



**Xavier Charter School
Board Meeting Minutes
November 12, 2014
6:00 p.m.**

I. Roll Call Attendance

6:07 p.m. call to order James Wallace- present, Melissa Crane- present, Debbi Burr- present, Heather Roberts – present, Shawna May- present and John Kapeleris – present

II. Approval of Agenda - with the following adjustments:

Move: Board training item to be discussed during the business manager's items

Motion: To approve the agenda

Made by: James Wallace

Seconded by: Heather Roberts

Result: all in favor; motion carries

III. Executive Session as per Idaho Code 67-2345 (1) Subsections (b) (c)

Idaho code 67-2345 (1) (a) consider hiring of public official (b) consider evaluation, dismissal or disciplining or, to hear complaints or charges brought against an employee or student, (c) conduct deliberations considering legal negotiations or acquire real property (d) consider records that are exempt from disclosure as provided in chapter 3, title 9, Idaho Code (e) consider preliminary negotiations involving matters of trade or commerce in which the governing body in competition with governing bodies in other states or nations (f) communicate with legal counsel (g) consider custody review of Idaho Department of Juvenile corrections (h) custody review (i) communicate with schools risk manager or insurance provider on pending litigation (2) labor negotiations

Motion: Idaho Code 67-2345 (b) and (c)

Made by: James Wallace

Seconded by: John Kapeleris

Roll Call Vote: James Wallace – yes; Melissa Crane – yes; Debbi Burr – yes; Heather Roberts – yes; Shawna May – yes and John Kapeleris – yes – motion carries

Motion: Return to regular session 6:53 p.m.

Made by: Melissa Crane

Seconded by: James Wallace

Roll Call Vote: James Wallace – yes; Melissa Crane – yes; Debbi Burr – yes; Heather Roberts – yes; Shawna May – yes and John Kapeleris – yes – motion carries

Business Resulting from Executive Session

Motion: Accept the resignation of employee A.

Made by: James Wallace

Seconded by: Shawna May

Result: ayes – none, nays- all; motion failed

IV. Consent Calendar

A. Approval of Minutes October 8, 2014 meeting

B. Approval October Accounts Payable

C. Approval of policies 2700P, 3285, 4130, 4220, 4230, 4240, 4250, 4310, 4320, 4400, 4420F, 4500, 4500R, 4510R, 4600, 5281, 5800, 5800P, 9800 change to 4210

D. Job Descriptions

E. Lead Teacher Reports

F. PFA Report

G. HOS Report

Motion: To approve the Consent Calendar

Made by: Shawna May

Seconded by: Heather Roberts

Result: all in favor, motion carries

V. Public Input - none

VI. Student Outcomes

A. Graduate Data – Gary Moon presented information about alumni of Xavier Charter School. 56 students have graduated from Xavier. 44 of the 56 graduates responded. 38 of those students finished the survey completely.

B. Pay It Forward Review – Becky Baird presented to the board regarding the 2014 Pay It Forward program. 656 students and we received 347 Pay It Forward projects from the summer.

C. New math curriculum assessment strategy – Lisa Thompson presented an update the board regarding the new math curriculum that was implemented this year. With the change in the standardized testing in Idaho it is difficult to have a measure of the depth and success of the curriculum for student outcomes. The best measure of the student outcomes will come from teacher input for the next couple of years. The board was given the opportunity to ask questions. The board has asked to have pre-test and post-test data.

VII. Budget, Finance and other District Operations

A. Enrollment – 666 students as of November 1st Mr. Moon presented information regarding the new report that was submitted to the board.

B. Business Manager's Report –

1. Budget Update - The board was presented with information with information regarding the budget as requested.

2. Financial Reports – The board was presented with the current financial reports. Mike Burr presented a board training regarding how to read the financial documents as a board member. The board was given an opportunity to ask questions.

Motion: To approve the financials.

Made by: Melissa Crane

Seconded by: John Kapeleris

Result: all in favor; motion carries

C. Organization Chart- Mr. Moon presented information regarding the organization chart.

D. Faculty committees – Mr. Moon updated the board on the progress of faculty committees.

E. Computer purchase – Mr. Moon presented information regarding the need of new computers for teachers and students. There is a serious need for replacement of teacher computers and we have a difficult time scheduling the use of the 32 student computers.

Motion: To allocate funds for the purchase of computers and batteries as presented

Made by: Melissa Crane

Seconded by: Shawna May

Result: all in favor, motion carries

F. District storage – Mr. Moon presented a comparison of prices for purchasing storage containers. Tabled until December.

G. Leadership Premiums – Title I Coordinator, RTI Coordinator Mr. Moon presented a request for use of the Leadership Premiums to fund the Title I and RTI Coordinator positions.

Motion: To approve the use of the leadership premium.

Made by: Melissa Crane

Seconded by: James Wallace

Result: all in favor; motion carries

H. Dress Code – Stakeholder Meeting Review - Mr. Moon presented a report to the board regarding the stakeholder meeting on dress code. This policy was sent back to the administrative team to compile more information and will be brought back next month.

James Wallace – left meeting at 10:00 p.m.

I. Policies: 3575, 4300, 4410, 4420, 5340, 9700

Motion: To approve 3575, 4300, 4410, 4420, and 9700. Table policy 5340 until December

Made by: John Kapeleris

Seconded by: Shawna May

Result: all in favor; motion carries

VIII. Board Focus Areas

A. Board Training – Mike Burr presented during the financial reports

B. Grants Update – Shawna May presented an update regarding the grants that are currently being considered and what they are working on.

C. Safety Update (backpacks) – Heather Roberts discussed the progress on putting together the emergency backpacks for the classrooms.

D. ISBA Proposed Resolutions - John Kapeleris discussed progress being made with the legislature. The board was given the opportunity to weigh in on how they feel about the proposed resolutions.

IX. Other - none

X. Adjourn

Motion: To adjourn at 11:02 p.m.

Made by: Melissa Crane

Seconded by: Shawna May