infractions with the trial dress code. Documentation is being made on the Wednesday – Dress-up day and on the infractions observed by the teachers.

Motion: To remove items 4a, b, and c from the trial dress code

Made by: John Kapeleris

Seconded by: Brian Hilverda

Result: all in favor except for Debbi who abstained; motion carries

Motion: To allow the trial dress code to be school-wide, K-12

Made by: Melissa Crane

Seconded by: Debbi Bur

Result: roll call - Melissa Crane- yes, Debbi Burr- yes, Heather Roberts – yes, Shawna May- no, Brian Hilverda – no, and John Kapeleris – no; Chairperson – no; motion fails

G. Election Procedures – The procedures are being refined to bring consistency to the election cycle and application process.

H. XCS Charter-Classical Education – Philosophy – Mrs. Baird suggested a need to change the charter so the school can publish a new mission statement. Ms. Crane suggested putting the new mission on the webpage.

I. Student Survey Progress – Mr. Moon reported the survey will be administer online and as soon as possible. The results will be presented at the next board meeting.

J. Education Foundation – Mr. Hilverda said the foundation is moving forward and is preparing the proper paperwork.

K. Questions for Rep. Lance Clow for DEC meeting – Mr. Kapeleris gathered questions from the board and other attendees.

VI. Action Items

John Kapeleris recused

A. Substitute and Para Pay – The school is losing a large amount of substitute teachers to the Twin Falls School District because their pay is significantly higher.

Motion: To raise substitute teacher pay to \$82 a day for a standard rate, and \$97 a day for a Bachelor's degree or higher

Made by: Debbi Burr

Seconded by: Brian Hilverda

Result: all in favor; John abstained; motion carries

B. By-law Review and Policy 1220 – The board held the second reading of these policies. The by-laws will be on the action agenda next month.

C. Policies: 2435, 3295, 3295P, 3330, 5265, 7430 (Second Reading) 5810, 8210, 8220, 8230 (First Reading) - The board held the readings of these policies. Policies 5265 and 7430 will be on the consent agenda for next month. The board discussed proposed changes to policies 2435, 3295, 3295P, 3330, and 5810 and will be the second reading on the action items for next month.

Motion: To archive policies 8210, 8220, and 8230

Made by: Debbi Burr

Seconded by: Melissa Crane

Result: all in favor; motion carries

VII. Adjourn

Motion: To adjourn at 8:57 p.m.

Made by: Melissa Crane

Seconded by: John Kapeleris

Result: all in favor; motion carries

Recorded by DR